



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division Office of Negros Oriental

**Office of the Schools Division
Superintendent**

5 JAN 2023

DIVISION MEMORANDUM

>No. **08**, s. 2023

SUBMISSION OF IPCRF RATINGS OF TEACHERS FOR SY 2021-2022

To: Assistant Schools Division Superintendent
Chief, CID and SGOD
Education Program Supervisors/Division Coordinators
Public Schools District Supervisors/ District In-Charge
All Elementary & Secondary School Heads
All Others Concerned

1. The Department of Education complies with the mandate “to continuously develop its rank of teachers, school managers, and non-teaching personnel”, and this is also given importance in the Governance of Basic Education Act of 2001 (RA 9155). This office, through the Human Resource Development Section (HRDS) will conduct a Learning and Development Needs Assessment (LDNA) through the submission of the IPCRF of Teachers for SY 2021-2022.
2. All School Heads are requested to download and fill-out the template in the link: <https://bit.ly/3ClkJHM> on or before January 13, 2023 to be submitted to the district for validation of information and consolidation. The Public Schools District Supervisors (PSDSs)/ District In-Charge/ District Caretakers will assign non-teaching personnel to consolidate the IPCRF files to be submitted to the division office not later than January 20, 2023 thru the link that will be shared to the PSDSs Group Chat (for privacy purposes). District consolidated file shall be renamed and follow the filename format: **name of district_Consolidated_IPCRF_2021-2022** (example: **Amlan_Consolidated_IPCRF_2021-2022**).
3. For inquiries and technical assistance, please contact the Human Resource Development Section (HRDS) at (035) 225-6180 and look for Ms. Iryll or Ms. Geraldine.
4. For the information and guidance of all concerned.

By the Authority of the Schools Division Superintendent:

MARCELO K. PALISPIS EdD
Assistant Schools Division Superintendent
Office- In-Charge