



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division OF NEGROS ORIENTAL

Office of the Schools Division
Superintendent

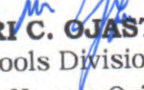
08 NOV 2023

DIVISION MEMORANDUM
No. 497, s. 2023

**SUBMISSION OF DISTRICT CONSOLIDATED MIDYEAR OFFICE PERFORMANCE
COMMITMENT AND REVIEW FORM (OPCRF)**

To: Assistant Schools Division Superintendent
Chief, CID and SGOD
Public School District Supervisor
School Heads/Public and Private
All Others Concerned

1. In compliance with the mandate of the Department of Education and adherence in the Civil service protocols on School Heads performance, this office hereby request all the school heads to submit their Mid-Year Office Performance Commitment and Review Form (OPCRF).
2. The purpose of the consolidated data on the School Heads performance, is part and parcel of the requirements for the PRIME-HR under the Performance Management System (PMS). This is to address their Developmental Needs and thus a basis for giving of technical assistance and enhancement training.
3. The consolidated district OPCRf will due on November 24, 2023 following the protocols for submission. It must duly sign by the Public Schools District Supervisor (PSDS) and will be sent in this google drive for perusal bit.ly/MidyearOPCRF. Please see attached template for data collection.
4. To fast track on the submission of the OPCRf, the focal person **Dr. Karl T. Credo** and **Miss Iryll Mae S. Macahig** will conduct an on-the-spot visit per congressional district starting on November 7-23, 2023. This serves as their travel order.
5. Immediate dissemination of and compliance with this memorandum to all concerned is desired.


NERI C. OJASTRO EdD, CESE
Schools Division Superintendent
Negros Oriental Division

11/7/2023

NCO/-JMA-MKP-NLR/RBP/ktc



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SUBMISSION OF DISTRICT CONSOLIDATED OPRCF RATING

District: _____

School Name	School Head	Sex (M/F)	Updated Contact No.	DepEd Email	Mid-Year OPRCF Rating			Developmental Needs (Please specify topic/s)
					Mid-Year Rating	Final Numerical Rating	Final Descriptive Rating	

Prepared by:

Approved by:

School Head

PSDS