



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Negros Oriental

Office of the Schools Division Superintendent

MEMORANDUM

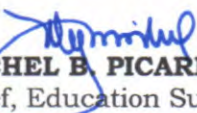
MLA-2023- 249

TO : **DAE P. HABALO, SEPS Planning & Research**

(Through the Public Schools District Supervisor/ School Head)

JOHN AUDI P. BATO, NOHS SHS
TROXIE GAVECT C. TORRES, Tayasan NHS, Tayasan 1 District
MARIAN B. ESPINOSA, Sibulan CES, Sibulan 1 District

FROM : By Authority of the Schools Division Superintendent:


RACHEL B. PICARDAL EdD
Chief, Education Supervisor
Schools Governance and Operations Division
Office-In-Charge

SUBJECT : **PREPARATION FOR RESEARCH PORTAL END-USER TRAINING AND SOFT LAUNCHING**

DATE : April 13, 2023

The aforementioned are requested to report to the Division office for the preparation and other logistics of the research portal end-user training and soft launching on **April 14, 2023**.

Meals, travel and other incidental expenses incurred by the participants shall be charged against local funds/School MOOE subject to the usual accounting and auditing rules and regulations.

This memorandum serves as **Authority to Travel**.

For the information and compliance of all concerned.

NCO/ JMA-MKP/SGOD/RBP/dph
04/13/2023



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APR 14 2023