



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Schools Division Office of Negros Oriental

**Office of the Schools Division  
Superintendent**

03 MAY 2023

DIVISION MEMORANDUM

No. 295, s. 2023

**CAPACITY BUILDING OF LEARNING & DEVELOPMENT COORDINATORS ON QATAME  
AND THE LEARNING & DEVELOPMENT PROCESS**

To: Assistant Schools Division Superintendent  
Chief, CID and SGOD  
Public Schools District Supervisors/ District In-Charge  
Public Elementary and Secondary School Heads  
INSET District Coordinators (Elementary and Secondary)  
All Others Concerned

1. The Schools Governance & Operations Division (SGOD) through the Human Resource and Development Section (HRDS) will be conducting the **Learning & Development (L&D) Coordinators' Quarterly Updating and Capacity Building** on May 4, 2023 at Plaza Maria Luisa Suites Inn, Dumaguete City.
2. Participants of the above-mentioned activity are the **TMS/NODIS Core Team**, and **1 District Elementary INSET/L & D Coordinators and 1 Secondary INSET/L & D Coordinators**.
3. School heads are instructed to ensure that no classes are disrupted by arranging with relieving teachers to take over the classes left by the participating teachers.
4. Food (1 lunch and 2 snacks) and materials during the activity shall be charged against HRTD 2023 funds, while travelling & other incidental expenses of the participants shall be charged against School MOOE and other local funds, subject to the usual accounting and auditing rules and regulations.
5. For inquiries, please contact the Human Resource and Development Section (HRDS) at (035) 225-6180 and look for Ms. Iryll.
6. For the information and compliance of all concerned.

**NERI C. OJASTRO, CESE**

Schools Division Superintendent  
Office of the Schools Division Superintendent



NCO/JMA-MKP-NLR/SGOD/RFP/imsm  
May 2, 2023

**Address:**Kagawasan Avenue, Capitol Area, Daro, Dumaguete City  
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**CAPACITY BUILDING OF LEARNING & DEVELOPMENT COORDINATORS ON QATAME  
AND THE LEARNING & DEVELOPMENT PROCESS**

**May 4, 2023**

**Plaza Maria Luisa Suites Inn, Dumaguete City**

**NODIS/TMS Core Team**

**Consultants**

**SDS Neri C. Ojastro, CESE**

**ASDS Joelyza M. Arcilla**

**ASDS Marcelo K. Palispis**

**ASDS Nilita L. Ragay**

**Dr. Rachel B. Picardal**

**Facilitators:**

**Ms. Iryll Mae S. Macahig- HRDS**

**Dr. Geraldine B. Olmillo- HRDS**

**Mr. Dennis Charl F. Andalajao- M and E Section**

**Teofan C. Gallosa- M and E Section**

**Dr. Karl T. Credo – Planning Officer III**

**TMS Core Team Members:**

**Ms. Iryll Mae S. Macahig- Division Office**

**Mrs. Remylin V. Gaogao- Division Office**

**Dr. Geraldine B. Olmillo- Division Office**

**Nathaniel E. Lajot, Jr.-Sta. Catalina 1**

**Elmar L. Cabrera- Division Office**

**Luzbee L. Antolo-NOHS**

**Ninonito D. Divino- Division Office**

**Alfredo L. Ticon Jr.- Division Office**

**Dae P. Habalo- Division Office**

**Jerry Mar Vadil- Division Office**

**Grace A. Cimafranca- Zamboanguita 1 District**

**Secretariat**

**Ms. Ligaya D. Barote- Sibulan 1**

**Roy C. Cadinan- Division Office**

**Dr. Geraldine B. Olmillo- Ayungon 2**

**Marielle V. Timonan- Division Office**

**Sheena Lee B. Torres- Division Office**

**Medics:**

**Maria Louelyn V. Mananquil**