



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

Office of the Schools Division
Superintendent

17 MAR 2023

DIVISION MEMORANDUM
No. 191, s. 2023

UPDATES ON MONETIZATION OF LEAVE CREDITS

To: Assistant Schools Division Superintendents
CID and SGOD Chief Education Supervisors
Public Schools District Supervisors/ District In-charge
Elementary and Secondary School Heads
Non-Teaching Personnel
All Others Concerned

1. As per instruction of the Department of Budget and Management (DBM) during the Joint 2023 1st Full-Time Delivery Unit (FDU) Meeting and FY 2022 Agency Performance Review (SPR) Consultation last March 13, 2023, monetization of leave credits is now open for reasons other than health, medical, and hospital needs as stated under section 23 of the Omnibus Rules on Leave such as:
 - a. Financial aid and assistance brought about by force majeure events such as calamities, typhoons, fire, earthquake, and accidents that affect the life, limb, and property of the employee and his/her immediate family;
 - b. Educational needs of the employee and the immediate members of his/her family;
 - c. Payment of mortgages and loans which were entered into for the benefit or which inured to the benefit of the employee and his/her immediate family;
 - d. In cases of extreme financial needs of the employee or his/her immediate family where the present sources of income are not enough to fulfill basic needs such as food, shelter, and clothing.
 - e. Other analogous cases as may be determined by the CSC.
2. Anent to this, the deadline of submission for the request and necessary attachments is **extended until March 22, 2023** for 1st Batch.
3. Please take note that the grant of monetization is still subject for approval of the DBM. This Office shall evaluate the requests to give equal opportunity to everyone who submitted and is entitled to such additional benefit.
4. For information and immediate dissemination of this memorandum is desired.


SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent

3/17/23

SPP/NLR/AdsP/LBY/jed
March 17, 2023



Address:Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.:(035)225-2838 / 225-2376 / 422-7644
Email Address:negros.oriental@deped.gov.ph