



Republic of the Philippines
Department of Education
REGION VII- CENTRAL VISAYAS
Schools Division of Negros Oriental

**Office of the Schools Division
Superintendent**

09 NOV 2023

DIVISION MEMORANDUM
No. 814, s. 2023

ELECTION OF DIVISION FEDERATED PTA OFFICERS & OATHTAKING CEREMONY

To : Assistant Schools Division Superintendents
: CID & SGOD Chiefs/ Division & District Supervisors/Districts In-Charge
: Senior Education Program Specialist/Education Program Specialist II
: Division Unit Heads/School Heads Concerned
: All Others Concerned

1. This office hereby informs the field of the conduct of the Division Federated Parents-Teachers Association (DFPTA) on November 17, 2023 at the 4th Floor Lobby, Negros Oriental Convention Hotel at 9 o'clock in the morning.
2. The District Federated PTA Presidents are requested to attend the election of officers and Board of Directors for School Year 2023- 2024. The following positions shall be filled in:
President
Vice-President
Secretary
Treasurer
Auditor
PIO 1st- 3rd Congressional Districts
Sgt. At Arms
Board of Directors
3. Meals and transportation expenses of the participants during the Election of Officers and Oathtaking Ceremony shall be charged against the Provincial Special Education Fund (SEF) subject to the usual accounting rules and regulations.
4. For the information guidance and compliance of all concerned.

By Authority of the Schools Division Superintendent

MARCELO K. PALISPIS EdD, JD
OIC- ASDS 11/9/2023
Office In-Charge

NCO/MKP-JMA -NLR/SGOD/RBI/rcee
November 9, 2023



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