



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
SCHOOLS DIVISION OF NEGROS ORIENTAL

Office of the Schools Division
Superintendent

27 FEB 2023


DIVISION MEMORANDUM
No. 118, s. 2023

**URGENT SUBMISSION OF SCHOOL FORM 1.0 FOR THE GRANT
OF PERFORMANCE BASED BONUS (PBB) 2021**

To: Assistant Schools Division Superintendents
CID and SGOD Chief Education Supervisors
Division Education Program Supervisors
Public Schools District Supervisors/ District In-charge
Elementary and Secondary School Heads
District and School ICT Coordinators

1. In view of the grant of Performance Based Bonus (PBB) 2021, all District PBB in-charge are directed to prepare and submit the District Consolidated PBB School Form 1.0.
2. This Office would like to reiterate on the completeness and accuracy of data submitted. The school/district personnel in-charge shall be responsible and accountable for any discrepancy and on the names of eligible not included in the list.
3. Deadline for submission of District Consolidated Form 1.0 (SOFT COPY) is on **February 23, 2023**, and the hard copy will be on February 27, 2023.
4. Submit the **duly signed** hard copy at the Human Resource Management Unit and e-mail the softcopy in excel format at this account: gemmaelyn.villarejo@deped.gov.ph. Observe proper file naming when sending the softcopy by following the given format: **PBB Form1.0_DISTRICT NAME** (Ex. PBB Form1.0_AMLAN DISTRICT).
5. For widest dissemination and compliance.

By the Authority of the Schools Division Superintendent:


RACHEL B. PICARDAL, Ed.D
Chief Education Supervisor, SGOD
Office In-Charge
2/21/23

SPP/JMA-MKP-NLR/AdsP/jdliaz
February 21, 2023



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