



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

Office of the Schools Division Superintendent

MEMORANDUM

MLA-2023 06

TO: **ALL DIVISION NURSES**

Through the School Principal of NOHS:

MARY KATHLEEN VALENCIA, Nurse II – Negros Oriental High School

By the Authority of the Schools Division Superintendent:

FROM: **MARCELO K. PALISPIS JD, EdD**
OIC – Assistant Schools Division Superintendent
Office-In-Charge

SUBJECT: **RATING AND SUBMISSION OF INDIVIDUAL PERFORMANCE AND COMMITMENT FORM**

Date: **January 5, 2023**

1. This Office informs **ALL Division Nurses** and **Ms. Mary Kathleen Valencia**, Nurse II of Negros Oriental High School to be at the Division Conference Room, 3rd Floor, Division Office for the **Rating and Submission of the Individual Performance and Commitment Form (IPCRF) on January 6, 2022 from 8:00 AM to 5:00 PM.**
2. All participants are requested to bring their own laptop and extension wire. Three (3) hard copies of the IPCRF shall be submitted.
3. Transportation and other incidental expenses shall be charged against the Division/School MOOE fund, subject to the usual accounting and auditing rules and regulations.
4. For your guidance and compliance.

SPP/JMA-MKP/SGOD/RBR/KLBC/fmosqueda
January 5, 2023



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5 JAN 2023