



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division
Superintendent**

MEMORANDUM

MLA-2023- 143

TO : **MRS. KARLA P. ANTONIO** – EPS II, Soc.Mob. & Networking

FROM : **SENEN PRISCILLO P. PAULIN, CESO V**
Schools Division Superintendent
3/10/23

SUBJECT : **COPYEDITING AND FINALIZATION OF DEDP**

DATE : March 10, 2023

You are hereby requested to report to the Division Office for the **Copyediting and Finalization of DEDP** on **March 11, 2023**.

The teaching personnel involved in the activity on March 11, 2023 (Saturday) shall be entitled to service credit while non-teaching personnel shall be entitled to Compensatory Time-Off (CTO) per DepEd Order No. 53 s. 2003 on the Updated Guidelines on the Grant of Vacation Service Credits to Teachers and with the Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2 s. 2004 on Non-Monetary Remuneration of Overtime Services Rendered.

Meals, travelling and other incidental expenses incurred by the participants shall be charged against local/school MOOE subject to usual accounting and auditing rules and regulations.

This memorandum serves as **Travel Order**.

For the information and compliance of all concerned.

SPP/JMA-MKP-NLR/SGOD/RBP/lkjoh
March 10, 2023



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