



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

Office of the Schools Division Superintendent

20 APR 2023

**DIVISION MEMORANDUM**

No. 275, s. 2023

**DISSEMINATION OF REGIONAL MEMORANDUM NO. 0223, S. 2023 TITLED  
“READING PROGRESS LAUNCH IN REGION 7”**

TO : Assistant Schools Division Superintendents  
Chiefs, CID & SGOD  
Education Program Supervisors/Division Coordinators  
Public Schools District Supervisors/District In-Charge/Caretakers  
Education Program Specialists II-ALS  
Public Elementary & Secondary School Administrators  
All Others Concerned

1. This office disseminates **Regional Memorandum No. 0223, s. 2023** titled **“Reading Progress Launch in Region 7** on **April 21, 2023 at 2:00 o’clock** in the afternoon via MS Teams Live Event with the link: **aka.ms/R7-READINGPROGRESS**.
2. Target audience are the school heads, school ICT Coordinators, and faculty and the Division Office’s Reading Coordinators.
3. For immediate and widest dissemination.

  
**NERI C. OJASTRO EdD, CESE**  
Schools Division Superintendent

4/19/23

NCO/JMA-MKP-NLR/CID-NOR/ching



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Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS

Office of the Regional Director

APR 12 2023

REGIONAL MEMORANDUM

No. **0223**, s. 2023

**READING PROGRESS LAUNCH IN REGION 7**

TO : ALL SCHOOLS DIVISION SUPERINTENDENTS  
ALL CONCERNED

1. The Microsoft Philippines in support to DepEd Region VII's goal to improve the reading literacy of all learners in the region, will launch the Reading Progress on April 21, 2023 at 2:00 PM to 3:00 PM via MS Teams Live Event ([aka.ms/R7-READINGPROGRESS](https://aka.ms/R7-READINGPROGRESS)).
2. Reading Progress is a tool that improves the reading fluency among learners and is available to all teachers and learners who have access to their M365 accounts.
3. The launch will showcase and highlight the best practices of the Division of Bais City in implementing the tool to assess students' reading fluency and share resources necessary for schools who wish to adopt the tool.
4. Target audience are the school heads, school ICT Coordinators, and faculty and the Division Office's Reading Coordinators.
5. The Regional and Division Offices shall cross-share posters about the Reading Progress event in their respective social media pages and channels. The posters may be downloaded via [aka.ms/POSTER-READINGPROGRESS](https://aka.ms/POSTER-READINGPROGRESS)
6. Immediate dissemination and compliance with this Memorandum is enjoined.

**SALUSTIANO T. JIMENEZ, JD, EdD, CESO V**

Director IV  
Regional Director

WTC:OAE/CTU/091



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## Reading Progress Launch in Region 7

*in partnership with DepEd Regional Office 7 and Schools Division Office of Bais*

### ABOUT THE EVENT

The event aims to support K12 learners and teachers by highlighting one of the benefits of their M365 account. Reading Progress is a tool that improves reading fluency among learners. It is available to all teachers and learners who have access to their M365 accounts. It currently supports SDO Bais' conduct of Phil-IRI, streamlining student assessment and rating. The event will showcase and highlight its best practices and share resources necessary for schools who wish to adopt the solution.

### OBJECTIVES

1. To introduce Reading Progress to teachers and define its value to their conduct of Phil-IRI.
2. Highlight best practices of SDO Bais in implementing the tool to assess students' reading fluency.
3. Provide resources to all schools, allowing them to replicate the process.

### TARGET AUDIENCE

- All school heads, school ICT coordinators, and faculty

### TARGET DATE

- April 21, 2023, at 2:00-3:00 PM

### SETUP AND EVENT BROADCAST

1. **Prior to the event**, the following cascade shall be made.
  - a. Regional office to issue an official memo to announce the upcoming event.
  - b. Regional and division office to cross-share posters about the Reading Progress event in their respective social media pages and channels
  - c. All school heads, ICT coordinators, to inform their teachers to join the Teams live event. A link will be promoted for them to join.
  - d. All personnel will join the event using their M365 accounts.
2. **On the day of the event**
  - a. All school heads and ICT coordinators to inform their teachers to join the event.
3. **After the event**
  - a. All participants will download the resources provided by Microsoft.
  - b. All teachers to set up a Teams class and begin using Reading Progress for their reading assessment.

### PROGRAM FLOW (LAUNCH DAY) – Total runtime: 60 minutes

Time	Mins	Topic	Speaker
2:00 – 2:05	5	Admission, national anthem, prayer	N/A
2:05 – 2:10	5	Message from the Regional Director	Salustiano Jimenez Regional Director, DepEd Region 7

2:10 – 2:15	5	Message from SDO Bais	<b>Adolf Aguilar</b> Former SDS, SDO Bais ASDS, SDO Cebu City
2:15 – 2:20	5	Message from Microsoft	<b>Shaili Agrawal</b> Regional Lead, Modern Work Customer Success, Microsoft
2:20 – 2:50	30	What is Reading Progress? Highlight Bais' Success	<b>Kristian Catahan   Jelly Matchubar</b> Customer Success Managers, Microsoft
2:50 – 3:00	10	Gather Q&As Calls to action	<b>Kristian Catahan   Jelly Matchubar</b> Customer Success Managers, Microsoft

#### **PROCESS, ROLES, AND RESPONSIBILITIES**

1. Regional office to release an official memo to communicate event guidelines to the field.
2. Regional IO to release pub mat on event **aka.ms/POSTER-READINGPROGRESS**
3. Division IO to cross-post pub mat on social media channels (see link above)
4. Division ITO to support account activation of teachers' new accounts.
5. School heads and school ICT to communicate memo to all school personnel.
6. School ICT to support account activation of teacher accounts.
7. Teachers to activate accounts and join the event via **aka.ms/R7-READINGPROGRESS**

*For program details, please contact:*

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