



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Schools Division OF NEGROS ORIENTAL

**Office of the Schools Division  
Superintendent**

DIVISION MEMORANDUM

No. 691, s. 2023

26 SEP 2023

**INSTITUTIONALIZING THE CONDUCT OF “ON THE SPOT” AWARDING IN  
SCHOOLS AND DISTRICTS**


To: Assistant Schools Division Superintendent  
Chief, CID and SGOD  
Public Schools District Supervisors/District In-Charge  
Public Elementary & Secondary School Heads  
All Others Concerned

1. In adherence to **Equal Opportunity Principle (EOP)**, this office encourages **On the Spot Awarding** of personnel who in one way or another have shown exemplary or meritorious accomplishments (example: perfect attendance, on time submission of reports, etc.) based on the feedback mechanism instituted by the school or district.
2. School Heads are requested to upload accomplishment reports and attached MOVs in the link: <https://bit.ly/3Zur3Xx> with passcode: **22202**. <https://bit.ly/3Zur3XxLabel> your uploaded folders appropriately.
3. For compliance and proper guidance.

  
**NERI C. OJASTRO EdD, CESE**  
Schools Division Superintendent

9/25/23



  
NCO/ MKP-JMA-NLR/OASDS-A/ JMA/imsm  
09/21/2023



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
Telephone Nos.: (035) 225-2838 / 225-2376 / 422-7644



DepEd TAYO SDO Negros Oriental



[negros.oriental@deped.gov.ph](mailto:negros.oriental@deped.gov.ph)



[www.depednegor.net](http://www.depednegor.net)