



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
Schools Division of Negros Oriental

Office of the Schools
Division Superintendent

DIVISION MEMORANDUM
No. 180, s. 2023

74 MAR 2023

**CAPACITY BUILDING OF QUALITY ASSURANCE, TECHNICAL ASSISTANCE
AND MONITORING AND EVALUATION (QATAME) COORDINATORS**

To: Assistant Schools Division Superintendent
Chief, CID and SGOD
Public School District Supervisor
School Heads/Public
All Others Concerned

1. To strengthen the capacity as well as to mechanize the QATAME system of the division, this office informs the field of the **CAPACITY BUILDING FOR QUALITY ASSURANCE, TECHNICAL ASSISTANCE AND MONITORING AND EVALUATION (QATAME COORDINATORS)** on **March 17 and 22, 2023** at **Plaza Maria Luisa Suites Inn** at **8 o'clock in the morning to 5 o'clock in the afternoon.**
2. The participants (Please see attached list) are expected to bring laptop with internet connection and extension wire to engage in several hands-on activities that are in consonance to their duties and responsibilities as QATAME associates.
3. This is a live-out activity. Breakfast, lunch and AM and PM snacks will be provided charged to HRTD Funds, while Travelling and incidental expenses will be charged to school MOOE subject to the usual accounting and auditing rules.
4. The Public Schools District Supervisors are requested to issue a **Travel Authority** to the participants of this training.

5. School Heads are advised to make arrangements with their teachers to avoid any disruption of classes.
6. Attached herein is the list of TWG and learning facilitators as well as the training matrix for your reference.
7. Immediate dissemination of this memorandum to all is desired.

Paulin
SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent
11/27/23

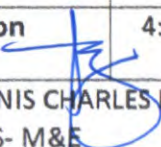
SPP/-JMA-MKP-NLR/*J*RP/dcfa

TRAINING MATRIX ON THE CAPACITY BUILDING OF QATAME COORDINATORS

March 17 and 22, 2023
Plaza Maria Luisa Suites Inn

MARCH 17, 2023			MARCH 22, 2023		
TIME	ACTIVITY	FOCAL PERSON	TIME	ACTIVITY	FOCAL PERSON
7:00-8:00	Registration of Participants	Florecita Enopia	7:00-8:00	Registration of Participants	Florecita Enopia
8:00-9:00	Opening Programme	M & E Section	8:00-9:00	Opening Programme	QATAME (ELEM) Associates
9:00-10:30	Venture into the L&D Process	Iryll Mae Macahig SEPS-HRD	9:00-10:30	Overview on Session Guide Writing	Teofan C. Gallosa EPS-M&E
10:30-12:00	Maneuvering the Training Management System	Iryll Mae Macahig SEPS-HRD	10:30-12:00	QATAME	Dennis Charles F. Andalajao SEPS-M&E Teofan C. Gallosa EPS-M&E
LUNCH BREAK					
1:00-2:30	The Art of Feedbacking and Debriefing	Dr. Karl T. Credo Planning Officer III	1:00-2:30	QATAME Forms and Tool Preparation	Jason A. Bohol Teacher III, Lumbangan CES
2:30-4:00	Crafting Session Objectives and Rationale	Dr. Geraldine Olmillo EPS-HRD	2:30-4:00	QATAME Consolidation	
4:00-5:00	Evaluation and Debriefing	M & E Section	4:00-5:00	Closing	QATAME (HS) Associates

Prepared by:  TEOFAN C. GALLOSA
EPS H- M&E

Noted by: DENNIS CHARLES F. ANDALAJAO
 SEPS- M&E

CONSULTANTS

Schools Division Superintendent: **SENEN PRISCILLO P. PAULIN, CESO V**

Assistant Schools Division Superintendent: **NILITA L. RAGAY EdD**

JOELYZA M. ARCILLA EdD

MARCELO K. PALISPIS EdD, JD

Schools Governance and Operations Division Chief: **RACHEL B. PICARDAL EdD**

FOCAL PERSONS

DENNIS CHARL F. ANDALAJAO

SEPS- M&E

TEOFAN C. GALLOSA

EPS II- M&E

SUPPORT STAFF

FLORECITA ENOPIA

Administrative Officer II

LEARNING FACILITATORS

1. **Iryll Mae Macahig**

SEPS-HRD

2. **Dr. Karl T. Credo**

Planning Officer III

3. **Dr. Geraldine Olmillo**

EPS II-HRD

4. **Teofan C. Gallosa**

EPS-M&E

5. **Dennis Charles F. Andalajao**

SEPS-M&E

6. **Jason A. Bohol**

Teacher III, Lumbangan CES

DISTRICT	SCHOOL	NAME OF QATAME COOR
LALIBERTAD 1	HQP	ACABO, JOSE ROY S.
	SEC	GANTALAO, JUNE ARIEL F.
	ELEM	HEMODO, ROGEN S.
LALIBERTAD 2	HQP	DELA CRUZ, HERRY
	SEC	SABILLO, JOEFREY B.
	ELEM	Butalid, Jefie D.
JIMALALUD 1	HQP	GLORIA T. RABUTIN
	SEC	MAT E. GACHO
	ELEM	GLORIA T. RABUTIN
JIMALALUD 2	HQP	MARY JOY T. OBANANA
	SEC	ZERNA, ROSE JANICE S.
	ELEM	CABIGON, MARILOU P.
TAYASAN 1	HQP	SIBALA, JONAS
	SEC	Fernandez, Jennifer B.
	ELEM	Torres, Emily Joy B.
TAYASAN 2	HQP	DAGANGAN, EDEN
	SEC	PASKO, KAY STEPHANIE T.
	ELEM	TAUB, MAYFLOR S.
AYUNGON 1		

	HQP	ALMENZO, ROSELIN L.
	SEC	Gono, Flordeliz R.
	ELEM	ARCALA, MA. SHELLA F.
AYUNGON 2		
	HQP	LONY F. MEDEZ
	SEC	CARALE, CHASTINE
	ELEM	ARANAS, ROMELA
BINDOY 1		
	HQP	MAXINO, MONICA B.
	SEC	AMAMAG, GENROSE
	ELEM	Amorin, Ma. Cecilia C.
BINDOY 2		
	HQP	ERIKA LOU S. AMAHIT
	SEC	Bubole, Teresita P.
	ELEM	MAPESO, SALLY D.
MANJUYOD 1		
	HQP	CANOLAS, GINA
	SEC	CORTEZ, JESSIELITO JR. G
	ELEM	CADANO, MARICEL H.
MANJUYOD 2		
	HQP	ELENITA A. KADUSALE
	SEC	Abuso, Rea Melchie A.
	ELEM	Cuevas, Joan O
MABINAY 1		
	HQP	ASENAS, TEOFANES

	SEC	BALDADO, EFREN M.
	ELEM	GANTALAO, GENILYN C.
MABINAY 2		
	HQP	QUILOPE, JEVE LORNA
	SEC	TAYAD, ESTHER P.
	ELEM	MOLETA, WENDMAY
MABINAY 3		
	HQP	CANAVERAL, SUSANA Z.
	SEC	Gesulgon, Ruth Hucal
	ELEM	ACIBES, ETALYN B.
MABINAY 4		
	HQP	VISAGAS, EMMA
	SEC	Yap, Darlene L.
	ELEM	ABADILLA, CHALLEN D.
AMLAN		
	HQP	MONTECINO, DANILO C.
	SEC	SILAY, MARYANN B.
	ELEM	Clavicillas, Carmelita A.
SAN JOSE		
	HQP	BALOS, FE G.
	SEC	CATUBIG GOLDAH S.
	ELEM	DESPOJO, MARIO ADONIS F.
SIBULAN 1		
	HQP	DIONES, ELVIRA
	JHS	GASO, LEONARDO JR. M.

	ELEM	ESPINOSA, MARIAN
SIBULAN 2		
	HQP	YURONG, ROLANDO
	SEC	Yuson, Divine Grace B.
	ELEM	CONCEPCION, MARY CLAIRE S.
NOHS		
	HQP	CUEVAS, EPIFANIA
	SEC	SYGACO, VRENDIE PINILI
	ELEM	
VALENCIA		
	HQP	DAGOY, ROSA LEAH
	SEC	DIMAANO, ADELINE FE D.
	ELEM	OLASIMAN, LILIBETH T.
BACONG		
	HQP	SARDAN, JUANITO
	SEC	SASTRILLO, MARGIE
	ELEM	SOJOR IV, CARMELITO
DAUIN		
	HQP	AVANZADO, WILSON
	SEC	ANGEL, MAYOLITA T.
	ELEM	Cabiara, Midesta C.
ZAMBOANGUITA 1		
	HQP	ELNAS, CLARINDA
	SEC	RUBIO, LOU
	ELEM	ACUPANDA, JOSE ALAN

ZAMBOANGUITA 2		
	HQP	AUSTERO, SUSANA
	SEC	RODRIGUEZ, JAMES D.
	ELEM	Partosa, Tomas Raglin D.
SIATON 1		
	HQP	EGE, TEOFREDA
	SEC	PARTOSA, ROMEL .
	ELEM	QUITAY, MARIALUZ E
SIATON 2		
	HQP	DIAMANTE, JERRY
	SEC	CALUMBA, MARIA FARINA G.
	ELEM	TACALAN, MARIA NESA R.
SIATON 3		
	HQP	ALMAGRO, AGNES
	SEC	Ansok, Eufrates Jr. G.
	ELEM	Macalipay, Luzviminda A
SIATON 4		
	HQP	CATUBAY, JOEL
	SEC	PALUMPA, ARJIE T.
	ELEM	SOLAMILLO JAYSON C.
STA. CATALINA 1		
	HQP	REYES, JOEL T.
	SEC	BERLAN, LYKA
	ELEM	ELIGAN, CRIS
STA. CATALINA 2		

	HQP	COLASISANG, EMILE
	SEC	QUITAY, MARIALUZ
	ELEM	SABANAL, FAY MARIE
STA. CATALINA 3		
	HQP	ECHAVEZ, ALBERTO
	SEC	NUNEZ, GLENDA
	ELEM	MENIANO, ANNABELLE
STA. CATALINA 4		
	HQP	MACAHILOS, ELIODE
	SEC	SILAO, FRANCIS OSIAS G.
	ELEM	MAGHANOY, KAREN A.