



Republic of the Philippines  
Department of Education  
REGION VII – CENTRAL VISAYAS  
Schools Division of Negros Oriental

Office of the Schools Division  
Superintendent

07 JUN 2023

**DIVISION MEMORANDUM**

No. 403, s. 2023

**CORRIGENDUM TO DIVISION MEMORANDUM 338 or “THIRD QUARTER MONITORING, EVALUATION AND ADJUSTMENT (MEA) SCHEDULE OF ACTIVITIES”**

To: Assistant Schools Division Superintendent  
Chief, CID and SGOD  
Public School District Supervisor  
School Heads/Public and Private  
All Others Concerned

1. This office informs the field of the rescheduled date of the Third Quarter **SCHOOL, DISTRICT, DIVISION MONITORING, EVALUATION AND ADJUSTMENT (SMEA, DisMEA, DMEA)**.

QUARTER	DATA GATHERING	SMEA (SCHOOL MEA)	DISMEA (DISTRICT MEA)	SUBMISSION OF DMEA FILES	DMEA
Third Quarter MEA	May 15-26, 2023	May 29-June 2, 2023		June 9, 2023	July 12-14, 2023

2. In this regard, may we request the MEA District coordinators together with the district leaders to remain adherent to the schedule stated herein and be in constant standby to provide technical assistance to the teachers and the school heads on the basis of the discussions during the Planning Conference to avoid possible issues that might cause distress among our teachers.
3. The District MEA Coordinators are requested to upload all MEA files in the link provided below on or before June 9, 2023 in preparation for OPLAN SUGPO:

<https://tinyurl.com/mueubjaa>



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644  
Email Address: negros.oriental@deped.gov.ph

4. Travel and other expenses relative to the conduct of SMEA, DisMEA, and DMEA activities shall be charged against the school MOOE/local funds subject to the existing accounting rules and regulations.
5. Attached is the list of participants for this activity.
6. Immediate dissemination of this memorandum to all is desired.

NCO/JMA-MKP-NLR/1234/defa

  
**NERI C. OJASTRO EdD, CESE**  
Schools Division Superintendent

6/6/23

## Participants for DMEA Conference per Section/Unit

No. of days : 3

Section/ Units	No. of Participants	Participants
SGOD	4	Health (Unit Head) , M&E (SEPS & EPS II), EFS unit head
CID	1	Chief – Dr. Nilita L. Ragay
ICT	1	Head
Legal	1	Head
Personnel	1	Head
Admin	1	Head
Records	1	Head
Supply	1	Head
Accounting and finance	2	Ma'am Jennifer Piodos and Ma'am Lydia Cacas
PSDS	34	All Field supervisors
SDS	1	Dr. Neri C. Ojastro
ASDS	2	Dr. Marcelo K. Palispis and Dr. Joelyza M. Arcilla
Chief SGOD	1	Dr. Rachel B. Picardal
Payroll	1	Head
Cashier	1	Head
Secretariat	1	Florecita G. Enopia

Total **54**