



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division
Superintendent**

06 OCT 2023

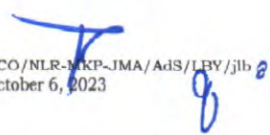
DIVISION MEMORANDUM
No. 423, s. 2023

**REMINDERS ON THE IMPLEMENTATION OF BIOMETRIC ATTENDANCE SYSTEM
IN ALL SCHOOLS AND DISTRICT OFFICES**

TO: Assistant Schools Division Superintendents
Chief Education Supervisors
Education Program Supervisors/Coordinators
Public Schools District Supervisors/District-In-Charge
Public Elem./Secondary Schools Administrators
All Others Concerned

1. In reference to CSC MC No. 01, s. 2017, "Reiteration on the Policy on Government Office Hours and the Administrative Offenses of Frequent Unauthorized Absences, Tardiness in reporting of Duty, and Loafing from Duty During Office Hours"
2. The implementation of Biometric Attendance System has long been implemented in this Division. However, it has been observed that some schools failed to implement the same. Hence, to ensure the effective enforcement of monitoring the attendance, all offices and schools with electricity or solar panel are hereby instructed to implement the use of Biometric Attendance System.
3. Immediate dissemination and compliance with this memorandum is directed.


NERI C. OJASTRO EdD, CESE
Schools Division Superintendent
10/6/23


NCO/NLR-MKP-JMA/AdS/LBY/jlb
October 6, 2023

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