



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
Schools Division of Negros Oriental

Office of the Schools Division
Superintendent

08 NOV 2023

DIVISION MEMORANDUM

No. 403, s. 2023

**FIRST QUARTER MONITORING, EVALUATION AND ADJUSTMENT (MEA) SCHEDULE
OF ACTIVITIES FOR SY 2023-2024**

To: Assistant Schools Division Superintendent
Chief, CID and SGOD
Public School District Supervisor
School Heads/Public and Private
All Others Concerned

1. This office informs the field of the schedule of the *First* Quarter **SCHOOL, DISTRICT, DIVISION MONITORING, EVALUATION AND ADJUSTMENT (SMEA, DisMEA, DMEA)** to aid the schools, districts, and the division at large in setting their respective schedules on the basis of this matrix.

QUARTER	DATA GATHERING	SMEA (SCHOOL MEA)	DISMEA (DISTRICT MEA)	DMEA (DIVISION MEA)
First Quarter MEA	November 6-10, 2023	November 13-17, 2023	November 20-24, 2023	December 4-6, 2023

2. In this regard, may we request the SMEA District coordinators together with the district leaders to remain adherent to the schedule stated herein and be in constant standby to provide technical assistance to the teachers and the school heads on the basis of the discussions during the Planning Conference to avoid possible issues that might cause distress among our teachers.



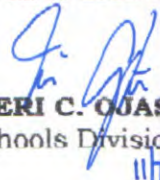
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3. Travel and other expenses relative to the conduct of SMEA and DisMEA activities shall be charged against the school MOOE/local funds subject to the existing accounting rules and regulations
4. Immediate dissemination of this memorandum to all is desired.


NERI C. QUASTRO EdD, CESE
Schools Division Superintendent

11/7/2023