



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division of Negros Oriental

**Office of the Schools Division
Superintendent**

06 MAR 2023

DIVISION MEMORANDUM
No. **153**, s. 2023

**BATCH 2 - GENDER-BASED: SPG/SSG DISTRICT COORDINATORS
CAPACITY BUILDING FOR YOUTH FORMATION PROGRAM (YFP)**

To: Assistant Schools Division Superintendent
Chief, CID and SGOD
Public Schools Supervisors
All Public-School Heads Concerned
All SSG District Coordinators Concerned
All SSG Teacher-Advisers Concerned
All Others Concerned

1. This Office through the Youth Formation Division (YFD) will conduct the Batch 2-*Gender-Based: SPG/SSG District Coordinators Capacity Building for Youth Formation Program (YFP)* on **March 10-11, 2023 at 7:30 AM – 5:00 PM in Plaza Maria Luisa Suites Inn, Dumaguete City.**
2. This activity aims to be characterized in promoting a spirit of co-operation rather than competition, effective communication and individual responsibility being a mentor and coach. The Youth Formation Program recognizes that enhancing the capability of our SPG/SSG District Coordinators is one of the most important ways we can continue to improve educational outcomes and develop excellence in mentoring and coaching for our Youth Leaders.
3. In this regard, the participants to this activity are **all District SPG/SSG Coordinators and the Division Federated SPG/SSG Teacher-Adviser or representative.**
4. Participants are enjoined to participate and encourage to cascade this activity to their respective schools and districts.
5. School heads are reminded to ensure that no classes shall be disrupted due to the attendance of teachers in this activity.
6. Furthermore, attached is the list of Technical Working Committee (TWC) members and facilitators of the activity. TWC members and facilitators will report on **March 7, 2023, at 8:00 am in Plaza Maria Luisa Suites Inn, Dumaguete City.**

SPP/MKP-JMA-NLR/SGOD/RBI/JeyleneECerial
March 3, 2023



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035)225-2838 / 225-2376 / 422-7644
Email Address: negros.oriental@deped.gov.ph

7. In preparation for the activity on **March 7, 2023**, the TWC and facilitators' meals (Lunch & 1 snack), shall be charged against **HRTD Funds**, while meals (breakfast & dinner), traveling and other incidental expenses of the TWC shall be charged against Division/School MOOE and other local funds. All are subject to the usual accounting and auditing rules and regulations.
8. Moreover, during the activity on **March 10-11,2023**, meals (B,L & 2 snacks) and accommodation of TWC shall be charged against **HRTD Funds**, while meals (dinner), traveling and other incidental expenses of the participants and TWC shall be charged against Division/School MOOE and other local funds. All are subject to the usual accounting and auditing rules and regulations.
9. Teaching and non-teaching personnel are entitled for 1 day service credits/compensatory overtime credits (COC) in accordance with DepEd Order No. 52, s.2003 – Updated Guidelines on the Grant of Vacation Service Credits for Teachers, and Compensatory Time-Off (CTO) per Civil Service Commission (CSC) and Department of Budget Management (DBM) Circular No. 02, s.2004 on Non-Monetary Remuneration for Overtime Service Rendered, after submission of required Daily Time Record (DTR).
10. For clarifications, questions, and concerns, please coordinate with Engr. Erwin Pinuto, PDO-1 YFC at 09267259083 or with Jeylene E. Cerial, PDO-1 YFC at 09067468164.
11. Immediate dissemination of this Memorandum is desired.

By the authority of Schools Division Superintendent

MARCELO K. PALISPIS EdD,JD
Assistant Schools Division Superintendent

3/7/23

TECHNICAL WORKING COMMITTEE (TWC) MEMBER

Chairperson: **Rachel B. Picardal, EdD**
Chief, SGOD

Resource Speaker:

Reynald C. Dote

Teacher 2, Boloc-Boloc ES

Rowell S. Mora

Teacher 2, DLANHS

Ma. Lourdes C. Patajo

T3 - Jimalalud NHS

Teodolo Dave Jr.

Teacher, Gregorio Elmaga MHS

Edgilou L. Gabo

Teacher 2, Siaton NHS

Mildred B. Tangeres

T3 - Giligaon ES

Sheena Pearl D. Pinili

T3 - NOHS

Facilitator: **Jeylene E. Cerial**

PDO I - YFP

Erwin C. Pinuto

PDO I - YFP

Jerry Mar B. Vadil

PDO I - YFP

Allan A. Tabio

DEPS

Host: **Baby Glenn D. Onte**

Teacher I, Magsaysay MES