



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

**Office of the Schools Division
Superintendent**

MAR 2023

DIVISION MEMORANDUM

No. **157**, s. 2023

SCHOOL RISK ASSESSMENT WORKSHOP

To: Assistant Schools Division Superintendents
Chiefs, CID and SGOD
Public Schools District Supervisors / District-In-Charge
All Others Concerned

1. Floods, tropical cyclones, and major earthquakes, though not always as destructive, are the deadliest and costliest of hazards. The most terrible consequences are deaths and injuries in schools. There are schools that are unusable because of damages, their prolonged use as shelters, having unsafe access, the loss of equipment and materials, or lack of teachers are some effects of hazards which can hinder children to achieve their goals.
2. With this, the Schools Division of Negros Oriental through the Division Disaster Risk Reduction and Management (DRRM) will conduct a **School Risk Assessment Workshop** on March 15-17, 2023, 8:00 AM – 5:00 PM through MS Teams. **Link will be forwarded to DRRM group chat a day before the conduct of the activity.**
3. Participants of the virtual workshop on **March 16-17, 2023** are the following:

Participants	Number of Pax
PSDSs / DICs	34
District DRRM Coordinator (Elementary)	34
District DRRM Coordinator (Secondary)	34
School DRRM Coordinator (Elementary)	402
School DRRM Coordinator (Junior HS)	109
School DRRM Coordinator (Senior HS)	105

4. Participants must stay in one venue (*District Office or any venue with strong internet connection*) for immediate feedback on the different workshop activities which requires collaboration between and among the PSDSs/DICs, District DRRM and School DRRM Coordinators.
5. In preparation for the conduct of the activity, resource speakers and members of the DRRM Technical Working Group (TWG) are requested to attend the coordination meeting on March 15, 2023 at the venue to be announced later.



Address: Kagawanan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
Email Address: negros.oriental@deped.gov.ph

6. Teacher-participants must leave activities for the class to do while attending the workshop and school heads must see to it that another teacher can handle the class.

7. Participants must prepare/bring the following school documents/data to be used in the workshop:

- Comprehensive School Safety Tool;
- School Risk Assessment;
- Quarterly NSED / Unannounced Earthquake and Fire Drills Report
- School Photos (*buildings, classrooms, school major hazards*);
- School GPS Coordinates (*Latitude and Longitude*); and
- Other School DRRM related data/reports

8. The following expenses shall be charged (*subject to the usual accounting rules and guidelines*):

HRTD Funds	Resource Speakers / DRRM Technical Working Group (TWG) March 15-17 – Full Board and Accommodation
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School MOOE	Participants (March 16-17, 2023) Transportation, meals, snacks, and other incidental expenses.
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9. Compliance to this Memorandum is desired.



SENEN PRISCILLO P. PAULIN, CESO V
Schools Division Superintendent



Resource Speakers / Technical Working Group

JOSEPH R. GEMINA

PDO II – DRRM

BRENT JOHN TRASMONTE

Nurse II

JEROME RESO-OR, Bindoy 2
HERSON TAGHAP, Ayungon 2
JAN REY A. GAITERA, Siaton 3
STEPHENE L. CAÑADA, Ayungon 2
ANNA GARCIA-BAUTISTA, Tayasan 2
CHRISTOPHER C. DOLOR, Bindoy 1
JESTONY C. GARUPIL Jimalalud 2
JOEREN E. BABOR, Bindoy 1
RHIO S. POSPOS, Bindoy 2
ANDREW S. VAILOCES, Bindoy 1