



Republic of the Philippines  
Department of Education  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

No. 398, s. 2023

06 JUN 2023

**REITERATION OF THE GUIDELINES OF DEPED COMPUTERIZATION PROGRAM (DCP)  
REPAIR AND MAINTENANCE OF NON-WORKING OUT-OF-WARRANTY PACKAGES**

To: Assistant Schools Division Superintendents  
Chief Supervisors, CID and SGOD  
Education Program Supervisors  
Public Schools District Supervisors/ DICs  
Elementary and Secondary School Heads  
District ICT Coordinators

1. The ICT Unit of the Schools Division of Negros Oriental is tasked to manage the deployment of DCP packages to recipient schools identified by Central Office. The Unit is also mandated to oversee the proper implementation and utilization of these packages. An annual conduct of DCP Monitoring and Evaluation by the Division and District Monitoring Teams takes place to verify the status of the deployed DCP packages. As of May 2023, **195** of the **1,060** deployed packages are reported/ verified as NOT functional.
2. DepEd through the Information and Communications Technology Service (ICTS) has been providing financial subsidy to all regions and divisions nationwide to sustain the implementation of the DCP. However, the Program Support Fund (PSF) downloaded particularly to our division in previous years is not sufficient to cater to the needs of the schools.
3. As of today, ICTS has not downloaded the PSF, and it is not certain if such amount will be downloaded this year. In this regard, all Schools are directed to allocate certain amount for the repair and maintenance of non-functional and out-of-warranty DCP packages in the **Annual Procurement Plan (APP)** and in the **School Improvement Plan (SIP)** to assure that all deployed packages will be functional.
4. Immediate dissemination and compliance with this Memorandum is enjoined.

  
**NERI C. OJASTRO EdD, CESE**  
Schools Division Superintendent

SPP/OSDS-ICT/RVG/gao  
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