



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools
Division Superintendent**

22 AUG 2023

DIVISION MEMORANDUM

No. 591, s. 2023

SDO NEGOR HOSTING OF THE 8TH REGIONAL MANCOM

To: Assistant Schools Division Superintendent
Chief, CID and SGOD
Division Education Program Supervisors/Education Program Specialist
Public Schools District Supervisors/District In-Charge
All Others Concerned

1. In reference with Regional Memorandum No. 0601 s. 2023 titled “**8th Regional Management Committee Meeting (MANCOM) CY 2023 (Face to Face)**”, where the Schools Division of Negros Oriental will be the host division this August 25-26, 2023 at Southview Hotel, Banilad South Road, Dumaguete City, Negros Oriental.
2. Members of the working committees (please see attached list) are requested to coordinate, plan and feedback members of the steering committee on the updates prior to the conduct of the activity.
3. Food/Meals (3 meals and 2 snacks) for August 25, 2023 and (2 meals and 1 snacks) for August 26, 2023 of the working committees shall be charged to Registration/Regional downloaded funds/Division MOOE, while travelling & other incidental expenses during the conduct of the activity shall be charged to school MOOE or other related funds, all subject to the usual accounting and auditing rules and regulations.
4. Travelling and other incidental expenses of committees who will prepare the venue and exhibit on August 24, 2023 shall be charged to School MOOE and other funds subject to the usual accounting and auditing rules and regulations.




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5. Furthermore, teacher participants who are part of the working committees are entitled to a two (2) day Service Credits (August 25-26, 2023- Vacation), per DepEd Order No. 53, s. 2003- Updated Guidelines on Grant of Vacation Service Credits to Teachers, and Compensatory Time-Off (CTO) per Civil Service Commission (CSC) and Department of Budget Management (DBM) Joint Circular No. 02, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered.
6. This serves as **TRAVEL AUTHORITY**.
7. For proper guidance and strict compliance of all concerned.


NERI C. OJASTRO EdD, CESO V
Schools Division Superintendent
8/22/23

NCO/ MKP-JMA-NLR/SGOD/RBP/imsm
08/22/2023





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SCHOOLS DIVISION OF NEGROS ORIENTAL

SDO NEGOR HOSTING OF THE 8TH REGIONAL MANCOM
August 25-26, 2023

STEERING COMMITTEE:

OVER-ALL CHAIRMAN: SDS NERI C. OJASTRO
MEMBERS: DR. MARCELO K. PALISPIS
DR. JOELYZA M. ARCILLA
DR. NILITA L. RAGAY
DR. RACHEL B. PICARDAL

COMMITTEES	NAME	STATION
LDD/MEMO/CERTIFICATE OF APPEARANCE/ ATTENDANCE	Chair: Ms. Iryll Mae S. Macahig	Division Office
	Dr. Geraldine B. Olmillo	Division Office
	Roy C. Cadinás	Division Office
PROGRAM	Chair: Dr. Anna Lee A. Amores	Division Office
	Teofan C. Gallosa	Division Office
	Shaddai Lee T. Vidal	Jimalalud 1 District
	Troxie Gavect Torres	Tayasan 1 District
	Nico Jay Herrera	Bindoy 2 District
	Jenny Rose Baldado	Mabinay 1 District
	Jerome Resoor	Bindoy 2 District
	Diane Christine Notarte	Bindoy 2 District
	Lorilyn Nudalo	Valencia District
	Reignuelle Sediego	Zamboanguita 1 District
	Online link/ Technical Working Group	Chair: Remylin V. Gaogao
Niñonito D. Divino		Division Office
Jerry Mar Vadil		Division Office
Elmar L. Cabrera		Division Office
Mark Dave Vendiola		NOHS
Charlito A. Amorado		Tayasan 1 District
Neil Ian Villegas		Bacong District



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	Jerick Ozoa	Santa Catalina 2 District
	Tristan Q. Jamito	Valencia District
	Florie May S. Aragones	Valencia District
Medics	Chair: Dr. Karina Louise B. De La Cruz	Division Office
	Marydel Cadiente	Division Office
	Carmi Ann Alforque	Division Office
Registration	Chair: Mrs. Noeme J. Boco	Division Office
	Daisyymi A. Mongcopa	Division Office
	Maricel C. Corpis	Division Office
Rooming Assignment	Chair: Mrs. Dae P. Habalo	Division Office
	Dennis Charl F. Andalajao	Division Office
	Dr. Karl T. Credo	Division Office
	Severo Caro	Division Office
Tokens	Chair: Dr. Regina Clarina E. Empeso	Division Office
	Karla P. Antonio	Division Office
	Jeylene Cerial	Division Office
	Kecyliene O. Bacud	Division Office
	Marsha D. Ruiz	Division Office
Transportation	Chair: Mr. Sonny V. Uy	Division Office
	Renato G. Tano	Division Office
	Joseph R. Gemina	Division Office
	Dr. Alan A. Agor	Division Office
	Leonard Rada	Division Office
	Junryll Delubio	Division Office
	Arnel Namias	Division Office
	Ricardo Namias	Division Office
Protocol Officers	Chair: Dr. Carmelita A. Alcalá	Division Office
	Co-Chair: Dr. Dan P. Alar	Division Office
	Dr. Antonio Baguio Jr.	Division Office
	Mr. Lou A. Rubio	Zamboanguita 1 District
	Mr. Auster Relasa	Valencia District
	Mr. Harold Suan	Dauin District
	Mr. Roland Parol	Dauin District
	Dr. Marian B. Espinosa	Sibulan 1 District
	Dr. Marilou Sarte	Bacong District
	Mrs. Rosemarie A. Aldenes	Dauin District



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	Mrs. Catherine A. Credo	Dauin District
	Mrs. Divina May Medez	Ayungon 1 District
	Dr. Gemma F. Depositario	NOHS
	Mrs. Maricel Cadano	Manjuyod 1 District
	Dr. Carmelito Sojor	Bacong District
TALENTS/PERFORMERS	Chair: Mrs. Jenith C. Cabajon	Division Office
	Jumar Quibot	Amlan District
	Mark John Quisel	Amlan District
	Fletcher Acab	Manjuyod 1 District
	Claire Benedicto	Manjuyod 2 District
	Imelda R. Ubag	Valencia District
	Regidor R. Patron	Valencia District
	Rey Oliveros	Valencia District
	Victor Dales	Dauin District
	Mariano Diongco	Sibulan 1 District
	Jade T. Francisco	Siaton 4 District
	Ramzhel Mae Deimos	Ayungon 2 District
	Corsini Tacalan	Siaton 2 District
	Maria Nesa R. Tacalan	Siaton 2 District
	Blanche Banot	Valencia District
	Lhiane Quibot	Amlan District
	Shane Quibot	Amlan District
	Kirsten Seit	Amlan District
	Julian Ybarrita	Amlan District
	Heaven Gallo	Amlan District
	Heyon Rellosa	Amlan District
	Rod Sumanoy	Amlan District
	Vince Resoor	Amlan District
	Jie Brhaille Raaguing	Amlan District
	Francisco Sienes	Amlan District
	Krizzie Alaine Ejan	Amlan District
	Ana Mae Ejan	Amlan District
DECORATION & SET-UP	Chair: Mr. Francis Austero	Division Office
	Rondy Kabristante	Sibulan 1 District
	Janlie Perkins	Sibulan 1 District
	Arnold Cabato	Sibulan 1 District
	Mark Ege	Siaton 4 District
	Ogie Labong	Division Office
	Jimmy Ybias	Division Office
	Arthur Carpio	Division Office



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	Josivel Juanillo	Santa Catalina 1 District
Venue and Accommodation	Chair: Ruby Jean Estrellita M. Bidaure	Division Office
	Phoebe Jean Sagolili	Division Office
	Amabel Herrera	Division Office
	Jessie John Pagasian	Division Office
	Jan Kim Raagas	Division Office
	Gigi Grapa	Division Office
	Ma. Jonalin Mondoneda	Division Office
Finance	Chair: Mrs. Ma. Jennifer P. Piodos	Division Office
	Mrs. Lydia D. Cacas	Division Office
Exhibit	Chair: Dr. Antonio B. Baguio Jr.	Division Office
	CO-Chair: Dr. Lydia Benson	Mabinay 2 District
	Clifford O. Ignacio	Mabinay 2 District
	Gwynn L. Infante	Mabinay 2 District
	Mark Vendiola	Mabinay 2 District
	Mary Joy B. Sedigo	Mabinay 2 District
	Carren L. Ojeda	Mabinay 2 District
	Jeffry Lacorte	Mabinay 2 District
	Jezrel Palumar	Mabinay 2 District



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Office of the Regional Director

REGIONAL MEMORANDUM
No. 0601 s. 2023

8th REGIONAL MANAGEMENT COMMITTEE MEETING (MANCOM) CY 2023
(Face-to-Face)

TO : Assistant Regional Director
Schools Division Superintendents & OICs
Regional Office Chiefs of Functional Divisions
Regional ManCom Secretariat

1. The Department of Education (DepEd) Region VII will conduct the **8th Regional Management Committee Meeting (MANCOM) CY 2023 (Face-To-Face)** on **August 25, 2023** at the Southview Hotel, Dumaguete City with Division of Negros Oriental as Host.
2. The participants are the Schools Division Superintendents (SDSs) & OIC-SDSs, Assistant Schools Division Superintendents (ASDSs) & OIC-ASDSs, Chiefs of CID and SGOD of the Schools Division Offices, Chiefs of the Functional Divisions in the Regional Office, Section Heads of the Office of the Regional Director and Regional ManCom Secretariat. Please refer to the following Enclosures for reference and guidance :

Enclosure A	-	Indicative Program Matrix
Enclosure B	-	List of Participants
3. The participants are reminded to be on time.
4. Agenda will focus on the plans for the opening of classes, preparations for the Teachers' Month celebration and matters affecting the operations of schools division offices.
5. A registration fee of Three Thousand Pesos (P 3,000.00) shall be collected from the Mancom participants including the drivers/SDO staff to cover the meals, accommodation and other incidental expenses chargeable against Division/Local funds for Schools Division Offices participants and Regional Office Funds for Regional Office participants. All expenses are subject to the usual accounting and auditing rules and regulations. Payments can be made in cash and check direct to DepEd Division of Negros Oriental.



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REGION VII - CENTRAL VISAYAS

6. Check-in of participants will be on August 25, 2023 at 2:00 p.m. with lunch as first meal. Check-out will be August 26,, 2023 with breakfast as the last meal.
7. Participants who will arrive on August 24, 2023 are advised to properly coordinate with the host division since this is not covered by the registration fee. Hence, at personal expense of the participant.
8. This Memorandum serves as the Travel Order of participants.
9. For clarifications/queries, you may contact Ms. Ida F. Cabantan, Chief Administrative Officer, DepEd RO VII.
10. Immediate dissemination of and compliance with this Memorandum is desired.

SALUSTIANO T. JIMENEZ, JD. Ed.D., CESO V
Director IV, Regional Director



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REGION VII - CENTRAL VISAYAS

Enclosure A

8th REGIONAL MANAGEMENT COMMITTEE MEETING (MANCOM) CY 2023
(Face-to-Face)

August 25, 2023

Southview Hotel, Dumaguete City

INDICATIVE PROGRAM MATRIX

Time	Activity	
Morning	Travel Time Arrival	
12:00 noon - 1:00 p.m.	Registration Lunch	Southview Hotel, Dumaguete City
1:01 p.m. - 1:30 p.m.	Preliminaries	
1:31 p.m. - 2:00 p.m.	ManCom Proper	
	* Roll Call	Atty. Fiel Y. Almendra Assistant Regional Director
	* Call to Order * Setting Directions	Dr. Salustiano T. Jimenez Regional Director
2:01 p.m. - 3:00 p.m.	* National Teachers and Employees Cooperative Bank (NETCB) Turnover of Donation to SDOs for Brigada Eskwela to SDOs from * Photo ops * Sharing & Cooperativism by NETCB	
3:01 p.m. - 6:00 p.m.	* Regional Office Updates * Discussion on Issues and Concerns * Agreements	RD Salustiano T. Jimenez ARD Atty. Fiel Y. Almendra Chiefs of the Functional Division Section Heads ODir.
6:01 p.m. onwards	Honoring of Birthday Celebrants Awarding and Recognition Dinner/Fellowship	
7:00 p.m.	Closing	



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Enclosure B

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REGION VII - CENTRAL VISAYAS

8th REGIONAL MANAGEMENT COMMITTEE MEETING (MANCOM) CY 2023
(Face-to-Face)

August 25, 2023

Southview Hotel, Dumaguete City

PARTICIPANTS

REGIONAL OFFICE

	NAME OF OFFICIAL
ManCom Management	RD Salustiano T. Jimenez
	ARD Atty. Fiel Y. Almendra
	Chief Ida F. Cabantan, ASD
	Chief Emiliano B. Elnar Jr., QAD
	Chief Tomas T. Pastor, ESSD
	Chief Sylvio H. Sabino, FD
	Chief Maria Jesusa Despojo, CLMD
	Chief Benjamin D. Tiongzon, PPRD
	Chief Misael G. Borgonia, HRDD
	Chief Merden L. Bryant, FTAD
ODir Section Heads	Atty. Leslie Joie Babatuan
	Mrs. Johnnyline Jagdon
	Mrs. Amaryllis R. Villarmia
ManCom Secretariat	Mrs. Helen D. Sabino
	Mr. Jancent B. Luega, Admin. Asst. I
	Ms. Jhorina Biadnes, Admin. Aide VI
	Ms. Maria Jocelyn Pondar
	Ms. Riza Guanco
ManCom Administrative Support	Mr. Ernesto Laustristica Jr.
	Mr. Delfin Serban
	Mr. Abraham Igot, Jr.
	Mr. Joselito Piquero



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8th REGIONAL MANAGEMENT COMMITTEE MEETING (MANCOM) CY 2023
(Face-to-Face)

August 25, 2023

Southview Hotel, Dumaguete City

PARTICIPANTS

SCHOOLS DIVISION OFFICE

Bais City	OIC SDS Bernadette B. Susvilla
	OIC ASDS Arnulfo Adana
	Chief CID Cherry Catadman
	Chief SGOD Emmanuel Garcia
Bayawan City	OIC SDS Anelito A. Bongcawil
	OIC ASDS Juliet Tuala
	OIC CID Adonis Rivera
	Chief SGOD Eduardo Lagos
Bogo City	SDS Leah P. Noveras
	ASDS Christine Paquibot
	Chief CID Jocelyn Conta
	Chief SGOD Norma Lepiten
Bohol	SDS Evangel M. Luminarias
	ASDS Danilo Gudelosao
	ASDS Faustino Toradio
	Chief CID Carmela Restificar
	Chief SGOD Marcela Bautista
Canlaon City	OIC ASDS Nonale Ressor
	Chief CID Brenda L. Pasquil
	Chief SGOD Gerry C. Eltanal



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8th REGIONAL MANAGEMENT COMMITTEE MEETING (MANCOM) CY 2023
(Face-to-Face)

August 25, 2023

Southview Hotel, Dumaguete City

PARTICIPANTS

SCHOOLS DIVISION OFFICE

Carcar City	OIC-SDS Cartesa M. Perico
	OIC-ASDS Alex Parane
	Chief CID Mary Jane Powao
	Chief SGOD Aquilo Rentillosa
Cebu City	SDS Nimfa D. Bongo
	OIC-ASDS Adolf Aguilar
	OIC CID Chief Raylene Manawatao
	OIC SGOD Chief Lyra Illga
Cebu Province	SDS Senen P. Paulin
	ASDS Lorenzo Dizon
	ASDS Fay Luarez
	OIC-ASDS Victor Ybanez
	Chief CID Mary Ann Flores
	OIC SGOD Chief Gladys Balagtas
Danao City	SDS Roseller N. Gelig
	OIC ASDS Leviticus Barazon
	Chief CID Lilia Ybañez
	Chief SGOD Glenn Tahanlangit
Dumaguete City	OIC-SDS Casiana Caberte
	ASDS Atty. Ester Futalan
	Chief CID Judith Mapue
	Chief SGOD Nelson Caday
Guihulngan City	SDS Orlando Cadano
	OIC ASDS Rommel Villahermosa
	Chief CID Enrique Q. Retes
	Chief SGOD Donabel D. Orcullo



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(Face-to-Face)

August 25, 2023

Southview Hotel, Dumaguete City

PARTICIPANTS

SCHOOLS DIVISION OFFICE

Lapu-Lapu City	SDS Marilyn S. Andales
	OIC-ASDS Ronald Ferrer
	OIC Chief Cecilia Arsenal
	Chief SGOD Reynold Velos
Mandaue City	SDS Bianito A. Dagatan
	OIC-ASDS Kenn Norway Marzado
	Chief CID Jaime Ruelan
	Chief SGOD Adeline Luarez
Naga City	SDS Ronald G. Gutay
	ASDS Michaelangelo Sauro
	Chief CID Genda de Gracia
	Chief SGOD Ann Marie Bandola
Negros Oriental	SDS Neri C. Ojastro
	OIC ASDS Marcelo Palispis
	OIC ASDS Nilita Ragay concurrent CID Chief
	OIC ASDS Joelyza Arcilla
	Chief SGOD Rachel Picardal
Siquijor	OIC-SDS Marina Salamanca
	OIC-ASDS Eden Bation
	Chief CID Marlou Maglinao
	Chief SGOD Angie Maginsay
Tagbilaran City	SDS Wilfreda D. Bongalos
	OIC ASDS Ernesto Alas-as Jr.
	Chief CID John Ariel Lagura



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(Face-to-Face)

August 25, 2023

Southview Hotel, Dumaguete City

PARTICIPANTS

SCHOOLS DIVISION OFFICE

Talisay City	SDS Arden D. Monisit
	ASDS Marcelita S. Dignos
	OIC Chief Elvira Vergara
	Chief SGOD Rosario Dioko
Tanjay City	OIC-SDS Estela B. Susvilla
	ASDS Edmark Ian Cabio
	OIC CID Chief Adonis Torres
	OIC Chief SGOD Milagros Suyo
Toledo City	SDS Joseph Irwin Lagura
	ASDS Eduardo A. Ompad
	Chief CID Ma. Kenneth S. Nengasca
	Chief SGOD Gemma Gay T. Alvez



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