



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
No. 668, s. 2023

20 SEP 2023

**ADDENDUM TO DIVISION MEMORANDUM NO. 662, S. 2023 TITLED
DISSEMINATION OF REGIONAL MEMORANDUM NO. 0627, S. 2023
TITLED: " SCHEDULE OF TECHNICAL INSPECTION AND CONFIRMATION
RELATIVE TO THE AUDIT / INVESTIGATION ON THE PROCUREMENT OF
LAPTOP COMPUTERS FOR PUBLIC SCHOOL TEACHERS BY THE
DEPARTMENT OF EDUCATION THROUGH THE PROCUREMENT SERVICE-
DEPARTMENT OF BUDGET AND MANAGEMENT USING THE BAYANIHAN
FUNDS"**

To: Elizabeth Banua, ADAS III,
through the Principal of Jose Marie Locsin Memorial High School,
Zamboanguita 2

1. This is to inform the field of this addendum: addition of one (1) person to the list of actual users / recipients of DELL laptops using the Bayanihan Funds.
2. The above-mentioned user is directed to be at the **3rd Floor Conference Room of the Division Office, Capitol Area, Dumaguete City on September 25, 2023 at 9:00 AM.**
3. Meals, transportation and incidental expenses shall be charged to school MOOE / local funds, subject to the usual accounting and auditing rules and regulations.
4. This serves as **TRAVEL AUTHORITY.**
5. For immediate dissemination and strict compliance.


NERI C. OJASTRO EdD, CESE
Schools Division Superintendent

NCO/OSDS/ruby
19 September 2023



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