



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

Office of the Schools Division Superintendent


MEMORANDUM

MLA-2023- 207

TO : DR. NILITA L. RAGAY, OIC-ASDS/CES-CID
DR. ANNA LEE A. AMORES, EPS-English
DR. RENANTE A. JUANILLO, EPS-Filipino
MS. KATHERINE Y. SEDILLO, EPS-Kindergarten
DR. EMELYN D. BOLONGAITA, PSDS-Tayasan District 1
DR. GERALDINE B. OLMILLO, EPS II-HRDS

Thru: The PSDS and School Head
DR. SUSANA S. AUSTERO – Principal, Zamboanguita CES
MR. ALJER R. TERIO – Principal, Batangan Elem. School
MS. GEA C. ALONZO – Master Teacher, Sibulan Central ES

FROM : 
SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent

SUBJECT : 
ADDENDUM TO DIVISION MLA-2023-156 RE: REGIONAL TRAINING OF
TRAINERS (RTOT) FOR THE INSTRUCTIONAL LEADERSHIP TRAINING
(ILT): STRENGTHENING LEARNING CONDITIONS FOR EARLY LITERACY
ON MARCH 13-17, 2023 AT DEPED ECOTECH CENTER, SUDLON, LAHUG
CEBU CITY.

DATE : March 22, 2023

1. Pursuant to Proclamation No. 185 dated March 15, 2023 issued by the Malacañan Palace **declaring Thursday, March 16, 2023, a Special Non-Working Holiday in the Province of Negros Oriental** to allow the community to grieve and honor the memory of Governor Degamo and the other victims. Thus, this office announces the grant of one (1) day Service Credit for teaching personnel per DepEd Order No. 53, s. 2003 titled “Updated Guidelines on the Grant of Vacation Service Credits to Teachers” and one and one-half (1 & ½) days Compensatory Overtime Credit (COC) for Non-Teaching personnel as stipulated in the Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004 titled “Non-Monetary Remuneration of Overtime Services Rendered” for participating in the aforementioned activity.
2. For your guidance.

SPPP/MKP-JMA-NLR/CID-NLR/ching

23 MAR 2023



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
Email Address: negros.oriental@deped.gov.ph

MALACAÑAN PALACE
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

PROCLAMATION NO. 185

DECLARING THURSDAY, 16 MARCH 2023, A SPECIAL (NON-WORKING) DAY
IN THE PROVINCE OF NEGROS ORIENTAL

WHEREAS, Governor Roel Ragay Degamo passed away on 04 March 2023;

WHEREAS, the Office of the Governor has requested that 16 March 2023 be declared as a special non-working holiday in the Province of Negros Oriental to allow the community to grieve and honor the memory of Governor Degamo and the other victims;

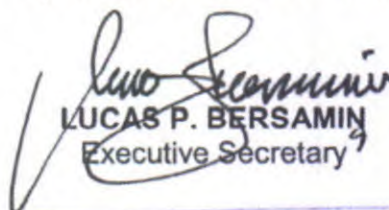
WHEREAS, it is but fitting and proper to give the people of the Province of Negros Oriental the opportunity to show their respect and join the interment of Governor Degamo.

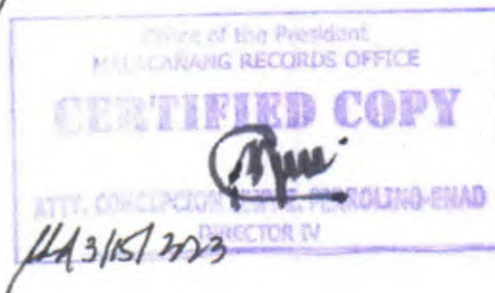
NOW, THEREFORE, I, LUCAS P. BERSAMIN, Executive Secretary, by authority of the President, **FERDINAND R. MARCOS, JR.**, do hereby declare Thursday, 16 March 2023, a special (non-working) day in the Province of Negros Oriental.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the Republic of the Philippines to be affixed.

Done in the City of Manila, this 15th day of March, in the year of Our Lord, Two Thousand and Twenty Three.

By authority of the President:


LUCAS P. BERSAMIN
Executive Secretary





Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

Office of the Schools Division Superintendent

MEMORANDUM
MLA-2023- 154

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Thru: The PSDS and School Head
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FROM : 
SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent

SUBJECT : REGIONAL TRAINING OF TRAINERS (RTOT) FOR THE
INSTRUCTIONAL LEADERSHIP TRAINING (ILT): STRENGTHENING
LEARNING CONDITIONS FOR EARLY LITERACY

DATE : March 9, 2023

1. This office informs you of your attendance on the conduct of **Regional Training of Trainers (RTOT) for the Instructional Leadership Training (ILT): Strengthening Learning Conditions for Early Literacy on March 13-17, 2023 at the DepEd Ecotech Center, Sudlon, Lahug, Cebu City.**
2. You are requested to register through the link: <https://tinyurl.com/RegistrationILT> on or before March 10, 2023 and are expected to bring the following data:
 - a. current EGRA/EGMA results;
 - b. Performance Indicators; and
 - c. C. School Improvement Plan (SIP).
3. Expenses for Meals and other expenses incurred relative to the conduct of the activity shall be charged against **OSEC-7-22-6494 Funds**, subject to the usual accounting and auditing rules and regulations.
4. PSDS and School Head are requested to issue an Authority to Travel to the above personnel while for the division-based personnel, this Memorandum is serve as an Authority to Travel.
5. For further reference, please refer to the attached Regional Memorandum No. 0148, s. 2023.
6. For your guidance and compliance.

SPPP/MKP-JMA-NLR/CID-NLR/ching

10 MAR 2023



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
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Email Address: negros.oriental@deped.gov.ph



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS

Office of the Regional Director

MAR 06 2023

REGIONAL MEMORANDUM

No. **0148**, s. 2023

REGIONAL TRAINING OF TRAINERS (RTOT) FOR THE INSTRUCTIONAL LEADERSHIP TRAINING (ILT): STRENGTHENING LEARNING CONDITIONS FOR EARLY LITERACY

To: Schools Division Superintendents (SDSS)
All Others Concerned

1. The Department of Education – Regional Office VII, through the Curriculum and Learning Management Division (CLDM), in collaboration with the Human Resource Development Division (HRDD) will conduct the **Regional Training of Trainers for the Instructional Leadership Training (ILT): Strengthening Learning Conditions for Early Literacy** on March 13-17, 2023 at the DepEd Ecotech Center, Sudlon, Lahug, Cebu City.
2. The said activity aims to capacitate the expected trainers from the 20 Schools Divisions of Region VII on instructional leadership in strengthening the learning conditions of early literacy.
3. The expected participants in this activity are the select trainers from the 20 Schools Division Offices (SDOs), namely:
 - a. one (1) Elementary Master Teacher (MT);
 - b. one (1) Elementary School Head (SH);
 - c. one (1) Public Schools District Supervisor (prior experience as an elementary SH/MT is preferred)
 - d. one (1) Education Program Supervisor (English);
 - e. one (1) Education Program Supervisor (Filipino);
 - f. one (1) Education Program Supervisor (Kindergarten);
 - g. one (1) Chief Education Supervisor, Curriculum Implementation Division; and
 - h. one (1) Senior Education Program Specialist/Education Program Specialist II of the HRDS of the SGOD.
4. The participants are expected to register through the link: <https://tinyurl.com/RegistrationILT> **on or before March 10, 2023.**
5. The participants are expected to bring the following data:
 - a. current EGRA/EGMA results;
 - b. Performance Indicators; and
 - c. School Improvement Plan (SIP).
6. For more details, enclosed are the following:
 - a. Enclosure No. 1 – *Program Schedule Matrix*; and
 - b. Enclosure No. 2 – *Program Management Team (PMT)*.



Address: Doña M. Gaisano St., Sudlon, Lahug, Cebu City

Telephone Nos.: (032) 231-1433; (032) 414-7399

Email Address: region7@deped.gov.ph

7. The participants and members of the PMT are requested to observe the following:

Participants				PMT			
Check-in	Check-out	First Meal	Last Meal	Check-in	Check-out	First Meal	Last Meal
2:00 PM March 12, 2023	2:00 PM March 17, 2023	Lunch March 12, 2023	PM Snacks March 17, 2023	8:00 AM March 12, 2023	2:00 PM March 17, 2023	AM Snacks March 12, 2023	PM Snacks March 17, 2023

8. The last meal for both the PMT and participants staying at the Ecotech Center in the evening of March 17, 2023 is breakfast on March 18, 2023.

9. Expenses for Meals and other expenses incurred relative to the conduct of the activity shall be charged against **OSAC-7-22-6494 Funds**, subject to the usual accounting and auditing rules and regulations.

10. For queries, you may reach us at 09177174965, and look for Mr. Misael G. Borgonia, Chief Education Supervisor – HRDD.

11. For the information and compliance of all concerned.



SALUSTIANO T. JIMENEZ JD, EdD, CESO V
 Director IV
 Regional Director



**REGIONAL TRAINING OF TRAINERS ON INSTRUCTIONAL LEADERSHIP TRAINING:
STRENGTHENING LEARNING CONDITIONS**

March 13-17, 2023

PROGRAM MANAGEMENT TEAM (PMT)

Program Director	Dr. Salustiano T. Jimenez
Assistant Program Director	Dr. Cristito A. Eco
Program Managers	Mr. Misael G. Borgonia, Chief, HRDD Dr. Maria Jesusa C. Despojo, Chief, CLMD
Assistant Program Managers	Dr. Emiliano B. Elnar, Jr., Chief, QAD Dr. Benjamin D. Tiongzon, Chief, PPRD Mr. Tomas T. Pastor, Chief, ESSD Miss Ida F. Cabantan, Chief, ASD Ms. Merden L. Bryant, Chief, FTAD
Finance Officer	Mr. Sylvio H. Sabino, Chief, FD
Training Managers	Dr. Gilda B. Bancog, EPS, CLMD Dr. Eduardo C. Omana, EPS, CLMD Mr. Cesar Restauero, EPS, CLMD Dr. Elaine F. Perfecio, EPS, CLMD Dr. Juvelyn C. Otero, EPS, CLMD Ms. Helen D. Sabino, EPS, HRDD Dr. Rosa H. Cabotaje, EPS, HRDD
Secretariat/Logistics Officers	Ms. Johnelyn Valleser, EPS II, NEAP-R Mr. John F. Andrada, EPS II, HRDD Ms. Roselle S. Aguilar, DM, HRDD Mr. Rosario M. Pagal, Jr., AdAs, HRDD Mr. Ferdinand R. Alba, AdAs, NEAP-R
Quality Assurance, and Monitoring and Evaluation Associates/PMT Monitors	Dr. Sofronio Paragoso, EPS, QAD Dr. Emerson Degamo, EPS, QAD Dr. Ma. Felina Calledo, EPS, QAD Dr. Grace C. Pepito, EPS, QAD
Health and Wellness Officers	Dr. Rogelio Villamor, RO Dr. Melissa Paradela, RO
Communication and Technology Officers & Monitors	Ms. Johnnyline P. Jagdon Mr. Kristian Pondar Ms. Dimple F. Mancol Mr. Reymark Mabunay
Facilitators	Dr. Gilda Bancog, RO VII Dr. Juvelyn Otero, RO VII Dr. Eduardo Omana, RO VII Dr. Elaine Perfecio, RO VII Ms. Doris Esmero, RO VII Mr. Cesar Restauero, RO VII Dr. Mary Ann Ramos, Danao City Ms. Luthgarda Borgonia, Cebu Province Ms. Lorna Soco, Cebu Province Mr. Alger Terio, Negros Oriental Ms. Jennifer Acedillo, City of Naga Ms. Charm Vidaemie Abellana, Bogo City Dr. Maricon Gumba, Cebu City Ms. Imelda Gealon, Cebu Province Ms. Annaliza Mapula, City of Naga Dr. Pamela Rodemio, Cebu Province

	Ms. Flordeliza Erojo, Dumaguete City Ms. Sisinia Vasquez, Talisay City Ms. Angelie Guangco, Cebu Province Ms. Susana Limbago, Bohol Ms. Juvy Ayenza, Bohol Province Ms. Eudes Beltran, Dumaguete City
Class Managers	Ms. Maria Christine Ramirez, Cebu City Mr. Ken Brian Alegado, Carcar City Ms. Michelle Ozoa, Tanjavan Mr. Aladdin Cabanig, Cebu Province
Process Observers	Ms. Frethsie Fabroa, Mandaue City Ms. Nestila Terol, Bogo City Ms. Yvonne Gera, City of Naga Ms. Grace Catacutan, Tanjay City

REGIONAL TRAINING OF TRAINERS (RTOT) FOR THE INSTRUCTIONAL LEADERSHIP TRAINING (ILT): STRENGTHENING LEARNING CONDITIONS FOR EARLY LITERACY

March 13-17, 2023 @DepEd Ecotech Center, Lahug, Cebu City

PROGRAM SCHEDULE MATRIX (PSM)

Time	Day 1	Day 2	Day 3	Day 4	Day 5
7:30-8:00			Management of Learning		
8:00-10:00	Opening Program Expectation Setting	8:00-9:00 Crafting of School Shared Vision 9:00-11:00 4. Formulation of SMART Goals Writeshop (11:00-12:00)	6. Developing Literacy Leadership and Literacy Instructional Strategies Competency Audit	7. Supporting and Mentoring Teachers and School Heads for Early Literacy	Presentation of PIP
10:00-12:00	1. Professional Development Information System (PDIS)			Coaching Simulation	Preparation and Presentation of Plan for the Division Training of Trainers (DToT)
12:00-1:00	LUNCH BREAK				
1:00-3:00	2. Leading and Managing Schools as a Learning Organization	5. Strengthening Literacy Instruction Conditions that Contribute to Effective Literacy Instruction <ul style="list-style-type: none"> • Well-being • Social Emotional Learning (SEL) • Gender Equity and Social Inclusion (GESI) • Capacity to Care • Growth Mindset • Collaborative Problem-Solving 	Lesson Development	8. Project Initiative	Closing Program
3:00-5:00	3. Developing a Shared School Vision		Demonstration Teaching Instructional Supervision	PIP Development	Home Sweet Home