



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of negros oriental

**Office of the Schools Division
Superintendent**

17 APR 2023

DIVISION MEMORANDUM

No. 249, s. 2023

**CONDUCT OF TRAINING OF QUALIFIED ATHLETES IN THEIR RESPECTIVE
SCHOOL/DISTRICTS AND ARRIVAL OF THE DELEGATION IN DUMAGUETE CITY
FOR THE 2023 CVIRAA MEET**

- To : Assistant Schools Division Superintendents
: CID & SGOD Chiefs
: Division Education Program Supervisors / Education Program Specialists
: Public Development Officers
: District Supervisors / Districts In-Charge
: Teaching / Non-Teaching Personnel
: All Others Concerned
1. Due to the change of schedule of the In-house training of athletes, this office informs the field of the continuation of training of the qualified athletes for the 2023 CVIRAA MEET. This will be done at 1:00 pm and onwards in their respective schools from Monday to Friday from April 10-16, 2023 and whole day during Saturdays and Sundays.
 2. District Sports Coordinators shall monitor the said training and all Tournament Managers will ensure the quality of the training or will be the trainer of their specific event.
 3. All athletes, coaches, asst. coaches, chaperons, trainers, committee chairs and members shall report to Lamberto Macias Sports and Cultural Center (LLMSCC) on April 17, 2023 for the In-house training and the distribution of the uniforms.
 4. The departure of the delegation to Carcar City will be on April 20, 2023. All delegates shall bring with them their individual bedrolls, enough clothing and other personal necessities. The expected departure from Carcar City going back to our Neg. Or. Division will be on April 29, 2023.
 5. The refresher course of all officiating officials for the CVIRAA 2023 will be on April 22, 2023.
 6. Services rendered during Saturdays and Sundays are entitled to one (1) day service credits for teaching personnel and one and a half (1 1/2) days COC per day for non-teaching personnel, per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 02, s. 2004 on non-monetary remuneration for overtime services rendered upon submission of a duly accomplished daily time record (DTR).



Address:Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.:(035)225-2838 / 225-2376 / 422-7644
Email Address:negros.oriental@deped.gov.ph

7. Transportation, meal allowance and other expenses incurred during Saturdays and Sundays and Tune-up games during training on April 10-16, 2023 and transportation expenses in coming to the division office on April 17, 2023 and in going home from the division office to their respective stations are chargeable against school MOOE/SEF funds subject to the usual accounting and auditing procedures.
8. PSDSs are requested to issue travel order to all qualifiers for the CVIRAA 2023.
9. For your information and guidance.


NERI C. OJASTRO, EdD, CESE
Schools Division Superintendent

4/11/23

NCO/MKP-JMA -NLR/SGOD/RBY/aat
April 5, 2023



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