



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division  
Superintendent**

MEMORANDUM  
MLA-2023- 279

TO : *Through the District Supervisor:*

**Dr. Susana Austero** – Principal II, Zamboanguita CES  
**Dr. Elvira Diones** – Principal I, Sibulan CES

FROM : *By Authority of the Schools Division Superintendent:*

  
**NILITA L. RAGAY EdD**

OIC, Office of the Asst. Schools Division Superintendent  
Office-In-Charge

4/26/23

SUBJECT : **TWO-DAY PLANNING CONFERENCE FOR SCHOOL  
IMPROVEMENT PLAN (SIP)**

DATE : April 26, 2023

1. Please be informed of your attendance on the Two-Day Planning Conference of the School Improvement plan (SIP) on April 27-28, 2023 at Plaza Maria Luisa Suites Inn, Dumaguete City.
2. Participants are entitled with complete meals charged to Division HRTD funds while travelling expenses shall be charged to School MOOE, subject to the usual accounting and auditing rules and regulations.
3. For the information, guidance and compliance of all concerned.

NCO/MKP-JMA-NLR/SGOD/RBY  
4/26/2023

26 APR 2023



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