



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division Office of Negros Oriental

**Office of the Schools Division
Superintendent**

MEMORANDUM

MLA-2023- 254

TO :
: **Program Management Team (PMT), Facilitators and Participants
(please see attached list of participants)**

FROM : By the Authority of the schools Division Superintendent:

MARCELO K. PALISPIS EdD
Assistant Schools Division Superintendent
Office In-Charge

SUBJECT : **Grant of Service Credit/ Compensatory Overtime Credit (COC)
during the conduct of the Capacity Building of Guidance Counselors
and other Advocates on Handling & Referral of Learners in Distress**

DATE : April 17, 2023

1. Pursuant to Presidential Proclamation No. 201 “Declaring Friday, 21 April 2023, As a regular holiday throughout the County”. This office announces the grant of one (1) day Service Credit for teaching personnel/ one (1) day Compensatory Overtime Credit (COC) to non-teaching personnel who participated in the above-mentioned activity, per DepEd Order No. 53, s. 2003- Updated Guidelines on Grant of Vacation Service Credits to Teachers, and Compensatory Time-Off (CTO) per Civil Service Commission (CSC) and Department of Budget Management (DBM) Joint Circular No. 02, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered.
2. For your guidance and compliance.

NCO/JMA-MKP-NLR/SGOD/RBP/imsm

17 APR 2023



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**CAPACITY BUILDING OF GUIDANCE COUNSELORS AND OTHER ADVOCATES
ON HANDLING & REFERRAL OF LEARNERS IN DISTRESS**

(RACE Gatekeeper Tool Kit for Suicide)

April 19-21, 2023

Plaza Maria Luisa Suites Inn, Dumaguete City

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