



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

20 MAR 2023

**Office of the Schools  
Division Superintendent**

DIVISION MEMORANDUM

No. 199, s. 2023

**RECONSTITUTION OF THE DIVISION GENDER AND DEVELOPMENT (GAD) FOCAL  
POINT SYSTEM (GFPS)**

To: Assistant Schools Division Superintendents  
Chiefs, CID and SGOD  
Public School District Supervisors/District In-charge  
School Heads, Elementary and Secondary  
All Others Concerned

1. Per DepEd Order No. 27, s. 2013, re: Guidelines and Procedure on the Establishment of DepEd Gender and Development (GAD) Focal Point System (GFPS) at the Regional, Division and School Levels and pursuant to the provisions of Section 36-B of the Republic Act (RA) 9710 also known as Magna Carta of Women (MCW), all government agencies are mandated to established and institutionalized the Gender and Development (GAD) Focal Point System (GFPS). The GFPS is one of the institutional mechanisms that will ensure gender mainstreaming in government offices, its attached agencies and local government units (LGUs).

2. The new composition of the GFPS in the Schools Division of Negros Oriental:

**GAD FOCAL POINT SYSTEM**

**Chairperson** : **MR. SENEN PRISCOLO P. PAULIN, CESO V**  
Schools Division Superintendent

**Technical Working Group (TWG)** :

**DR. NILITA L. RAGAY**  
ASDS/Chief- CID

**DR. MRCELO K. PALISPIS**  
ASDS

**DR. JOELYZA M. ARCILLA**  
ASDS

**DR. RACHEL B. PICARDAL**  
Chief – SGOD

**MRS. LANI B. YURONG**  
Administrative Officer IV

**MRS. MA. JENNIFER P. PIODOS**  
Accountant IV



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**LYDIA D. CACAS**  
Budget Officer V

**Secretariat:**

**DR. NORLITA B. NEMENSO**  
EPS II

**DR. KARL T. CREDO**  
Planning Officer

**MISS IRYLL MAE S. MACAHIG**  
SEPS

**M & E Team**

**MR. DENNIS CHARL F. ANDALAJAO**  
SEPS

**MRS. DAE HABALO**  
Research In-charge

**GAD Focal Person: DR. CARMELITA A. ALCALA**  
Education Program Supervisor

3. The functions of the GAD Focal Point System are as follows:
- a. Lead in the gender mainstreaming in policies, plans and programs, projects and activities (PPAs) and in the assessment of gender-responsiveness of systems, structures, policies, procedures and programs based on priority thrusts, needs and concerns of DepEd for its stakeholders, particularly, students, teachers and employees;
  - b. Analyze programs and projects using the Harmonized GAD Guidelines for programs and projects to determine their gender-sensitivity;
  - c. Recommend formulation/revision of policies in advancing women's status and child protection;
  - d. Lead in the review and updating of sex-disaggregated data for GAD database to serve as basis in performance-based gender responsive planning;
  - e. Implement advocacy activities, including the development of information, education and communication materials to ensure consciousness- building



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- and generating support for GAD;
- f. Identify gender issues, arising from gender analysis and audit to serve as basis for determining PPAs in the GAD Plan;
  - g. Prepare GAD Plans and Budgets and accomplishment reports and ensure their submission to the **Central Office (CO) GAD Focal Point Persons** (Attention: GAD Secretariat, Staff Development Division-Human Resource Development Service (SDD-HRDS), 2F Teodora Alonzo Bldg., DepEd Central Office, DepEd Complex, Meralco Avenue, Pasig City);
  - h. Ensure the effective and efficient implementation of the GAD Plan and PPAs and the judicious utilization of the GAD Budget;
  - i. Recommend awards, recognition and other incentives (including performance-based bonus (PBB) to outstanding institutional GAD programs, activities and projects for GAD Focal Point members and other personnel/teachers;
  - j. Build and strengthen partnership with all GAD Focal Point Persons in the Department, the Philippines Commission of Women (PCW), National Economic and Development Authority (NEDA), Department of Budget and Management (DBM), GAD-non-government organizations (NGOs) and other partners, and;
  - k. Coordinate GAD efforts of all offices/units.

4. The GFPS Chairperson or head shall approve GAD Plans and Budgets of the office and shall submit to the CO-GAD Focal Point Person and shall also spearhead the implementation of the plan. He/she shall also designate a Secretariat and M & E Team for GAD. The Secretariat shall provide administrative support to the GFPS, document GAD activities and minutes of meeting, assist in the preparation of GAD activities, programs, projects. The M & E Team shall lead the gender audit and evaluation of all GAD PPAs.

5. For your information and guidance.

  
**SENEN PRISCILLO P. PAULIN, CESO V**  
Schools Division Superintendent  
3/20/23

SDS/ASDS/MKP/JMA/NLR/CAA  
Date : March 20, 2023



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