



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Schools Division OF NEGROS ORIENTAL

**Office of the Schools Division  
Superintendent**

15 MAR 2023

DIVISION MEMORANDUM  
No. 187, s. 2023

**SIGNING OF APPOINTMENTS**  
(CS Form No. 33-A)

TO: Assistant Schools Division Superintendent  
Chief, CID and SGOD  
Public Schools District Supervisors/District In-Charge  
Public Elementary & Secondary School Heads  
Teaching/Non-teaching Personnel  
All Others Concerned

1. Pursuant to CSC MC No. 14, s. 2018 re: Omnibus Rules on Appointment and Other Human Resource Actions (ORAOHRA), this Office hereby informs that there will be Signing of Appointments and shall be done as stated herein the attached Schedule.
2. Venue of Signing of Appointments is at Schools Division Office facilitated by the Human Resource Management Unit (HRMU).
3. All concerned teachers/non-teaching personnel are directed to follow the set date and time schedule.
4. Schoolheads are advised to ensure that classes are not disrupted by arranging with relieving teachers to take over their classes for the meantime.
5. Schoolheads are also requested to issue **Travel Authority**.
6. Immediate and widest dissemination of this memo is greatly desired.

**SENEN PRISCILLO P. PAULIN, CESO V**  
Schools Division Superintendent  
Office of the Schools Division Superintendent

3/14/23

SPP/NLR/AdsP/LBY/jad  
March 14, 2023



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Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
SCHOOLS DIVISION OF NEGROS ORIENTAL

**SCHEDULE FOR SIGNING OF SECONDARY APPOINTMENTS**  
(Junior and Senior High School)

| NAME                            | POSITION                  | DATE OF ISSUANCE | STATION/DISTRICT | DATE OF SIGNING |
|---------------------------------|---------------------------|------------------|------------------|-----------------|
| <b>SUBSTITUTE</b>               |                           |                  |                  |                 |
| HELEMY S. DUMIP-IG              | SUBSTITUTE TEACHER        | 03/01/2023       | CANLAON          | 03/17/2023      |
| APRIL DIANNE S. CARDENAS        | SUBSTITUTE TEACHER        | 03/01/2023       | CANLAON          | 03/17/2023      |
| RESA LEA B. PARAO               | SUBSTITUTE TEACHER        | 03/06/2023       | DAUIN            | 03/17/2023      |
| JEN B. PACULANANG               | SUBSTITUTE TEACHER        | 02/27/2023       | LA LIBERTAD 2    | 03/17/2023      |
| MIKE E. CABUAL                  | SUBSTITUTE TEACHER        | 02/20/2023       | MABINAY 1        | 03/17/2023      |
| RODALYN D. MENESES              | SUBSTITUTE TEACHER        | 02/28/2023       | MABINAY 2        | 03/17/2023      |
| JONA DELENE R. PAIRA            | SUBSTITUTE TEACHER        | 03/01/2023       | STA. CATALINA 1  | 03/17/2023      |
| JHERFEL V. LAGAHID              | SUBSTITUTE TEACHER        | 03/06/2023       | VALENCIA         | 03/17/2023      |
| <b>PROVISIONAL TO PERMANENT</b> |                           |                  |                  |                 |
| JEREMY G. PALO                  | TEACHER II (SHS)          | 03/15/2023       | AYUNGON 1        | 03/20/2023      |
| COLEVIE JOY B. BOMEDIANO        | TEACHER II (SHS)          | 03/15/2023       | JIMALALUD 2      | 03/20/2023      |
| JEVIE M. GUTIB                  | SPECIAL SCIENCE TEACHER 1 | 03/15/2023       | STA. CATALINA 1  | 03/20/2023      |
| FERN N. NAQUIN                  | TEACHER II (SHS)          | 03/15/2023       | STA. CATALINA 3  | 03/20/2023      |
| <b>REAPPOINTMENT (RENEWAL)</b>  |                           |                  |                  |                 |
| VINCENT ANTHONY A. ZOSA         | TEACHER II (SHS)          | 03/01/2023       | SIBULAN 1        | 03/20/2023      |
| <b>PROMOTION</b>                |                           |                  |                  |                 |
| JOVELYN R. MELANCHOLICO         | TEACHER III               | 03/07/2023       | AYUNGON 1        | 03/21/2023      |
| ELISIA E. TUBAN                 | TEACHER III               | 03/07/2023       | DAUIN            | 03/21/2023      |
| LEOVIE M. BELLOSILLO            | REGISTRAR I               | 03/06/2023       | JIMALALUD 1      | 03/21/2023      |
| <b>TRANSFER</b>                 |                           |                  |                  |                 |
| CLINTON T. DAYOT                | TEACHER I                 | 03/15/2023       | ZAMBOANGUITA 1   | 03/15/2023      |



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**SCHEDULE FOR SIGNING OF ELEMENTARY APPOINTMENTS**

| NAME   | POSITION           | DATE OF ISSUANCE  | STATION/DISTRICT  | DATE OF SIGNING |
|--|--------------------|-------------------|-------------------|-----------------|
| <b>1<sup>ST</sup> CONGRESSIONAL DISTRICT (c/o Marnie S. Cabano)</b>    |                    |                   |                   |                 |
| ALONA P. CADANO  | SUBSTITUTE TEACHER | February 27, 2023 | MANJUYOD II       | March 17, 2023  |
| JODELISSA A. CABUGNASON  | SUBSTITUTE TEACHER | March 01, 2023    | BINDOY I          | March 17, 2023  |
| IREN M. CAROLLO  | SUBSTITUTE TEACHER | March 01, 2023    | BINDOY I          | March 17, 2023  |
| DEDEN MAE S. BASILIO   | SUBSTITUTE TEACHER | March 01, 2023    | AYUNGON II        | March 17, 2023  |
| MARJILYN T. PEREZ  | SUBSTITUTE TEACHER | March 01, 2023    | AYUNGON II        | March 17, 2023  |
| <b>2<sup>ND</sup> CONGRESSIONAL DISTRICT (c/o Ivy Rose A. Ogabang)</b> |                    |                   |                   |                 |
| GINROSE O. ARACO   | TEACHER II         | February 20, 2023 | AMLAN             | March 16, 2023  |
| LENETH A. VELARDE  | TEACHER II         | February 20, 2023 | MBAINAY III       | March 16, 2023  |
| MELDRED D. POÑO  | SUBSTITUTE TEACHER | March 01, 2023    | MABINAY IV        | March 16, 2023  |
| NOLLY B. ALASAN JR.  | SUBSTITUTE TEACHER | February 23, 2023 | SAN JOSE          | March 17, 2023  |
| <b>3<sup>RD</sup> CONGRESSIONAL DISTRICT (c/o Jonalyn E. Cuenca)</b>   |                    |                   |                   |                 |
| LEA C. RAPISORA  | SUBSTITUTE TEACHER | February 28, 2023 | SIATON III        | March 17, 2023  |
| JONALYN R. JALANDONI   | SUBSTITUTE TEACHER | March 02, 2023    | SIATON II         | March 17, 2023  |
| WILSON V. FLORES   | SUBSTITUTE TEACHER | March 01, 2023    | STA. CATALINA III | March 17, 2023  |
| KIM L. RAGAY   | SUBSTITUTE TEACHER | March 01, 2023    | SIATON II         | March 17, 2023  |