



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division  
Superintendent**

05 MAY 2023

DIVISION MEMORANDUM  
No. 302, s. 2023

**DIVISION SENIOR HIGH SCHOOL 2023 EXPO AND JOB FAIR**

TO : Assistant Schools Division Superintendents  
Division Chiefs  
Education Program Supervisors/Division Coordinators  
Public Schools District Supervisors/Districts-In-Charge  
Public/Private Secondary School Heads  
All Others Concerned

1. This office informs the field about the staging of Division Senior High School 2023 Expo and Job Fair at Negros Oriental High School, Dumaguete City on May 22-26, 2023.
2. This undertaking aims to:
  - 2.1 demonstrate understanding on the importance of SHS curriculum by expressing it through different skills competitions, display of students' outputs/products, and benchmarking.
  - 2.2 sustain advocacy on the implementation of the SHS programs.
  - 2.3 encourage stakeholders and curriculum implementers to deeply support the Program; and
  - 2.4 showcase the SHS learners' skills, talents, creativity, and districts' cultural advocacy.
  - 2.5 conduct youth forum on SHS advocacy
  - 2.6 offer a job opportunity through the job fair.
  - 2.7 hold competitions in relation to the national festival of talents.
3. This SHS Expo 2023 highlights the following competitions.
  - 3.1 ABM
    - > Display of District Booth
    - > Costumer Service and Sales Promo



**Address:** Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
**Telephone Nos.:** (035)225-2838 / 225-2376 / 422-7644  
**Email Address:** negros.oriental@deped.gov.ph



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3.3 ICT

- > Computer System Servicing
- > Invitation Card Making (G4-6)
- > Technical Drafting
- > Best CSS Laboratory

3.4 HE

- > Bread and Pastry Production
- > Best BPP Laboratory
- > Cookery & Plating Services
- > Table Skirting and Flower Arrangement
- > Best HE Product and Services
- > Dressmaking (Sewing a Female Corporate Attire)
- > Best Dressmaking Laboratory
- > Fruit and Vegetable Carving (G4-6)
- > Best Bartending Laboratory
- > Best Tourism and Guiding Laboratory
- > Best Frontline Services
- > Best Caregiving Laboratory
- > Best Wellness Massage Laboratory
- > Best Housekeeping Laboratory

3.5 Science STEMazing (STEM)

3.6 AFA

- > Hydroponic Model Assembly
- > Food Processing
- > Best AFA Product
- > Best Swine Raising Laboratory\
- > Best Organic Agriculture Laboratory,
- > Best Horticulture Laboratory

3.8 IND. ARTS

- > Chandelier Making (SMAW and EIM)
- > Best EIM Laboratory
- > Best SMAW Room
- > Best Automotive Servicing Laboratory



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3.9 FESTIVAL OF TALENTS

> HUMSS

- \* Oratorical Contest (In-Person)
- \* POPDEV

> ENGLISH READ-A-THON

- \* Story Retelling (Grade 3)
- \* Interpretative Reading (Grade 6)
- \* Oratorical Composition and Presentation (Grade 10)

> FILIPINO READ-A-THON

- \* Muling Pagkukuwento (Grade 3)
- \* Interpretatibong Pagbasa (Grade 6)
- \* Sulat Bigkas ng Talumpati (Grade 10)

> SINING NG TANGHALAN

- \* Direk Ko, Ganap Ko
- \* Sineleksik
- \* Pintahusay
- \* Himig Bulilit
- \* Philippine Folk Dance

4. Contest guidelines will be disseminated separately by the Education Program Supervisors and coordinators who are in-charge of the contests.
5. Attached is the Contest Matrix and list of Technical Working Committees for information.
6. Coordination Meeting for all Technical Working Committee chairs and co-chairs, Contest Coordinators, Contest Managers, and Program Management Team shall be done on Monday, May 8, 2023 at NOHS @ 9:00 in the morning.
7. All SHS teachers are advised to be in the expo venue on their scheduled day to witness the activity.
8. A registration of One Thousand Pesos (P1,000.00) shall be collected from all SHS Teachers, and School Heads to defray expenses for the event.



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9. Registration, Contest materials, travelling and other related and incidental expenses incurred by the participants, committee support staff and members shall be charged from local funds, MOOE, and other funds subject to COA rules and regulations.
10. This serves as Travel Authority for the PSDSs and School Heads while School Heads are requested to issue Travel Authority to the teacher participants.
11. For widest dissemination.

**NERI C. OJASTRO EdD, CESE**  
Schools Division Superintendent

NCO/JMA-MKP-NLR/CID/NLR/raj  
May 4, 2023




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**DIVISION SENIOR HIGH SCHOOL EXPO 2023 SCHEDULE OF ACTIVITIES**  
**MAY 22-26, 2023 @ NOHS**

Date/Time	Day 1	Day 2	Day 3	Day 4	Day 5
May 15-19, 2023	PRE-REGISTRATION PERIOD				
May 21, 2023	SETTING-UP OF DISTRICT BOOTH				
May 22, 2023 7:30- 8:30	ARRIVAL OF PARTICIPANTS AND REGISTRATION	OPENING PROGRAM	OPENING PROGRAM	OPENING PROGRAM	OPENING PROGRAM
8:30-9:00	SETTLING DOWN	#5. FRUIT AND VEGETABLE CARVING (HE)	#12. DIEREK KO, GANAP KO	#18. CAKE DECORATING (HE)	#24. BAZAAR FINAL JUDGING
9:00-12:00	GRAND OPENING PROGRAM CUTTING OF RIBBON CEREMONY- DISTRICT BAZAAR (FIRST JUDGING) #1. DFOT-EIM #2. ORATION (HUMSS)	#6. TABLE SKIRTING WITH BACK DROP & FLOWER ARRANGEMENT (HE) #7. FOOD PROCESSING (AFA) #8. POPDEV #9. SHS FORUM (Whole A.M.)	#13. SINELESIK #14. PINTAHUSAY #15. READ-A-THON (MULING PAGKUKUWENTO-STORY RETELLING (ENG. & FIL.))	#19. DRESSMAKING (HE) #20. CSS COMPETITION (ICT) #21. READ-ATHON (INTERPRETATIBONG PAGBASA-ORAL READING INTERPRETATION (ENG. & FIL.))	#25. ORATORICAL COMPOSITION AND PRESENTATION-SULAT BIGKAS NG TALUMPATI
12:00- 1:00	LUNCH BREAK	LUNCH BREAK	LUNCH BREAK	LUNCH BREAK	LUNCH BREAK
1:00-4:00	#3. COSTUMER SERVICE AND SALES PROMO COMPETITION (ABM) #4. INVITATION CARD MAKING(G4-6)	#10. HYDROPONIC MODEL DISPLAY (AFA) #11. JOB FAIR (Whole P.M.)	#16. HIMIG BULILIT #17. PHILIPPINE FOLK DANCE	#22. CHANDELIER MAKING (EIM) #23. STEMazing (STEM)	AWARDING CEREMONY AND CLOSING PROGRAM
4:00-5:00	CULTURAL PRESENTATION	CULTURAL PRESENTATION	CULTURAL PRESENTATION	CULTURAL PRESENTATION	HOME SWEET HOME
 SHS TEACHERS ATTENDANCE AND PARTICIPATION	AYUNGON 1-2 NOHS JIMALALUD 1-2 SIBULAN 1-2	SIATON 1-4 BINDOY 1-2 MANJUYOD 1-2	BACONG SAN JOSE DAUIN SAN JOSE AMLAN	MABINAY 1-4 TAYASAN 1-2 SIBULAN 1-2	LA LIBERTAD 1-2 ZAMBOANGUITA 1-2 STA. CATALINA 1-4



**DIVISION SENIOR HIGH SCHOOL 2023 EXPO AND JOB FAIR**  
**May 9-12, 2023 @ NOHS**

<b>PROGRAM MANAGEMENT TEAM</b>			
Program Director	Dr. Neri Ojastro, CESE	SDS	
Assistant Program Directors	Dr. Joelyza M. Arcilla	ASDS	
	Dr. Marcelo K. Palispis	ASDS	
	Dr. Nilita L. Ragay	ASDS	
	Dr. Rachel B. Picardal	SGOD CHIEF	
Program Managers	Dr. Renante A. Juanillo	SHS EXPO	
	Dr. Antonio B. Baguio, Jr.	TVL	
	Dr. Elisa L. Baguio	ABM	
	Dr. Arnold R. Jungco	STEM	
	Dr. Carmelita A. Alcala	HUMSS	
	Dr. Regina E. Clarina	Job Fair	
	Miss Karla P. Antonio	Job Fair	
	Engr. Erwin C. Pinuto	SHS Forum	
	Ms. Jeylene E. Cerial	SHS Forum	
	Mr. Jerry Mar B. Vadil	SHS Forum	
	Program Publication	Dr. Anna Lee A. Amores	Publication, Promotion, Program
	Event Documenter and Technical Production	Ms. Remilyn Gaogao	ICT
Production Manager	Ms. Jenith Cabajon	Culture & Arts	
<b>TECHNICAL WORKING GROUP</b>			
<b>COMMITTEE</b>	<b>NAMES</b>	<b>Duties &amp; Functions</b>	
Production Management Committee	Ms. Jenith Cabajon	Chair	
Event Documenter and Technical Production Committee	Ms. Remilyn Gaogao	Chair	
Program Publication Committee	Dr. Annalee A. Amores	Chair	
Registration and Finance Committee	Mrs. Jennifer P. Piodos	Consultant	
	Dr. Charmaine B. Jainar	Chair	
	Mrs. Lydia Cacas	Co-chair	
	Mrs. Noeme Boco	Co-chair	
Production of Certificates/Appearance	Ms. Rosela R. Abiera	Consultant	
	Dr. Nida L. Bersabal	Chair	
Ushers/Usherettes Committee	Dr. Dan Alar	Consultant	
	Dr. Carl Credo	Consultant	
	Mr. Juanito Sardan	Chair	
Leis/Corsages Committee	Ms. Iryll Macahig	Consultant	
	Dr. Geraldine Olmillo	Consultant	
	Dr. Beda Jovenciana Davad	Chair	
Awards Committee	Ms. Katherine Sedillo	Consultant	



	Dr. Rolando Paccaro	Chair
Decoration Committee	Dr. Donre Mira Dr. Macrina Villauz Dr. Andrea Luz Englis	Consultant Co-Chair Chair
Sound System Committee	Mr. Frances Austero Dr. Ruby Jean Bidaure	Consultant Chair
Promotions and Canopy Committee	Mr. Ben Joefil Diego Mr. Sunny B. Uy Dr. Allan Agor Dr. Rodita T. Plaza Mr. Renato Tano	Consultant Chair Co-chair Co-chair Co-chair
Physical Arrangement	Mr. Allan Tabio Dr. Ernesto Paculanang Mr. Alejandro Bacane	Consultant Chair Co-Chair
Cleanliness and Sanitation Committee	Dr. Norlita Nemenzo Dr. Henriquito Tepacia Dr. Marfelyn Pelismino	Consultant Co-Chair Chair
Programs Committee	Mr. Dennis Charles Andalajao Mr. Teofan Gallosa Dr. Ienny Soccoro Dr. Vilma Sumagaysay Dr. Lydia Benson Dr. Marilou Lobos	Consultant Consultant Chair Co-Chair Co-Chair Co-chair
Food Committee	Mrs. Arlene Pepito Mrs. Dae Habalo Mrs. Antonieta Olores Dr. Dominador Bersa	Consultant Consultant Chair Co-Chair
Day Event Committee	Mrs. Joy Emily Tanio Day 1- Dr. Ernesto Paculanang Dr. Alejandro Bacane Day 2- Dr. Hazel Argoncillo Ms. Adela Araula Day 3- Dr. Emelyn Bolongaita Ms. Leonivel Secusana Day 4- Mr. Sunny V. Uy Dr. Allan Agor Dr. Rodita Plaza Mr. Renato Tano	Consultant Chair Co-Chair Chair Co-Chair Chair Co-chair Chair Co-Chair Co-Chair Co-Chair
After-Care Committee	Engr. Philip Tubog Dr. Jeanny Abejero Dr. Arvin Busico	Consultant Chair Co-Chair
Security and Health Protocol Committee	Dr. Karina Louise De la Cruz Mr. Joseph Gemina Ms. Epefania Cuevas Ms. Leah Nuique	Consultant Consultant Chair Co-Chair

**TECHNICAL WORKING GROUP**

<b>COMMITTEE</b>	<b>COMMITTEE CHAIR</b>	<b>ROLES AND RESPONSIBILITIES</b>
Production Management Committee	Mrs. Jenith Cabajon	<ul style="list-style-type: none"> <li>• Checks on all media presentation designs</li> <li>• Oversees the entire production /presentation and its flow</li> <li>• Manages the overall cultural presentations</li> </ul>
Event Documenter and Technical Production Committee	Mrs. Remelyn Gaogao	<ul style="list-style-type: none"> <li>• Prepares Technical Production Designs for the Opening, Daily and Closing Programs</li> <li>• Assigns documenter to document the whole duration</li> <li>• Manages the technical needs and LED Wall operations</li> </ul>
Registration and Finance Committee	Dr. Charmaine B. Jainar Mrs. Jennifer P. Piodos Mrs. Lydia Cacas Mrs. Jennifer P. Piodos Mrs. Noeme Boco	<ul style="list-style-type: none"> <li>• Takes charge of the registration of participants and attendance everyday</li> <li>• Collects the registration payments from the participants</li> <li>• Gives Certificate of Participation and Appearance to the participants upon registration.</li> <li>• Gives stipend to the judges</li> </ul>
Program Publication Committee	Dr. Anna Lee A. Amores	<ul style="list-style-type: none"> <li>• Covers the whole event</li> <li>• Prepares articles on the different activities covered</li> <li>• Publishes and produces newsletter/tabloid highlighting results on different events</li> <li>• Prepares program for the day and distributes those to concern personalities</li> </ul>
Ushers/Usherettes Committee	Mr. Juanito Sardan Dr. Dan Alar Dr. Carl Credo	<ul style="list-style-type: none"> <li>• Ushers DepEd Officials, guests, contestants, coaches, expo visitors for the entire event</li> <li>• Supports on the management of</li> </ul>



		<p>performers during the opening/daily programs</p> <ul style="list-style-type: none"> <li>• Works with the Leis Committee and the production team committee</li> <li>• Responsible on donning leis/corsages to the concerned personalities everyday</li> </ul>
Leis/Corsages Committee	<p>Ms. Iryll Macahig Dr. Geraldine Olmillo Dr. Beda Jovenciana Davad</p>	<ul style="list-style-type: none"> <li>• Prepares Leis/corsages for the guests, judges, and officials</li> <li>• Works with the Ushers and Usherettes Committee on related concerns</li> </ul>
Awards Committee	<p>Ms. Katherine Y. Sedillo Dr. Rolando Pacarro</p>	<ul style="list-style-type: none"> <li>• Prepares the medals, plaques, trophies, from the supply office</li> <li>• Prepares certificates of recognition from the certificate committee to be given to the judges, officials, coaches, and contestants</li> <li>• Awards these during the awarding ceremony/ies</li> </ul>
Decoration Committee	<p>Dr. Macrina Villaluz Dr. Andrea Luz Englis Dr. Donre Mira</p>	<ul style="list-style-type: none"> <li>• Takes charge of the decoration for the entire event (opening and closing programs)</li> <li>• Conceptualizes event decoration</li> <li>• Sustains, follows up, manages the venue/stage decoration that would last for the entire show</li> </ul>
Sound System and LED Wall Committee	<p>Dr. Ruby Jean M. Bidaure Mr. Frances Austero</p>	<ul style="list-style-type: none"> <li>• Takes charge of the sound system for the entire event and the LED wall</li> <li>• Makes sure that sound system and microphones are functional for the whole event as well as the LED wall</li> </ul>
Promotions/Canopy Committee	<p>Mr. Sunny B. Uy Ms. Emile G. Colasisang Dr. Rodita T. Plaza Mr. Renato Tano Mr. Ben Joefil Diego</p>	<ul style="list-style-type: none"> <li>• Strategizes on the placements of district booths</li> <li>• Facilitates the procurement of canopies and place assignments</li> </ul>

		<ul style="list-style-type: none"> <li>• Produces SHS expo and job fair streamers, drop banners and festival decors for event promotions</li> </ul>
Physical Arrangement Committee	Dr. Ernesto Paculanang Mr. Alejandro Bacane Mr. Allan Tabio	<ul style="list-style-type: none"> <li>• Prepares the venue for the different contests and events (Gymnasium, NOHS Assembly Hall, Rooms)</li> <li>• Coordinates with the school management, and the delegations</li> <li>• Prepares tables and chairs everyday</li> <li>• Keeps them every after the activity</li> </ul>
Cleanliness and Sanitation Committee	Dr. Henriquito Tepacia Dr. Ma. Marfe Lyn I. Pelesmino Dr. Norlita Nemenzo	<ul style="list-style-type: none"> <li>• Takes charge of the cleanliness of the venue, contest areas all the time</li> <li>• Disposes wastes to garbage depository</li> <li>• Puts black bag all around and sees to it that the event is a zero-waste event</li> <li>• Ensures clean and healthy event</li> </ul>
Programs, Performance Committee	Dr. Ienny Soccoro Dr. Vilma Sumagaysay Dr. Lydia Benson Dr. Marilou Lobos Mr. Dennis Charles Andalajao Mr. Teofan Gallosa	<ul style="list-style-type: none"> <li>• Prepares the program and distributes such to officials, guests, and other</li> <li>• Coordinates for the opening programs</li> <li>• Handles the day-to-day programs</li> <li>• Coordinates with the contest managers for the contests of the day, and the district performers for the cultural presentations</li> <li>• Works with the concerned committees for the needs of the day such as certificates, stipend, medals, plaques, trophies</li> </ul>
Food Committee	Mrs. Antonieta Olores Dr. Dominador Bersa Mrs. Arlene Pepito Mrs. Dae Habalo	<ul style="list-style-type: none"> <li>• Prepares food for the registered participants</li> <li>• Coordinates with the supply office for the process</li> </ul>



		<ul style="list-style-type: none"> <li>• Distributes food to the registered participants and committee members</li> <li>• Prepares documents for the liquidation</li> </ul>
Day Event Committee	<p>Day 1- Dr. Ernesto Paculanang Dr. Alejandro Bacane</p> <p>Day 2- Dr. Hazel Argoncillo Ms. Adela Araula</p> <p>Day 3- Dr. Emelyn Bolongaita Ms. Leonivel Secusana</p> <p>Day 4- Mr. Sunny V. Uy Dr. Allan Agor Dr. Rodita Plaza Mr. Renato Tano</p> <p>Mrs. Joy Emily Tanio</p>	<ul style="list-style-type: none"> <li>• Facilitates the contest scheduled for the day</li> <li>• Supports administer the contest</li> <li>• Introduces the judges; awards the certificate of recognition (certificates are to be taken from the committee assigned)</li> <li>• Coordinates with the award, ushers, certificates, finance committees</li> <li>• Presents cultural entertainment segment for the day</li> </ul>
After-Care Committee	<p>Dr. Jeanny Abejero Dr. Arvin Busico Engr. Philip Tubog</p>	<ul style="list-style-type: none"> <li>• Maintains physical condition of the event venue</li> <li>• Restores the place for the next activities (everyday)</li> <li>• Makes sure that area is clean before leaving the event area including the putting and keeping of tables and chairs</li> </ul>
Security and Protocol Committee	<p>Ms. Epefania Cuevas Ms. Leah Nuique Dr. Karina Louise De la Cruz Mr. Joseph Gemina</p>	<ul style="list-style-type: none"> <li>• Assigns personnel to take charge of the in-flow and out-flow of guests, visitors, and participants</li> <li>• Ensures health protocol procedures</li> <li>• Makes sure that everyone in the area is wearing facemasks</li> <li>• Makes the presence of the medical personnel in the area</li> </ul>
Job Fair Committee	<p>Dr. Regina E. Clarina Miss Karla P. Antonio</p>	<ul style="list-style-type: none"> <li>• Stages the Job-Fair activity</li> <li>• Invites employers/representatives/HRs for the said activity</li> <li>• Coordinates with the Certificates, Food, decoration, sounds committees</li> </ul>

		<ul style="list-style-type: none"> <li>• Checks and prepares venues for the activity</li> <li>• Coordinates with other committees for the said activity</li> </ul>
SHS Forum	<p>Engr. Erwin C. Pinuto  Ms. Jeylene E. Cerial  Mr. Jerry Mar B. Vadil</p>	<ul style="list-style-type: none"> <li>• Holds fora for all students who will participate in the Job fair</li> <li>• Invites speaker as resource person for the said activity</li> <li>• Coordinates with the food, certificates, finance, decoration, sounds committees</li> <li>• Works with the physical arrangement, aftercare, and other committees</li> </ul>
Contest Management Committee	<p>TVL Dr. Antonio B. Baguio, Jr  HUMSS Dr. Carmelita A. Alcala  STEM Mr. Arnold R. Jungco  ABM Dr. Elisa L. Baguio  ENGLISH Dr. Anna Lee A. Amores  FILIPINO Dr. Renante A. Juanillo  SINING NG TANGHALAN Dr. Dan P. Alar</p>	<ul style="list-style-type: none"> <li>• Organizes contest committees for the assigned contests</li> <li>• Coordinates with the concerned committees to support the needs in administering the contests</li> <li>• Facilitates concerns relative to the contests</li> </ul>