



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Schools Division of negros oriental

**Office of the Schools Division  
Superintendent**

19 JUL 2023

DIVISION MEMORANDUM

No. 508, s. 2023

**RECONSTRUCTION AND INTEGRATION OF  
LOCALIZED LEARNING MATERIALS INTO DIGITAL FORMAT**

To: Assistant Schools Division Superintendent  
Chief, CID, and SGOD  
Division Program Supervisors  
Public School Districts Supervisors/Districts-In-Charge  
Public Elementary and Secondary School Heads  
All Others Concerned

1. The SDO of Negros Oriental continuously advocates the mandate of providing quality, accessible, cost-effective, diverse, and appropriate learning resources to all types of learners and teachers in the public schools/ALS Centers. Four hundred twenty (420) quality assured printed Big Books available in the LR Section need to be converted into a digitized format and upload in the local LR Portal for division-wide use.
2. In this connection, this office informs the field of the Three-Day Live-In Training - Workshop in the Reconstruction and Integration of Localized Learning Materials (Big Books) into Digital Format on August 16-18, 2023 at South View Hotel, Banilad, Dumaguete City.

This activity aims to:


- a. enhanced illustrated images found in the big books;
  - b. converted big books into portable document format; and
  - c. upload converted Big Books to the Local LR Portal.
3. The participants are required to bring a Laptop (with Adobe Photoshop, Adobe Illustrator, adobe animate, and Adobe InDesign installed) and an extension wire. Likewise, they must strictly observe stringent health protocols against Covid-19 infection.



**Address:** Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
**Telephone Nos.:** (035)225-2838 / 225-2376 / 422-7644  
**Email Address:** negros.oriental@deped.gov.ph

4. Meals and accommodation are chargeable against HRTD Funds while traveling, and other incidental expenses incurred will be charged against school MOOE/Local funds, all subject to the usual accounting and auditing rules and regulations.
5. Teachers handling classes shall prepare activities and turnover to their school heads to make sure that there will be no disruption of classes.
6. Please see the attached List of Participants and be guided accordingly.
7. Immediate and wide dissemination of this memorandum is desired.

By the Authority of the Schools Division Superintendent:

  
**NILITA L. RAGAY EdD**  
OIC – ASDS/CID-Chief  
Office-In-Charge





### OFFICIAL LIST OF PARTICIPANTS

No.	NAME	SCHOOL AND DISTRICT
1	Myleen Sedillo	Panusuan Elem. School (Amlan)
2	Michael Gudio	Mabato, Elem. School (Ayungon 1)
3	Christian Even D. Santillan	La Libertad TVS (La Libertad 1)
4	Gerald T. Ubag	Buntod High School (Bacong)
5	Enry P. Alam-alam	Santiago Delma MHS (Zamboanguita 1)
6	Rafael Rex B. Felisida	Manjuyod NHS (Manjuyod 2)
7	Shastine Kreyz C. Tupaz	Jilabangan ES (Tayasan 2)
8	Farell D. Garcia	Tambo NHS (Ayungo 2)
9	Reynald M. Manzano	Crisostomo O. Retes NHS (San Jose)
10	Raymund G. Lula	Hagtu ES (Mabinay 4)
11	Raymund Santillan	Nazario Tale Mem. School (Bacong)
12	Geneva Faye Mendoza	Casiano Napigkit NHS (Sta. Catalina 1)
13	Rurex Bon V. Cagas	Malongcay ES (Zamboanguita 2)
14	Clint Noblefranca	Ambus ES (Ayungon 2)
15	Rabbi Balbon	ANHS – Carol-an Ext (Ayungon 2)
16	Florence Rose C. Florencio	Ayungon National High School (Ayungon 1)
17	Hara Cymell B. Acab	Manjuyod National HS (Manjuyod 2)
18	Mark Dave Vendiola	NOHS
19	Nolan Ryan R. Alas-as	Tayasan NHS (Tayasan 1)
20	Mark Joven Casal	Carol-an NHS-ANHS Extension (Ayungon 2)
<b>FACILITATORS/TRAINING TEAM</b>		
	<b>NAME</b>	
21	Rosela R. Abiera	DO
22	Elmar L. Cabrera	DO
23	Maricel S. Rasid	DO



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