



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Negros Oriental

**Office of the Schools Division
Superintendent**

27 NOV 2023


DIVISION MEMORANDUM

No. **646**, s. 2023

**2-DAY LIVE-OUT TECHNICAL ASSISTANCE AND WORKSHOP ON THE PREPARATION
AND ONLINE ENCODING OF FY 2023 BED 1 AND 2024 BED 3 – NEP LEVEL IN THE
UNIFIED REPORTING SYSTEM (URS)**

To: Assistant Schools Division Superintendent
Accountant III
Budget Officer III
Administrative Assistant II & III

1. A **2-Day Live-Out Technical Assistance & Workshop on the Preparation & Online Encoding of FY 2023 BED 1 and 2024 BED 3 – NEP LEVEL IN THE UNIFIED REPORTING SYSTEM (URS)** shall be conducted on November 22 & 23, 2023. The venue shall be announced on a later date.
2. This is to provide technical assistance on the preparation of BED 1 & BED 3 reports of DepEd Division of Negros Oriental's Implementing Units.
3. Participants are requested to bring the following:
 - a. Laptop.
 - b. Extension wires.
4. Travelling expenses related to this activity shall be charged against Division /School MOOE funds with a registration fee of **P2,000.00 per participants** subject to the usual accounting and auditing rules and regulations.
5. The participants to the workshop are listed on the attached sheet.
6. This serves as your **TRAVEL ORDER/AUTHORITY TO TRAVEL**.
7. Please be guided accordingly.


NERI C. OJASTRO EdD, CESE
Schools Division Superintendent

11/16/2023

NCO/JMA-MKP/FINANCE/lde
November 16, 2023

Kagawasan Ave., Capitol Area, Daro, Dumaguete City, Negros Oriental
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 [DepEd Tayo SDO Negros](#)

 www.depednegor.net



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Schools Division of Negros Oriental

List of Participants for the **2-Day Live-Out Technical Assistance & Workshop on the Preparation & Online Encoding of FY 2023 BED 1 and 2024 BED 3 – NEP LEVEL IN THE UNIFIED REPORTING SYSTEM (URS)** on
November 22 & 23, 2023

No.	Name	School/Position
1	LYDIA D. CACAS	BUDGET OFFICER III - SDO
2	LOREFE S. VENTURA	AO II - SDO
3	REZALYN M. REVIDAD	ADAS III - SDO
4	REGINE F. SALCEDO	ADAS III - SDO
5	NICKO P. TUBALLA	ADAS III - SDO
6	JINKY C. LUBA	AMLAN NHS
7	JONAH JOHN SILVA	AYUNGON NHS
8	ANA MARIE M. ROLDAN	CASIANO NAPIGKIT NHS
9	SHEILA T. ALDENESE	DAUIN NHS
10	MERLE F. ARDENIA	DEMETRIO L. ALVIOLA NHS
11	JONALYN C. MANDAP	DON EMILIO MACIAS NHS
12	MARY GRACE P. BOMEDIANO	JIMALALUD NHS
13	ELIZABETH Y. BANUA	JOSE MARIE LOCSIN NHS
14	HEMA T. AGUILAR	LA LIBERTAD NHS
15	BENJIE B. LOFRANCO	MABINAY NHS
16	MERLINE B. DAHIL-DAHIL	MANJUYOD NHS
17	J CRISSA D. RUBIO	MA. MACAHIG NHS
18	HANALYN T. BARTOCES	NEGROS ORIENTAL HS
19	MARIE ROSALIE L. BERGADO	SANTIAGO DELMO NHS
20	MAY ANN P. SALDIVAR	SIBULAN NHS
21	EDUARD A. AMAMAG	TAMBO NHS
22	LYZIEL JOY J. BACO	TAYASAN NHS
23	RECHEL P. JALUAG	VALENCIA NHS



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