



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

Office of the Schools Division Superintendent

18 Oct 2023

DIVISION MEMORANDUM

No. **758**, s. 2023

**SUBMISSION OF DISTRICT PROFESSIONAL DEVELOPMENT PROGRAMS (PDPs) FOR CONTINUING PROFESSIONAL DEVELOPMENT (CPD) APPLICATION PROCESS IN PREPARATION FOR INSET 2024**

To: Assistant Schools Division Superintendent  
Chief, CID and SGOD  
Education Program Supervisors/ Division Coordinators  
Public Schools District Supervisors/ District In- Charge  
All Elementary & Secondary School Heads  
All Others Concerned

1. The Department of Education complies with the mandate “to continuously develop its rank of teachers, school managers, and non- teaching personnel”, with this, the Schools Division of Negros Oriental through the Human Resource Development Section (HRDS), is closely coordinating with the Philippine Regulations Commission (PRC) and the human Resource and Development Division (HRDD) of DepEd RO7 on the accreditation of Professional Development Programs (PDPs).
2. Anent this, all districts are encouraged to submit their PDPs to certification to be able to qualify for CPD credit units shall submit to the HRDS their complete proposals in PDF format following the templates in the link below.
3. Furthermore, All duly accomplished templates must be submitted at least 90 days before the actual implementation of the proposed PDP. Failure to comply with the time frame may result to non-accreditation of the said PDP.
4. Moreover, **all PDPs for INSET 2024** shall be submitted to the Division Office thru the link below on or before **October 23, 2023**.



Kagawasan Avenue, Capitol Area, Daro, Dumaguete City, Negros Oriental  
(035) 225-2838 / 225-2376 / 422-7644  
negros.oriental@deped.gov.ph

DepEd Tayo SDO Negros Oriental

[www.depednegor.net](http://www.depednegor.net)



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division Superintendent**

DIVISION MEMORANDUM

5. Only fully accomplished templates shall be processed by the HRDS for indorsement to Regional CPD TWG and to PRC via cpdas.prc.gov.ph.
6. The link below is where the templates can be downloaded, in the same way it is also where the PDPs can be uploaded for submission, please identify the labels of the folders for proper facilitation of the submitted PDPs.

**LINK:** <https://tinyurl.com/32yjek6n>  
**PASSCODE:** **222022**

7. For inquiries and technical assistance, please contact the Human Resource Development Section (HRDS) at (035) 225-6180 and look for Ms. Iryll.
8. For the information and guidance of all concerned.

  
**NERI C. OJASTRO EdD, CESE**  
Schools Division Superintendent

10/17/23

NCO/JMA-MKP-NLR/SGOD/RBE/1msm  
October 17, 2023



Kagawasan Avenue, Capitol Area, Daro, Dumaguete City, Negros Oriental  
(035) 225-2838 / 225-2376 / 422-7644  
negros.oriental@deped.gov.ph

 DepEd Tayo SDO Negros Oriental

 [www.depednegor.net](http://www.depednegor.net)