



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Schools Division of Negros Oriental

**Office of the Schools Division  
Superintendent**

DIVISION MEMORANDUM  
No. **529**, s. 2023

25 JUL 2023

**DIVISION FEDERATED PTA OFFICERS & BOARD OF DIRECTORS' PARTICIPATION  
ACTIVITIES FOR NATIONAL LEARNING CAMP & LITERACY ENHANCEMENT &  
NUMERACY DEVELOPMENT (LENDC) 2023**

To: Assistant Schools Division Superintendent  
Chief, CID and SGOD, EPS, PSDSs/ Care Takers/ District-In-Charge  
Senior Education Program Specialist/Education Program Specialist II  
Unit Heads, Elementary and Secondary School Heads  
All Others Concerned

1. DepEd Order No. 14, series of 2023 reiterated that the National Learning Camp (NLC) is a whole-school approach and community engagement support is encouraged for the improvement of education quality as one of the basic principles. It highlighted that DepEd advocates the involvement of and collaboration with Local Government Unit (LGU), private stakeholders, other organizations, and the entire school community including school heads, teachers, support staff, parents, and student leaders to improve participation and achievement.
2. The Division Federated Parents-Teachers Association (DFPTA) has officially crafted its Resolution No. 01, series of 2023 enumerating the different activities that shall be spearheaded by the respective PTAs in the districts and schools. All District and School PTA Coordinators are requested to assist and facilitate the implementation of these activities in partnership with the PTA, the LGU, other organizations, and community members.
3. The Public Schools District Supervisors are also reminded to provide technical assistance to the District Federated PTA Officers and usher in the conduct of activities ensuring that the minimum guidelines of the conduct of the NLC and LENDC are properly followed.
4. Attached is the List of Schedule of monitoring by the DFPTA officers per congressional district, a copy of the Monitoring Tool to be guided with the expected activities, Memorandum of Agreement (MOA) for possible partnerships, Deed of Donation (DOD) templates for donations during the camp, and sample letter request to the RHU for possible partnership in the conduct of physical examination.



**Address:** Kagawaran Avenue, Capitol Area, Daro, Dumaguete City  
**Telephone Nos.:** (035)225-2838 / 225-2376 / 422-7644  
**Email Address:** negros.oriental@deped.gov.ph

5. Travelling expenses and meals relative to the monitoring and implementation of the activity shall be charged against the Special Education Fund (SEF)/ Local Funds/ PTA Funds subject to the usual accounting rules and regulations.
6. For clarifications and questions please email [reginaclarina.empeso@deped.gov.ph](mailto:reginaclarina.empeso@deped.gov.ph) .
7. For information, widest dissemination, and compliance.



**NERI C. OJASTRO EdD, CESE**  
Schools Division Superintendent *June*  
Office of the Schools Division Superintendent

District to be Monitored	FPTA assigned	Schedule	PSDS
		Week 4 and 5 - All PTA Presidents individual school visitation	
La Libertad 1 and 2	Rowel C. Ferreron Ireneo B. Saren Jr. Mary Rose M. Arcala Darwin Anhao Ninel T. Timtim	July 26, 2023- Week 1 Morning (2 schools)	Dr. Menchu T. Santos and Mr. Randy D. Dunque
Jimalalud 1 and 2		July 26, 2023- Week 1 Afternoon (2 schools)	Dr. Ernesto Paculanang and Dr. Alejandro Bacani
Tayasan 1 and 2		August 3, 2023- Week 3 Morning (2 schools)	Dr. Emelyn Bolongaita and Mrs. Leonivel L. Secusana
Ayungon 1 and 2		August 3, 2023- Week 3 Afternoon (2 schools)	Dr. Adela Araula and Dr. Hazel E. Argoncillo
Bindoy 1 and 2		August 10, 2023 – Week 3 Morning (2 schools)	Dr. Antonieta Olores and Dr. Dominador Bersa
Manjuyod 1 and 2		August 10, 2023 – Week 3 Afternoon (2 schools)	Dr. Ma. Marfelyn Pelismino and Dr. Henriquito Tepacia

District to be Monitored	FPTA assigned	Schedule	PSDS
Amlan	Gabriel M. Agus Siegfred J. Zosa Joana I. Ymalay	<b>July 31, 2023- Week 2</b> Morning (4 schools)	Dr. Charmaine Jainar
San Jose		<b>July 31, 2023- Week 2</b> Afternoon (5 schools)	Dr. Nida Bersabal
Mabinay 1, 2, 3 and 4		<b>For Mabinay 3 District</b> Mabinay National HS	Dr. Vilma Sumagaysay Dr. Ieny Socorro Dr. Marilou Lobos Dr. Lydia Benson
Sibulan 1 and 2		<b>August 11, 2023</b> Morning (5 schools) Afternoon (4 schools) <b>August 16, 2023</b> Morning (3 schools)	Dr. Andrea Luz Englis Dr. Macrina Villaluz
NOHS			Mrs. Epifania Cuevas

District to be Monitored	FPTA assigned	Schedule	PSDS
July 24, 2023 – All PTA to attend Opening at their respective schools August 22, 2023 – All PTA Presidents individual school visitation August 24, 2023 – Culmination in the District			
Valencia		<b>August 4, 2023 – Week 2</b> Time: 9 AM and 11 AM	Dr. Rolando Pacarro
Bacong	Manolo B. Dizon Rosewell B. Elman Jailyn J. Radoc	<b>July 28, 2023 – Week 1</b> Time: 9 AM and 11 AM	Mr. Juanito Sardan
Zamboaguita 1 and 2	Herman Carballo	<b>August 4, 2023 – Week 2</b> Time: 2 PM and 3 PM	Dr. Jeanny Abejero and Dr. Arvin Busico
Dauin		<b>July 28, 2023 – Week 1</b> Time: 2 PM and 3 PM	Dr. Beda Jovenciana Davad
Siaton 1, 2 ,3 and 4		<b>August 11, 2023- Week 3</b> Time: 9 AM and 11 AM <b>August 18, 2023-Week 4</b> Time: 2 PM and 3 PM	Dr. Delia Alanano Dr. Heide Petras Dr. Constance Joy Sarne Dr. Rhodaline Dizon
Santa Catalina 1, 2, 3 and 4		<b>August 11, 2023- Week 3</b> Time: 2 PM and 3 PM <b>August 18, 2023-Week 4</b> Time: 9 AM and 11 AM	Dr. Alan Agor Dr. Erben Barredo



Republic of the Philippines  
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 REGION VII – CENTRAL VISAYAS  
 Schools Division of Negros Oriental

**PARENTS- TEACHERS ASSOCIATION ACTIVITIES**  
**NATIONAL LEARNING CAMP (NLC) &**  
**LEARNING ENHANCEMENT & NUMERACY DEVELOPMENT (LENDC)**  
**MONITORING TOOL**

ACTIVITY	COMPLIANCE		REMARKS
	EVIDENT	NOT EVIDENT	
1. Conducted in a whole-school approach and with community engagement support			
2. Involvement of and collaboration with LGU and other organizations			
3. Information and Dissemination Activity/ Campaign: <ul style="list-style-type: none"> <li>• Facilitate Radio Announcements</li> <li>• Church Announcements</li> <li>• Production of Flyers, Leaflets and Tarps, Social Media posts</li> </ul>			
4. Mental Health and Psychosocial Support Services (MHPSS) Activities <ul style="list-style-type: none"> <li>• Values Formation activities for Elementary and Secondary Learners with Pastors/ Priests</li> <li>• Provision of Mental Health and Psychosocial Support Services (MHPSS), Guidance Counselors or Advocates (Resource Speakers)</li> <li>• Any spiritual/religious activity (please specify in the remarks)</li> </ul>			
5. Conduct physical examination of learners <ul style="list-style-type: none"> <li>• eye examination, hearing, physical checkup by the Municipal/ Provincial/</li> </ul>			



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Rural Health Unit or any private physician <ul style="list-style-type: none"><li>• Deed of Donation for vitamins, medicines and other supplies for the learners health</li></ul>			
6. Snacks for 15 days (5-week, 3-day program) to the learners participating in the National Learning Camp			
7. Basic Life Skills for Elementary and Secondary learners <ul style="list-style-type: none"><li>• Supreme Secondary Learner Government (SSLG) and Supreme Elementary Learner Government (SELG) for fun-filled activities such as drawing, arts, musical instrument playing, singing lessons, "Larong Pinoy", basic first aid , sewing, baking, fruit carving, rags making, Zumba sessions and the like.</li></ul>			
<b>Issues and Concerns:</b>			
<b>Technical Assistance Provided:</b>			

Monitored by:

\_\_\_\_\_  
**Division Federated PTA Officer/ BOD**

Department of Education  
Region VII, Central Visayas  
Division of Negros Oriental  
Dumaguete City

**DEED OF DONATION**

**KNOW ALL MEN BY THESE PRESENTS:**

This Deed of Donation made and executed by the \_\_\_\_\_ herein represented by \_\_\_\_\_, \_\_\_\_\_ with office address at \_\_\_\_\_, Philippines herein called the **DONOR**.

THE DEPARTMENT OF EDUCATION herein represented by its School Principal of \_\_\_\_\_ School, Mr. / Mrs. \_\_\_\_\_ with office address at \_\_\_\_\_, Negros Oriental herein called the **DONEE**.

**WITNESSETH**

That for and in consideration of a desire to contribute a share for the cause of the education of Filipino Learners through the Adopt-A-School program of the Department of Education the DONOR has freely and voluntarily given, transferred and conveyed by way of donation to the DONEE, its successors and assigns free and clear of any and all liens and encumbrances whatsoever all the rights and title on: \_\_\_\_\_ (donated goods/services).

DETAILS

AMOUNT

\_\_\_\_\_ P \_\_\_\_\_ .00

IN WITNESS WHEREOF, the DONOR has hereto subscribed himself this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
**DONOR**

**DEED OF ACCEPTANCE**

The DONEE, for and in behalf of the SCHOOLS DIVISION OF NEGROS ORIENTAL, hereby accepts the donation from the \_\_\_\_\_ thru the Adopt-a-School Program, with the donation package composed of the following:

DETAILS

AMOUNT

\_\_\_\_\_ P \_\_\_\_\_ .00

For and in behalf of the recipients, the DONEE expresses his most sincere appreciation for the benevolence shown by the DONOR.

IN WITNESS WHEREOF, the DONEE has set his hands this \_\_\_\_\_ **Philippines**.

\_\_\_\_\_  
School Principal

SIGNED IN THE PRESENCE OF:

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Witness



**ACKNOWLEDGMENT**

REPUBLIC OF THE PHILIPPINES)  
\_\_\_\_\_ ) ss.

BEFORE ME this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, personally appeared:

\_\_\_\_\_ ID# \_\_\_\_\_ Issued on/at \_\_\_\_\_  
\_\_\_\_\_ ID# \_\_\_\_\_ Issued on/at \_\_\_\_\_

Known to me and to me known to be the same persons who executed the foregoing instrument, which they acknowledged to me that the same is free and voluntary act and deed, including that of the entities that they represent.

This instrument refers to a Deed of Donation and Deed of Acceptance that consists of 2 pages, including this whereon this acknowledgement is written, and which is signed by the parties concerned on each and every page thereof.

WITNESS MY HAND AND NOTARIAL SEAL, on the date at the place first written above.

**NOTARY PUBLIC**

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**Page No.** \_\_\_\_\_  
**Book No.** \_\_\_\_\_  
**Series of** \_\_\_\_\_



Republic of the Philippines  
**Department of Education**  
REGION VII - Central Visayas  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**

July \_\_, 2023

**Hon.** \_\_\_\_\_  
Mayor, Municipality of \_\_\_\_\_  
Negros Oriental

Thru: Dr. \_\_\_\_\_  
Medical Officer  
Municipality of \_\_\_\_\_  
Negros Oriental

Dear Sir/Mam,

Greetings!

The Negros Oriental Division Federated Parents-Teachers Association (FPTA) of the Department of Education will conduct a **Physical Examination/ Checkup** of the school children on \_\_\_\_\_, 2023 as part of its very first participation in the National Learning Camp (NLC) of the Department of Education that was aimed to address the learning loss during the COVID-19 pandemic and usher in the DepEd Secretary and Vice-President's new learning recovery program and MATATAG: Bansang Makabata, Batang Makabansa agenda. The Local Government Unit (LGU), private stakeholders, Non-Government Organizations (NGOs) and the rest of the community is enjoined to participate in the program as the DepEd NLC is a whole-school approach.

In line with this, we would like to request your good office to help us in the activity through your participation in the program. We are hoping that you can conduct the **Physical Examination/ Checkup** to our learners joining the camp, free of charge. This partnership shall be bonded with a Memorandum of Agreement as an agency-to-agency activity. We will also be very grateful if you can also provide our children with free vitamins or medicines that can help them keep a healthy mind and body.

Please contact our PTA Officer at 09\_\_ - \_\_ - \_\_\_\_\_ for further details, Thank you very much and we look forward to your positive response.

Yours truly,

\_\_\_\_\_  
District Federated PTA Officer



**Address:** Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
**Telephone Nos.:** (035)225-2838 / 225-2376 / 422-7644  
**Email Address:** negros.oriental@deped.gov.ph

## MEMORANDUM OF AGREEMENT

This Agreement made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2023 at \_\_\_\_\_, Negros Oriental, Philippines by and between;

The **DEPARTMENT OF EDUCATION**, Schools Division Office (SDO) of Negros Oriental, "DepEd" for brevity a government entity mandated by law, particularly Batas Pambansang Blg. 232, otherwise known as the "Education Act of 1982", as amended by Republic Act No. 9155, otherwise known as the "Governance of Basic Education Act of 2001", with office address at \_\_\_\_\_, Negros Oriental, represented by its Schools Principal, \_\_\_\_\_, herein referred to as the - "**FIRST PARTY**"

-and-

\_\_\_\_\_, Filipino citizen,  
\_\_\_\_\_, of legal age, a resident and with postal address at \_\_\_\_\_,  
\_\_\_\_\_, representing the  
\_\_\_\_\_ (Government Agency/ Organization), herein referred to as the - "**SECOND PARTY**"

### WITNESSETH:

**WHEREAS**, Section 1, Article 14 of the 1987 Constitution provides that "the State shall protect and promote the right of all citizens to quality education at all levels, and shall take appropriate steps to make such education accessible to all."

**WHEREAS**, DepEd, through the External Partnership Service (EPS) and the Social Mobilization and Networking Unit of this division, believes that partnership is an important paradigm in delivering and achieving DepEd's education development goals and services and to fulfill the mandate of the Constitution to make such quality education accessible to all;

**WHEREAS**, DepEd has the responsibility of securing resources to make the public schools competitive and is now calling on the private sector to serve as a major partner for the improvement of the public education system and in the nation's development;

**WHEREAS**, Republic Act No. 8525 (RA 8525), otherwise known as the "Adopt-a-School Act of 1998" was enacted to encourage private entities to assist in the delivery of quality education to public schools in the country, particularly in the poverty-stricken provinces;

**WHEREAS**, there is a need to address the learning losses brought by the pandemic COVID-19 and to align the objectives of the department to the MATATAG: Bansang Makabata, Batang Makabansa agenda and DepEd Order No. 14, series of 2023, was crafted to clarify the policy guidelines about the implementation of the National Learning Camp (NLC) which is part of the National Learning Recovery Program (NLRP) to close the learning gaps and assist the K-12 learners in all public elementary and secondary schools;

**WHEREAS**, the policy guidelines provide that the activity should be a voluntary learning recovery program offered every end-of-the-school-year (EOSY) break to complement the efforts in the previous school year with a two-fold purpose: improving learner performance and strengthening teacher capacity;

**WHEREAS**, the policy guidelines reiterated the mobilization of support from the Parents-Teachers Association (PTA), School Governing Council (SGC), Local Government Units (LGU), industry partners, non-government organizations (NGO), among others;

**WHEREAS**, a whole-school approach and community engagement support the improvement of education quality as one of the basic principles have highlighted that DepEd advocates involvement of and collaboration with LGU and other organizations, as well as the entire school community including school heads, teachers, support staff, parents, and student leaders to improve participation and achievement;

**WHEREAS**, the “Second Party” expressed its willingness to give their donations in-kind or through services rendered free of charge to the learner- beneficiaries under the Schools Division Office of Negros Oriental, for the National Learning Camp (NLC) and Literacy Enhancement & Numeracy Development Camp (LENDNC);

**WHEREAS**, the Parties shall comply with the provisions of DepEd Order No. 28, s. 2001 or “Prohibiting the Commercialization of the DECS Organization through Endorsements and Accreditation of Goods and Services” in the implementation of the program, and DepEd Order No. 39 s. 2009 or “Strict Adherence to DepEd Order No. 28, s. 2001”;

**WHEREOF**, for and in consideration of the foregoing premises and the terms and conditions herein set forth, the parties do hereby covenant and agree to the following:

**I. DUTIES AND FUNCTIONS OF THE FIRST PARTY (DEPARTMENT OF EDUCATION)**

1. Acknowledge and enlist the learners identified by the School Head as beneficiaries to the program;
2. Facilitate and assist the Second Party in the conduct of the distribution and turn-over of goods to the beneficiaries;
3. Prepare the Memorandum of Agreement and Deed of Donation to acknowledge the partnership between the First and the Second Parties;
4. Monitor and supervise the conduct of the activity/ties related to the program where beneficiaries from the Department of Education are required to be present to ensure that the process is in conformity with safety and protocol;

**I. DUTIES AND FUNCTION OF THE SECOND PARTY**

1. Provide the goods/ donations/ services stipulated in their request;
2. Coordinate with the First Party with the documents and requirements necessary;
3. Comply with the protocol and standards set by the First Party in the distribution and turnover of goods for the beneficiaries and those which are stipulated in this MOA; and
4. Ensure the safety of the learner-beneficiaries and strictly comply with the necessary health and safety protocols.

**IN WITNESS WHEREOF**, the parties hereto set their hands this \_\_\_\_ day of \_\_\_\_\_  
**2023**, in Dumaguete City, Negros Oriental, Philippines.

**Department of Education  
Schools Division Office of Negros Oriental  
First Party**

\_\_\_\_\_  
**Second Party**

**Represented by:**

\_\_\_\_\_  
School Principal

\_\_\_\_\_

**SIGNED IN THE PRESENCE OF:**

\_\_\_\_\_  
Witness

\_\_\_\_\_  
PTA Officer

**A C K N O W L E D G E M E N T**

**REPUBLIC OF THE PHILIPPINES** )  
\_\_\_\_\_ ) **S.S**

**BEFORE ME**, this \_\_\_\_ day of \_\_\_\_\_ personally appeared:

<b>Name</b>	<b>Government Issued ID (Detailed)</b>	<b>Date and Place Issued</b>

Known to me and to me known to be the same persons who executed the foregoing Memorandum of Agreement, signed by the PARTIES and their instrumental witnesses, and they acknowledged to me that the same is their free voluntary act and deed and that of the corporations they represent respectively. This Memorandum of Agreement consists of three (3) pages including this page in which this acknowledgement is written, signed by the parties in their instrument witnesses each and every page thereof.

**WITNESS MY HAND AND NOTARIAL SEAL**, on the date at the place first written above.

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