



Republic of the Philippines  
Department of Education  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

Office of the Schools  
Division Superintendent

20 MAR 2023

DIVISION MEMORANDUM

No. 197, s. 2023

**RECONSTITUTION OF THE DIVISION CONTINUOUS IMPROVEMENT (CI)  
FLAGSHIP TEAM AND THE CI CORE TEAM**

To: Assistant Schools Division Superintendents  
Chiefs, CID and SGOD  
Public School District Supervisors/District In-charge  
School Heads, Elementary and Secondary  
All Others Concerned

1. The field is hereby informed of the reconstitution of the Division Continuous Improvement (CI) Flagship Team and CI Core Team to wit;

**Division CI Flagship Team**

Team Leader : **Dr. Joelyza M. Arcilla, ASDS**

Co-Team Leader: **Dr. Nilita L. Ragay, ASDS**

Members :

Trainer : **Dr. Rachel B. Picardal**, Chief-SGOD

**Dr. Karl T. Credo**, Planning Officer

Documentation Officer : **Miss Iryll Mae S. Macahig**, SEPS-HR

Scribe : **Miss Geraldine B. Olmillo**, EPS II

Process Observer : **Mr. Dennis Charl F. Andalajao**, SEPS

CI Focal Person: **Dr. Carmelita A. Alcala**

2. Roles /Functions:

**Team Leader** - Plans and manages improvement projects; Ensures the quality of project outputs; Reviews the project status, outputs, and outcomes; adjusts the plans as needed

**Scribe** - Takes minutes of the Team meetings

**Communications Officer** - Routes project reports to concerned stakeholders; keep stakeholders informed on the project developments

**Documentation Officer** - Updates the Project Template (A3); maintains project records

**CI Focal Person :**

- o serve as the main contact for the Division CI Flagship Team and CI Core Team and other stakeholders.



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City

Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644

Email Address: negros.oriental@deped.gov.ph



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

---

**Office of the Schools  
Division Superintendent**

DIVISION MEMORANDUM

No. 197, s. 2023

- *Keep all parties involved in the project and update to ensure that information is received by the right person.*
- *Assures that the team are aware of the status of the projects, including details about project implementation, results and impacts.*
- *Conducts regular consultation and information sharing.*
- *Obtain the necessary support and consensus around the decisions they take, and;*
- *Seek support from stakeholders.*

**Division CI Core Team**

**A. Nazario Tale MES CI Team**

Mr. Juanito Sardan, PSDS  
Mrs. Teresita Z. Olasiman, Principal  
Mr. Carmeliot D. Sojor IV  
Mrs. Beberly M. Fernandez  
Mrs. Mercedita C. Solibio  
Mrs. Georgitta M. Donio  
Mr. Glenn S. Flechero  
Mrs. Eileen R. Rebugio  
Mrs. Myleen F. Galvez

**B. Dauin National High School CI Team**

Dr. Beda Jovenciana Davad, PSDS  
Mr. Joelou M. Aguirre, Principal  
Mrs. Catherine A. Credo  
Mr. James B. Caramonte  
Mrs. Vanessa P. Sumagang  
Mrs. Floramae T. Sioco  
Ms. Gwen A. Galvez  
Mr. Rommel P. Dayot  
Mr. Andy Paul D. Luce

**C. Mabinay National High School CI Team**

Dr. Marilou Lobos, PSDS

---

**Address:** Kagawasan Avenue, Capitol Area, Daro, Dumaguete City

**Telephone Nos.:** (035)225-2838 / 225-2376 / 422-7644

**Email Address:** negros.oriental@deped.gov.ph





Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

---

**Office of the Schools  
Division Superintendent**

DIVISION MEMORANDUM

No. 197, s. 2023

Mr. Ranjel Estimar, Principal  
Evely C. Amante  
Edwin B. Jalisán  
Emy A. Tingson  
Annaliza A. Macahilo  
Reyshiel N. Saldo


D. Jimalalud National High School CI Team

Mr. Alejandro Bacane, District In-charge  
Mrs. Jiji S. Taladua, Principal II  
Beth Labrador  
Sharon Garingo  
Mary-Ann Gordoncillo  
Felyn Quinanola  
Mary-Ann Fuentes

3. Roles/Function of the CI Core Team

- o Assist the CI Flagship team in coaching and mentoring school/district CI Team.

4. For your information and guidance.

  
**SENEN PRISCILLO P. PAULIN, CESO V**  
Schools Division Superintendent

3/20/23

SDS/ASDS/MKP/JMA/NLR/CAA

Date : March 20, 2023



---

**Address:** Kagawasan Avenue, Capitol Area, Daro, Dumaguete City

**Telephone Nos.:** (035)225-2838 / 225-2376 / 422-7644

**Email Address:** negros.oriental@deped.gov.ph