



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

Office of the Schools Division Superintendent

02 MAY 2023

DIVISION MEMORANDUM

No. 293, s. 2023

ALLOCATION AND DEPLOYMENT OF DCP PACKAGES: REPLACEMENT PACKAGES TO RECIPIENT SCHOOLS AFFECTED BY TYPHOON ODETTE

To: Assistant Schools Division Superintendents
Chief Supervisors, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors/ DICs
Concerned Elementary and Secondary School Heads
Concerned District ICT Coordinators
Concerned School Property Custodians
Concerned School ICT Coordinators

1. This Office announces the deployment of DCP Packages to identified recipient schools affected by Typhoon Odette, who had **promptly** submitted their RADaR reports to the ICT Unit. One (1) DCP Laptop package is consist of the following items:

NO.	ITEMS	NO. OF ITEMS
1.	Laptop	46
2.	Laptop bag	46
3.	External hard drive	46
4.	Headset	46
5.	Mouse	46
6.	Mouse pad	46
7.	Manual	46

2. In this regard, the recipient schools are advised to strictly observe the following instructions and reminders per DCP guidelines and policies:
 - a) These DCP Laptop packages are intended for **academic use NOT for administrative use**. These shall NOT be distributed to teaching and non-teaching personnel.
 - b) These DCP Laptop packages shall be kept inside clean and safe eLab rooms/computer labs with **window and door grills**.



Address: Kagawaran Avenue, Capitol Area, Daro, Dumaguete City


Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644

Email Address: negros.oriental@deped.gov.ph

- c) The concerned **School Property Custodians shall pick up and receive** the DCP Laptop packages at the Schools Division Office of Negros Oriental. (pickup schedule will be announced later by the Division Supply Officer thru the District Property Custodians' GC).
- d) The concerned **School ICT Coordinators shall be the custodian** of these DCP Laptop packages in their respective schools.
- e) A **"logbook system"** shall be strictly implemented to record the learners' utilization of these DCP Laptop packages.
- f) Teacher Advisers/ Subject Teachers needing laptops for classroom instructions or for the conduct of learners' activity, are advised to coordinate with the School ICT Coordinators **ahead of time to ensure availability of the units and or the eLab rooms/computer labs**. If units will be brought outside the eLab room/computer lab, the borrowing Teacher Adviser/ Subject Teacher shall **sign the logbook on behalf of the learners, return the units at the end of the day** and shall be held **accountable for the damage or loss** of any of the units due to negligence.

3. Attached is the list of Recipient Schools.

4. Immediate dissemination and strict compliance with this Memorandum is enjoined.


NERI C. OJASTRO EdD, CESE
Schools Division Superintendent
5/2/23

Supply, Delivery and Maintenance of DCP Packages

FY2021: Repeat Order (Affected by Typhoon Odette)

Allocation per Division

Region IV-B		
DIVISION	PACKAGES	ITEMS
Palawan	77	3,542
Total	77	3,542
Region VII		
DIVISION	PACKAGES	ITEMS
Bohol	17	781
Carcar City	9	413
Cebu City	4	184
Guihulngan City	5	230
Negros Oriental	45	2,069
Total	80	3,677
Region XI		
DIVISION	PACKAGES	ITEMS
Davao City	17	782
Davao de Oro	1	46
Davao Del Norte	13	598
Davao Del Sur	1	46
Total	32	1,472
CARAGA		
DIVISION	PACKAGES	ITEMS
Agusan del Norte	1	46
Butuan	5	230
Dinagat Islands	112	5,149
Siargao	31	1,426
Surigao City	8	368
Surigao del Norte	11	506
Total	168	7,725

Negros Oriental	La Libertad 1	120335	Tala-On ES	Tala-on	1	46	21
Negros Oriental	La Libertad 1	120336	Talostos ES	Elecia (Talostos)	1	46	22
Negros Oriental	La Libertad 2	303258	Pacuan National HS	Pacuan	1	46	23
Negros Oriental	La Libertad 2	120334	Solonggon ES	Solonggon	1	46	24
Negros Oriental	Mabinay 1	120358	Don Cristito C. Tirambulo MES	Paniabonan	1	46	25
Negros Oriental	Mabinay 1	120362	Lamdas ES	Lamdas	1	46	26
Negros Oriental	Mabinay 1	120379	Tingtingon ES	Tingtingon, Cansal-ing	1	46	27
Negros Oriental	Mabinay 3	189512	Old Namangka ES	Old Namangka	1	46	28
Negros Oriental	Mabinay 4	120365	Luyang ES	Bahay, Luyang	1	46	29
Negros Oriental	Manjuyod 1	120380	Bagtic ES	Panciao,	1	46	30
Negros Oriental	Manjuyod 1	120384	Campuyo ES	Campuyo	1	46	31
Negros Oriental	Manjuyod 1	312903	Kauswagan HS	Kauswagan	1	46	32
Negros Oriental	Manjuyod 1	120389	Lamogong ES	Lamogong	1	46	33
Negros Oriental	Manjuyod 1	120391	Locay ES	Locay, Bagtic	1	46	34
Negros Oriental	Manjuyod 1	120396	Matambok ES	Matambok, Mandalupang	1	46	35
Negros Oriental	Manjuyod 2	120395	Manjuyod CES	Zulueta St., Poblacion	1	46	36
Negros Oriental	Manjuyod 2	120398	Sacsac ES	Sacsac	1	46	37
Negros Oriental	Manjuyod 2	120405	Tubod ES	Tubod	1	46	38
Negros Oriental	San Jose	189514	Guilongsoran PS	Guilongsoran, Siapo	1	46	39
Negros Oriental	Sta. Catalina 3	303265	Sta. Catalina NHS	Poblacion	1	46	40
Negros Oriental	Sta. Catalina 3	312933	Kakha HS	Sitio Kakha, Baranagy Talalak	1	46	41
Negros Oriental	Sta. Catalina 4	120500	Amio ES	Amio	1	46	42
Negros Oriental	Sta. Catalina 4	120500	Amio ES	Amio	1	46	43

**Supply, Delivery and Maintenance of DCP Packages
FY2021: Repeat Order (Affected by Typhoon Odette)
RECIPIENT SCHOOLS**

DIVISION	DISTRICT	SCH ID	SCHOOL NAME	ADDRESS	NO. OF PACKAGE/S	NO. OF DCP ITEMS
Negros Oriental	Amlan	303209	Silab Community HS	Silab	1	46
Negros Oriental	Ayungon 1	120057	Tampocon I ES	Tampocon 1	1	46
Negros Oriental	Bacong	120068	Timbanga ES	Timbanga	1	46
Negros Oriental	Bindoy 1	120174	Cabugan ES	Cabugan	1	46
Negros Oriental	Bindoy 1	120187	Nagcasunog ES	Nagcasunog	1	46
Negros Oriental	Bindoy 1	189519	Naula-An ES	Naula-an, Danawan	1	46
Negros Oriental	Bindoy 1	120192	Salong ES	Salong	1	46
Negros Oriental	Bindoy 2	120189	Pagsalayan ES	Pagsalayan, Nalundan	1	45
Negros Oriental	Canlaon	120203	Gaboc ES	Malaiba	1	46
Negros Oriental	La Libertad 1	120314	Biga-a ES	Biga-a	1	46
Negros Oriental	La Libertad 1	120317	Eli ES	Eli	1	46
Negros Oriental	La Libertad 1	120318	Guihob ES	Guihob	1	46
Negros Oriental	La Libertad 1	120320	La Libertad CES	South Poblacion	1	46
Negros Oriental	La Libertad 1	120321	La Libertad North Poblacion PS	Proper, North Poblacion	1	46
Negros Oriental	La Libertad 1	303243	La Libertad TVS	South Poblacion	1	46
Negros Oriental	La Libertad 1	120322	Mambulod ES	Mambulod	1	46
Negros Oriental	La Libertad 1	120324	Manghulyawon ES	Manghulyawon	1	46
Negros Oriental	La Libertad 1	120325	Manluminsag ES	Manluminsag	1	46
Negros Oriental	La Libertad 1	120332	Pitogo ES	Pitogo	1	46
Negros Oriental	La Libertad 1	120333	San Jose ES	San Jose	1	46

120335
120336
303258
120334
120358
120362
120379
189512
120365
120380
120384
312903
120389
120391
120396
120395
120398
120405
189514
303265
312933
120500
120500

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Negros Oriental	Tayasan 1	303289	Tayasan NHS	Matuog	1	46
Negros Oriental	Zamboangita 1	120645	Calango ES	Calango	1	46
Total:					45	2,069

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