



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Negros Oriental

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM

No. 114, s. 2023

20 FEB 2023

CONDUCT OF THE CONGRESSIONAL MEET 2023

To : Assistant Schools Division Superintendents
: CID & SGOD Chiefs
: Division Education Program Supervisors / Education Program Specialists
: Public Development Officers
: District Supervisors / Districts In-Charge
: Teaching / Non-Teaching Personnel
: All Others Concerned

1. This office announces the conduct of Congressional Meet 2023. This will be done after each municipality has identified their qualified athletes. This will be done during Saturdays and Sundays or during school days at 3pm onwards. This is only for Team Sports Events namely:
 - A. Basketball
 - B. Volleyball
 - C. Football
 - D. Futsal
 - E. Sepak Takraw
 - F. Softball
 - G. Baseball
2. Each Congressional District are given the option regarding the venue, technical guidelines, ground rules and the date of the conduct.
3. Only one entry of the above listed events per Congressional District will participate during the NORAA Meet 2023.
4. Travel and other incidental expenses incurred during the activity are chargeable against School MOOE or any source of funds depending on its availability subject to the usual accounting and auditing rules and regulations.
5. Services rendered during Saturdays and Sundays are entitled to one and a half (1 1/2) day service credit/COC per day, per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 02, s. 2004 on non-monetary remuneration for overtime services rendered upon submission of a duly accomplished daily time record (DTR).
6. For your information and guidance.

By the authority of the Schools Division Superintendent:

MARCELO K. PALISPIS, Ed D, JD
OIC Assistant Schools Division Superintendent
Office In-Charge

SPP/MKP-JMA -NLR/SGOD/RBP/aat
February 17, 2023



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