



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division  
Superintendent**

MEMORANDUM  
MLA-2023- 227

TO : **DR. CHARMAINE F. BURGOS\_JAINAR**, PSDS, Amlan District  
**DR. DELIA A. ALANANO**, PSDS, Siaton District 2  
**DR. HEIDE E. PETRAS**, PSDS, Siaton District 4  
**DR. ROLANDO A. PACARRO** PSDS, Valencia District

FROM : For the Schools Division Superintendent:

  
**MARCELO K. PALISPIS EdD, JD**  
OIC-Asst. Schools Division Superintendent

SUBJECT : **PREPARATION AND REHEARSAL FOR THE DEDP LAUNCHING & STAKEHOLDERS' CONVERGENCE**

DATE : April 3, 2023

1. In preparation for the Division Education Development Plan (DEDP) Launching & Stakeholders Convergence, performers are requested to attend Rehearsals on **April 5 and 10, 2023 at the Division Conference Room, Dumaguete City.**
2. The following are the concerned performers:  
  
Jumar S. Quibot, Amlan National High School  
Darwin Barlongo, Amlan National High School  
Jade T. Francisco, Maria Macahig National High School  
Cecil T. Rubio, Felipe Tayko Memorial School  
Imelda Ubag, Balugo National High School  
Regidor Patron, Palinpinon Elementary School  
Karla P. Antonio, EPS II, SGOD  
Felix III D. Mosqueda, Nurse II, SGOD
3. Please advise School Heads to issue an Authority to Travel of Teaching Personnel, relative to their attendance in the rehearsals.
4. Travelling and other expenses incurred during the participation in the activity shall be charged against School MOOE and/or other local funds subject to the usual accounting and auditing rules and regulations.

03 APR 2023



**Address:** Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
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5. Attendance of teaching personnel shall merit Service Credits while that of non-teaching personnel shall merit Compensatory Time-Off, subject to the submission of required documents
6. For information and compliance

SPP/JMA-MKP-NLR/SCOD/RBP/kpanton