



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Schools Division Office of Negros Oriental

**Office of the Schools Division  
Superintendent**


MEMORANDUM

MLA-2023- 232

TO :  
: **IRYLL MAE S. MACAHIG- SEPS- HRDS**  
**DR. GERALDINE B. OLMILLO- EPS II- HRDS**

Through the District Supervisors/ School Heads)

**MILAGROS V. ENOG, RGC- OCT-BHS, Bacong District**  
**PELLUCHIE S. MANILA- Valencia NHS, Valencia District**  
**MARIA JEZREELA R. KINKITO- Siaton NHS, Siaton 2 District**

FROM :   
**SENEN PRISCILLO P. PAULIN, CESO V**  
Schools Division Superintendent

SUBJECT : **To conduct initial Assessment and Focused Group Discussion  
on Mental Health (Special Case)**

DATE : March 30, 2023

1. This office informs the above-mentioned Guidance Counselors and personnel of their assistance in conducting initial assessment and Focused Group Discussion (FGD) on Mental Health (Special Case) on March 31, 2023 at DLANHS, Bindoy District 2, Bindoy, Negros Oriental.
2. Travelling and other incidental expenses incurred during the conduct of the activity shall be charged to School MOOE and other funds, subject to the usual accounting and auditing rules and regulations.
3. This serves as your **TRAVEL ORDER**.
4. For your guidance and compliance.

SPP/JMA-MKP-NLR/SGOD/RLP/imsa

03 APR 2023



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