



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

No. **743**, s. 2023

12 OCT 2023

**CALL FOR NOMINATION TO JICA KCCP CF: IMPROVEMENT OF EDUCATION IN  
REMOTE AREAS FOR THE ACHIEVEMENT OF SUSTAINABLE  
DEVELOPMENT GOALS (SDGs)**

To: Assistant Schools Division Superintendent  
Chief, CID and SGOD  
Education Program Supervisors/Division Coordinators  
Public Schools District Supervisors/ District In-Charge  
Elementary & Secondary School Heads  
All Others Concerned

1. Attached is Regional Memorandum No. 0740, titled **Call for Nomination to JICA KCCP CF: Improvement of Education in Remote Areas- for the Achievement of Sustainable Development Goals (SDGs)**, contents of which are self-explanatory.
2. In adherence with the Civil Service Commission's mandate on **Equal Opportunity Principle**, all interested personnel may inquire or may contact Ms. Iryll of the Human Resource Development Section (HRDS) through (035) 225-6180.
3. For details, please see attached memorandum.
4. For the information and guidance of all concerned.

By the Authority of the Schools Division Superintendent:

**MARCELO K. PALISPIS, EdD, JD**  
Asst. Schools Division Superintendent  
Office-In-Charge

10/11/23

NCO/JMA-MKP-NLR/SGOD/REP/Amam  
October 10, 2023



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Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS

Office of the Regional Director

08 OCT 2023

**REGIONAL MEMORANDUM**

No. **740**, s. 2023

**CALL FOR NOMINATION TO JICA KCCP CF: IMPROVEMENT OF EDUCATION IN REMOTE AREAS-FOR THE ACHIEVEMENT OF SUSTAINABLE DEVELOPMENT GOALS (SDGS)**

To: Schools Division Superintendents  
Assistant Schools Division Superintendents  
All Others Concerned

1. Attached is DepEd Memorandum DM- OUHROD-2023-1384 from Undersecretary Gloria-Jumamil-Mercado, Undersecretary for Human Resource and Organizational Development, dated September 21, 2023 titled **Call for Nomination to JICA KCCP CF: Improvement of Education in Remote Areas- for the Achievement of Sustainable Development Goals (SDGs)**, contents of which are self- explanatory, for the information and guidance of all concerned.
2. The accomplished participant's nomination form and other required documents must be submitted on or before **October 6, 2023** through this link: <https://bit.ly/3LuIOZK>.
3. For more details, refer to the attached communication.
4. For queries and clarifications, you may contact Dr. Rosa H. Cabotaje, Scholarship Focal Person through this email address, [rosa.cabotaje@deped.gov.ph](mailto:rosa.cabotaje@deped.gov.ph).
5. For immediate and wide dissemination.

  
**SALUSTIANO T. JIMENEZ JD, EdD, CESO V**  
Director IV  
Regional Director

STJ/PYA/HRDD/NEAP-R07/MGB/RHC



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 DepEd Tayo Region VII

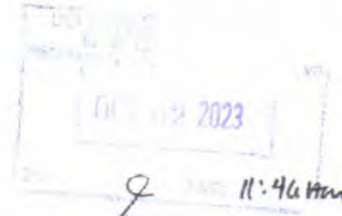
 [region7.deped.gov.ph](http://region7.deped.gov.ph)



Republika ng Pilipinas  
**Department of Education**

OFFICE OF THE UNDERSECRETARY  
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

**MEMORANDUM**  
**DM-OUHROD-2023 1384**



**FOR :** Undersecretaries  
Assistant Secretaries  
Bureau and Service Directors  
Regional Directors  
Schools Division Superintendents  
All Others Concerned

**FROM :**   
**GLORIA JUMAMIL-MERCADO**  
*Undersecretary for Human Resource and Organizational Development*

**SUBJECT :** **CALL FOR NOMINATION TO JICA KCCP CF: IMPROVEMENT OF EDUCATION IN REMOTE AREAS - FOR THE ACHIEVEMENT OF SUSTAINABLE DEVELOPMENT GOALS (SDGS)**

**DATE :** **September 21, 2023**

1. The Japan International Cooperation Agency (JICA) - Knowledge Co-Creation Program Country Focus (KCCP CF) announces its regular scholarship offering titled "Improvement of Education in Remote Areas - for the Achievement of Sustainable Development Goals (SDGs)".
2. The course details are as follows:

<b>Course Title</b>	KCCP CF 202209474J002 Improvement of Education in Remote Areas - for the Achievement of SDGs
<b>Course Schedule</b>	November 21 - December 13, 2023
<b>Modality</b>	Face to Face
<b>Target Participants</b>	This program is offered for those responsible for planning and managing basic education in central and local governments, which addresses reducing domestic disparities for rural areas and the socially vulnerable.
<b>No. of slots</b>	One (1) slot for Philippines
3. For selection purposes, NEAP encourages each Region and Bureau/Office from the Central Office to nominate one (1) qualified applicant for the above-mentioned course.
4. All nominees must meet the qualifications and submit the documentary requirements as listed in **Enclosure 1**.

5. JICA Application forms may be downloaded through this link: <https://bit.ly/3Zbjghp>.
6. **The Participant Nomination Form and required documents must be filled out and uploaded** in PDF using the official DepEd email account on or before **October 6, 2023 (Friday)** through this Google Form <https://bit.ly/3LulQZX>.
7. Relative to this, applications may be disqualified due to various reasons such as but not limited to incomplete requirements, no official endorsement/s, application being sent directly to through the secretariat's email, discrepancy in documents, etc.
8. For questions and clarifications, please email the DepEd Scholarship Secretariat at [scholarships@deped.gov.ph](mailto:scholarships@deped.gov.ph).
9. Immediate dissemination and appropriate action on this memorandum is desired.

**Enclosure 1**

**ELIGIBILITY AND DOCUMENTARY REQUIREMENTS**

**Name:**  
**Scholarship Program:**  
**Sponsoring Agency/Organization:**  
**Region/SDO:**  
**Work Station:**

Remarks ( <input checked="" type="checkbox"/> others)	Eligibility	Documentary Requirements
	a. Must be a Filipino citizen. b. Must be thirty (30) – forty-five (45) years old ( <i>JICA's requirement</i> );	Updated Personal Data Sheet
	c. Must have obtained a very satisfactory (VS) performance rating for two (2) consecutive years. d. Must present his/her Individual Development Plan (IDP) that is validated by the head of the office.	Latest rated performance rating with approved IDP
	e. Must be holding a permanent item.	Updated Service Record
	f. Must be physically, mentally, and psychologically fit.	Medical certificate from any government physician as to health status.
	g. Must have no master's degree (for those who will apply for a master's degree) and shall have no doctoral degree (for those who will apply for a doctoral degree). h. Must have no current or pending enrollment in other institutions for graduate or postgraduate degree programs (for degree programs).	Updated Personal Data Sheet

	<p>i. Must be willing to sign a Scholarship Contract and commit to its provisions.</p> <p>j. Must be willing to prepare, share, and implement a Scholarship Report and Work Application Plan (WAP).</p>	(shall be complied with after being officially nominated)
	<p>k. Must have no pending administrative, civil, or criminal case, and must have not been found guilty of any violation involving moral turpitude, corruption, or fraud.</p>	Certificate of no pending administrative/legal charges
	<p>l. Has already finished his/her existing service obligation for a scholarship, if any.</p> <p><i>**In any case that the HRDD has no existing format, please use Enclosure 2 of this memo</i></p> <p>m. Has no pending application for retirement.</p>	Clearance from HRDD/NEAP
	<p>n. Must be able to render his/her service obligation vis-a-vis the duration of the scholarship.</p> <p>o. Must have a college degree related to the field of study or have sufficient demonstrated ability and experience in the field of study;</p>	

**Essential Qualification set by JICA**

1. **Current Duties:** be in charge of education improvement in remote and isolated areas. Please note that "RIA education" does not necessarily mean remote education through information and communication technology.
2. **Educational Background:** has a Bachelor's degree or higher (including an equivalent academic experience)
3. **Language Proficiency:** has a competent command of spoken and written English proficiency
4. **Health:** must be in good health, both physically and mentally, to participate in the program
5. **IT Literacy:** required to use Microsoft PowerPoint, Word, Excel, etc. on presentations and program-related activities; expected to learn with extra online materials

**Recommended Qualifications set by JICA**

1. **Age:** between thirty (30) and forty-five (50) years old

2. **Gender Equality and Women's Empowerment:** Women are encouraged to apply for the program. JICA commits to promote gender equality and women's empowerment, providing equal opportunity for all applicants regardless of sexual orientation or gender identity.

**Required Document for Application set by JICA**

**1. Application Form: The Application Form is available at the JICA office (or the Embassy of Japan)**

\* If you have any difficulties/disabilities that require assistance, please specify the necessary assistance in the Medical History (1-(d)) of the application form. It may allow us (people concerned with this course) to prepare better logistics or alternatives.

**2. Photocopy of Passport:** to be submitted with the Application Form. Although we can accept an expired passport when you apply for it, you will be required to renew your passport and submit a photocopy of it **about 1 month before your departure**.

\* Photocopy should include the following:

Name, date of birth, nationality, sex, passport number and expiry date

**3. Nominee's English Score Sheet:** to be submitted with the application form if you have any official documentation of English ability (e.g., TOEFL, TOEIC, IELTS). If you do not have one of them, you have to take an English review at the JICA overseas office.

**4. Inception Report (PRINTED paper):** to be submitted with the Application Form **(using MS PowerPoint)**.

\* The Inception Report will be presented by each accepted participant using MS PowerPoint on the first week of the program. The report includes four (4) parts:

- i. Overview of education and NFE system
- ii. Alternative learning systems
- iii. Lifelong learning and community development
- iv. Vocational/employment support and life skills
- v. Expectations of this program by participants and institutions