



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division
Superintendent**

MEMORANDUM

MLA-2023- 231

TO : **RACHEL B. PICARDAL, Chief - SGOD**
DAE P. HABALÓ, SEPS Planning & Research
KARLA P. ANTONIO, EPS II SocMob
REGINA CLARINA E. EMPESO, SEPS SocMob
JEYLENE E. CERAL, PDO I – YPP
JERRY MAR VADIL PDO I – YFP
MARSHA D. RUIZ, ADA I – SGOD

(Through the Public Schools District Supervisor/School Head)

MARK DAVE M. VENDIOLA, T II – NOHS SHS
MARK JOEBEN L. CASAL, T I – ANHS Carol-an Ext. Ayungon 2

FROM : **SENEN PRISCILLO P. PAULIN, CESO V**
Schools Division Superintendent

SUBJECT : **PREPARATION FOR DEDP LAUNCHING**

DATE : March 30, 2023

You are hereby requested to report to the Division Office for the Preparation for DEDP Launching on April 1, 2023.

The teaching personnel involved in the activity on April 1, 2023 (Saturday) shall be entitled to service credit while non-teaching personnel shall be entitled to Compensatory Overtime Credit (COC) per DepEd Order No. 53, s. 2003 on the Updated Guidelines on the Grant of Vacation Service Credits to Teachers and with the Civil Service Commission [CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s.2004 on Non-Monetary Remuneration of Overtime Services Rendered.

Meals, travelling and other incidental expenses incurred by the participants shall be charged against local funds/School MOOE subject to the usual accounting and auditing rules and regulations.

This memorandum serves as **Authority to Travel**.

For the information and compliance of all concerned

SPP/JMA-MKP-NLR/RBP/dph
03/30/2023

03 APR 2023



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035)225-2838 / 225-0667 / 422-7644
Email Address: negros.oriental@deped.gov.ph