



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM
No. 238 , s. 2023

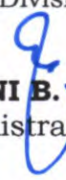
03 APR 2023

MANUAL OF INSTRUCTIONAL SUPERVISION ROLL OUT

To: Assistant Schools Division Superintendents
Chiefs, CID and SGOD
Education Program Supervisors/ Division Coordinators
Public Schools District Supervisors/ District In-Charge/Caretakers
All Others Concerned

1. Instructional leadership can be conceptualized as leadership practice that supports effective teaching and learning and provides guidance and direction for instructional improvement. The Curriculum Implementation Division realized the significance of strengthening the instructional leadership capacities of the instructional leaders at all levels to improve the foundational and academic skills of the learners. Further, monitoring and instructional supervision are two inseparable practices which improve the teaching-learning process.
2. Thus, this office informs the field of the conduct of the two-day roll out of the Manual of Instructional Supervision in the district on specific dates set by the Public Schools District Supervisor (PSDS), preferably on Friday and Saturday to be attended by the untrained school heads and Master teachers. This will be facilitated by the PSDS and the trained school administrators.
3. Teachers attending on a Saturday schedule can avail of a one-day service credit while one-day compensatory time off for other teaching-related and non-teaching personnel.
4. Travel and other expenses relative to the conduct of the activity shall be charged against the school District/MOOE/local funds subject to the existing rules and regulations.
5. For your guidance and compliance.

For the Schools Division Superintendent:


LANI B. YURONG
Administrative Officer V
4/3/23

OSDS/ MKP-JMA-NLR/OASDS-R/ NLR
April 3, 2023



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