



Republic of the Philippines  
Department of Education  
REGION VII - CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

Office of the Schools Division Superintendent

17 OCT 2023

DIVISION MEMORANDUM  
No. 449, s. 2023

**SUBMISSION OF IPCRF RATINGS OF TEACHERS AND DEVELOPMENTAL NEEDS OF  
TEACHERS FOR SY 2022-2023**

To: Assistant Schools Division Superintendent  
Chief, CID and SGOD  
Education Program Supervisors/ Division Coordinators  
Public Schools District Supervisors/ District In- Charge  
All Elementary & Secondary School Heads  
All Others Concerned

1. The Department of Education complies with the mandate "to continuously develop its rank of teachers, school managers, and non-teaching personnel" and this is also given importance in the Governance of Basic Education Act of 2001 (RA 9155). This office, through the Human Resource Development Section (HRDS) will conduct a Learning and Development Needs Assessment (LDNA) through the submission of the IPCRF for SY 2022-2023.
2. The School Heads are requested to download and fill-out the templates (IPCRF district consolidation and the LDNA template) in the link <https://tinyurl.com/3pdecukf> on or before **October 27, 2023** to be submitted to the district for validation of information and consolidation. The Public Schools District Supervisors (PSDSs)/ District In-Charge/ District Caretakers will assign non-teaching personnel to consolidate the IPCRF files to be submitted to the division office not later than **November 6, 2023** thru the link that will be shared to the PSDSs Group Chat (for privacy purposes). District consolidated file shall be renamed and follow the filename format: **name of district\_Consolidated\_IPCRF\_22to23** example: **Amlan\_Consolidated\_IPCRF\_22to23**.
3. For inquiries and technical assistance, please contact the Human Resource Development Section (HRDS) at (035) 225-6180 and look for Ms. Iryll.
4. For the information and guidance of all concerned.

  
**NERI C. OJASTRO EdD, CESE**  
Schools Division Superintendent

NCQ/JMA-MKP-NLR/SGOD/IB/imsu



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