



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division Office of Negros oriental

**Office of the Schools Division
Superintendent**

04 APR 2023

DIVISION MEMORANDUM


No. 240, s. 2023

**DIVISION SCHOOL HEADS' INDUCTION PROGRAM (SHIP)
SEMINAR WORKSHOP**

To: Assistant Schools Division Superintendent
Chief, CID and SGOD
Division Education Program Supervisors & Division Coordinators
Public Schools District Supervisors/ District In-Charge
Elementary and Secondary School Heads
All Others Concerned

1. This office announces the conduct of a two-day **"Division School Heads' Induction Program (SHIP) Seminar Workshop** on April 13-14, 2023 at Plaza Maria Luisa Suites Inn, Dumaguete City, Negros Oriental.
2. Participants and Program Management Team (PMT) (please see attached list) are Advised to come before 8:00 am of April 13, 2023 for the opening preliminaries.
3. All expenses relative to the conduct of the activity like supplies, materials and food for participants (i.e. breakfast, lunch and snacks) and food for members of the Program Management Team (i.e. full meals and accommodations) shall be charged to HRTD 2023 funds, while travelling and other incidental expenses shall be charged against their respective School MOOE/local funds subject to the usual accounting and auditing rules and regulations.
4. This serves as your TRAVEL ORDER>
5. For the information and compliance of all concerned.

By the Authority of the Schools Division Superintendent:


LANI B. YURONG
Administrative Officer V
Office In-Charge



NCO/JMA-MKP-NLR/SGOD/RBP/MS.Iryj|2023
April 3, 2023


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**DIVISION SCHOOL HEADS' INDUCTION PROGRAM (SHIP)
SEMINAR WORKSHOP**

April 13-14, 2023
Plaza Maria Luisa Suites Inn, Dumaguete City

Training Director:

Dr. Neri C. Ojastro- Schools Division Superintendent

Consultants:

Dr. Joelyza M. Arcilla- Asst. Schools Division Superintendent
Dr. Marcelo K. Palispis- Asst. Schools Division Superintendent
Dr. Nilita L. Ragay- Asst. Schools Division Superintendent
Dr. Rachel B. Picardal- Chief, SGOD

Focal Person:

Ms. Iryll Mae S. Macahig- Senior Education Program Specialist

Resource Speakers:

Dr. Nilita L. Ragay- ASDS & CID Chief
Dr. Joelyza M. Arcilla- ASDS
Dr. Renante A. Juanillo- EPS Filipino
Dr. Carmelita A. Alcala- EPS -AP & GAD Coordinator
Ms. Iryll Mae S. Macahig- SEPS, HRDS
Dr. Karl T. Credo- Planning Officer III
Dr. Rachel B. Picardal- Chief, SGOD
Dr. Geraldine B. Olmillo- EPS, HRDS
Mrs. Ma. Jennifer P. Piodos- Division Accountant
Mrs. Lydia D. Cacas- Budget Officer III
Mrs. Karla P Antonio- EPS II- Social Mobilization

Technical Working Group:

Mrs. Remylin V. Gaogao- ITO
Ninonito D. Divino- ICT Office
Geraldine B. Olmillo- EPS II, HRDS
Roy M. Cadinan- ADAS II
Dr. Ligaya D. Barote- HT3, Tubtubon ES- Sibulan 1 District
Lary K. Gaitera- Siaton 3 District
Clint D. Noblefranca- Ayungon 2 District
Harold A. Suan- Apo ES, Dauin District

QATAME:

Mr. Dennis Charl F. Andalajao- SEPS, M & E
Teofan C. Gallosa- EPS II, M & E

Medical Staff:

Ms. Anna Lee Celis- Nurse II
Ms. Blanch de la Torre- Nurse II

Talents:

Ms. Jade T. Francisco- MMMHS, Siaton 4 District
Ms. Imelda R. Ubag- Valencia District
Mr. Regidor R. Patron - Valencia District

**DIVISION SCHOOL HEADS' INDUCTION PROGRAM (SHIP)
SEMINAR WORKSHOP**

April 13-14, 2023
Plaza Maria Luisa Suites Inn, Dumaguete City

TIME	DAY 1 April 13, 2023	DAY 2 April 14, 2023
7:30-8:00	REGISTRATION	ATTENDANCE
8:00-10:00	OPENING PRELIMINARIES ✚ HRDS	Instructional Supervision, K-12 Curriculum, Pedagogies, Assessment and Learning Materials ✚ Dr. Renante A. Juanillo
10:00-12:00	School Leadership, VMC, RA 9155 & RA1055 ✚ Dr. Nilita L. Ragay	Records Management/5S ✚ Dr. Rachel B. Picardal
12:00-1:00	LUNCH BREAK	LUNCH BREAK
1:00-3:00	School Management & Daily Operations ✚ Dr. Joelyza M. Arcilla	Code of Ethics & Personality Development ✚ Dr. Karl T. Credo
3:00-5:00	Oral and Written Communication ✚ Ms. Karla P. Antonio	School Heads Welfare and Benefits Financial Issues and Concerns ✚ Mrs. Ma. Jennifer P. Piodos ✚ Mrs. Lydia D. Cacas
5:00-5:30	Debriefing ✚ M & E	Closing Program ✚ HRDS
		✚ Debriefing M & E

SHIP PARTICIPANTS APRIL 13-14, 2023

DISTRICT	NAME	SCHOOL
NOHS	LEAH Q. NUIQUE	NOHS
MABINAY 3	ENGELGITO B. MINGUITO	AREBASORE ES
	ROSEMARIE CADILIG	NAPASUAN ES
	KENNETH B. PERALTA	ALAGASIHAN ES
	RANELO FRANCISCO	MANLINGAY HS
	ELGIE NARCISO	OLD NAMANGKA ES
MABINAY 4	CHARLOTTE C. BRAZIL	PANDANON ES
	LORENCIA RODRIGUEZ	DAHILE HS
	ROY BAYLIN	NABALIWAN ES
	JUJIIT RAYA ESCABARTE	BASAKAN ES
ZAMBOANGUITA 1	VIVIAN G. ELVINIA	KALADIAS ES
ZAMBOANGUITA 2	MERVYDITHA D. ENOLPE	
TAYASAN 1	JOHNBAL BALASABAS	PINDAHAN ES
AMLAN	ALVIN RAGAY	SILAB ES
MANJUYOD 1	GIEFRED STEPH L. GALAS	TANGLAD ES
	JOSEPHINE BLAZA GOLEZ	LAMOGONG ES
SIATON 2	ELMA G. RADOC	LUAN-LUAN ES
	EVELYN T. TORRES	SAN JOSE ES
	JASMINE DARIAS	MANTIQUIL ES
	CHERRY MAE JANIPIN	NAWACAT ES
	LOLITA T. RIVERA	SNHS-SHS
JIMALALUD 2	AGNES T. ESPINAS	
	BERNARD PACULANANG	
	VERONICA YMALAY	
	OSCAR APOLINARIO	
JIMALALUD 1	MARILOU VILLAHERMOSA	
	JOEL D. MATU-OG	
	ELLIANIE T. BULABON	
	NEMILLO E. GARSULA	
	EVELYN G. NILLAS	
MABINAY 1	ALLAN CORONADO	CANGGOHOB CHS
	DAVE JEMSON ANTEQUISA	CANSAL-ING CHS
	MELUCHI C. FLORA	TINGTINGON ES
	RANDY ABRASADO	BARANGBARANG ES
	APRIL MAE ENQUILINO	CAMPOALING ES
MANJUYOD 2	PEDRO CABUAL JR.	
	CONIE CABUGNASON	
LA LIBERTAD 2	ARNEL MACAPAGONG	PANGCA ES
	JELSON DEPILO	AYA ES
	MA. JOANNA PACUNLA	PACUAN NHS
	ELISA MAGDALINO	PACUAN NHS -SHS
	RONNDEY MARCILLO	PACUAN NHS- NASUNGGAN EXT
	JOANA ROSE POCONG	AGBOBOLO ES
	JEFIE BUTALID	NASUNGGAN ES
SIATON 1	JOEL R. KIRIT	LORENZA PALARPALAR MHS
	AUREA K. TINAMBACAN	ALBIGA ES
	RICHARD D. CATUBAY	MAINIT HS
	ELVIE G. GAJO	BONBONON ES
	MARIA LUZ E. QUITAY	LPMS

	TEOFREDA P. EGE	SUMALIRING ES
	ROMMEL K. KISKIS	TAYAK ES
	REYNALDO G. SILVA	SUMALIRING HS
	ASTERIO P. BADON	RPDLES
TAYASAN 2	IMELDA QUINONES	DALAUPON ES
	JOSEPH ACADEMIA	TAMBULAN ES
	KENNETH JOSEPH DELOS SANTOS	TAMBULAN CHS
SAN JOSE	CIRILA S. DELES	JOSE R. REMOLLO ES
	NATHALIE V. BALDOSA	CANCAWAS ES
	EVAMAE C. MAYONO	GUILONGSORAN ES
	ALONA AURA	BASAK ES
AYUNGON 1	GAY RONATO	SOOK ES
	LIGAYA M. DE OCA	MANOGTONG ES
AYUNGON 2	JOHNY BIY DOLINO	TAMBO NHS-SHS
	CAROL P. DE JESUS	LIBTACON ES
	SALLY T. TEVES	TALANYOG ES
BINDOY 1	MERELES BAROTILLA	SALONG ES
	AGNES R. BITONG	CABUGAN ES
	AIDA L. LABE	PANGALAYCAYAN ES
	MARIA ISA VILLAESTER	BULOD ES
	ALJER R. TERIO	BATANGAN ES
STA. CATALINA 4	FRANCIS SILAO	OBAT SHS
SIBULAN 2	ADELAYDA F. MANABAN	MANINGCAO ES
	JENNIBEB V. MUSCA	ESCAGUIT ES
	ANNA LIZA J. OZOA	CANTALAWAN ES
	VERONICAL LOWELLA S. TAN	LOCMES
MABINAY 2	DUKE PRINCETON MARINO	
	LISA EVANGELISTA	
VALENCIA	ANTONIETA A. MERCED	
	ROSALIE G. ABANTE	
	ERICKA A. CALUGCUGAN	
STA. CATALINA 3	JASON JAMANDRON	AVOCADO HS
	JOCEL ALIVIO	OMOL ES
	ALMA NUEVA E. BAROY	SCNHS - SHS
AMLAN	AIRIZ MAE YEE GEONZON	JANTIANON SHS
	VALERIE LYNN L. CLAVECILLAS	ANHS JUGNO CAMPUS
	NANCY MANA-AY SALACUT	JANTIANOM JHS
	ORLANDO III G. ZERNA	CANETE ES
STA. CATALINA 2	AHLYN RAY LAJOT	DANAO ES
	KARL JENOLD AWING	TUBOD ES
	NELMALYN LASCANAS	KANGGABOK ES
	IVY ROSE CORDOVA	BAGOBAGO ES
BACONG	JUNNAH M. VILLEGAS	TIMBANGA ES
	OPHELIA JOY B. VILLEGAS	FAUSTO M. SARONO- TUBOD ES
	BERNADETTE NOVEM I. SARDON	SAN MIGUEL NHS-SHS
	MA. FEMA I. BUSCATO	ONG CHE TEE-BACONG HS
SIATON 3	JANICE LAINGO	HAGIKHIK ES
	EVANGELINE K. IJE	MALOH PCHS-SHS
	GINO E. ALIVIADO	APOLOY ES
	JOSEPH ALAGADMO	OLAMBID ES

	ROMILO QUILNET	ULAYAN ES
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