



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Schools Division of Negros Oriental

**Office of the Schools Division  
Superintendent**

MEMORANDUM  
MLA-2023 201

To: (Through the Public Schools District Supervisor/ School Head)

**Ma. Antonieta Q. Bacang -NOHS**  
**Regina A. Veran-Siaton 4**  
**Elvie G. Gajo- Siaton 1**  
**Evelyn S. Puyod- Dauin**  
**Ruth Marie B. Eltanal- Zamboanguita 1**  
**Raul N. Moncida, Jr. -Santa Catalina 1**  
**Johnrey F. Legara- Santa Catalina 3**  
**Alexander R. Fegidero- Siaton 4**  
**Segundino B. Deles, Jr.-Bindoy 2**  
**Marlou A. Artiaga- San Jose**

From: *ppaulin*  
**SENEN PRISCILLO P. PAULIN, CESO V**  
Schools Division Superintendent

Subject: Capacity Building of QATAME Associates  
*3/21/23*

Date: March 17, 2023

1. You are hereby requested to report to Plaza Maria Luisa Suites Inn on March 17 and 22, 2023 at 8 o'clock in the morning onwards for the Capacity Building of QATAME Associates.
2. Meals, travelling and incidental expenses will be charged to school MOOE subject to the usual accounting and auditing rules and regulations.
3. This memorandum serves as **Authority to Travel**
4. Immediate dissemination of and compliance with this memorandum to the concerned is desired.

SPP/-JMA-MKP-NLR/RBP/dcfa

*Paulin*

21 MAR 2023