



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division  
Superintendent**

MEMORANDUM  
MLA-2023- 20

TO : **ASDSs/CID CES**  
**Division Education Program Supervisors**  
**Public Schools District Supervisors/In-Charge/Caretakers**

**By the authority of the SDS:**

FROM : **MARCELO K. PALISPIS, EDD**  
OK - Assistant Schools Division Superintendent  
OFFICE - IN-CHARGE 1/16/23

SUBJECT : **IPCR VALIDATION OF DISTRICT LEADERS**

DATE : January 16, 2023

1. This office informs all the Public Schools District Supervisors/District In-Charge/District Care Takers of your IPCR Validation on the following schedule and venue:

Date	Congressional District	Venue
January 17, 2023	1 <sup>st</sup> Cong	Manjuyod District 1
January 19, 2023	2 <sup>nd</sup> Cong	San Jose District
January 20, 2023	3 <sup>rd</sup> Cong	Siaton District 1

2. The activity aims to evaluate and validate accomplishments of the District Supervisors for the CY 2022.
3. Division Education Program Supervisors shall assist in the validation of accomplishments.
4. Travel and other incidental expenses related to the activity shall be charged against Division/School MOOE or other local funds subject to the usual accounting rules and regulations.
5. This serves as an **Authority to Travel**.
6. For information and compliance.

ISPP/ MKP-JMA-NLR/OASDS-R/ NLR

16 JAN 2023



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