



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division OF NEGROS ORIENTAL

Office of the Schools Division Superintendent

Division Memorandum

CID-2023- 966

TO : Chief, CID
CID Education Program Supervisors/Coordinators, Public Schools
District Supervisors/District in-Charge/District Caretaker
Education Program Specialists for ALS
Program Development Officer, Librarian, HG Coordinator, & Staff
All Others Concerned

FROM : 
NERI C. OJASTRO, EdD, CESO V
Schools Division Superintendent

SUBJECT : ADDENDUM TO DIVISION MEMORANDUM CID-2023-924 TITLED
"INSTRUCTIONAL LEADERSHIP 365"

DATE : December 27, 2023

1. This office informs the field of the Addendum to Division Memorandum CID-2023-924 titled "Instructional Leadership 365, that this Memorandum serves as an Authority to Travel for all the identified participants.
2. All other provisions on this Memorandum shall remain in effect.
3. For your compliance and guidance.

28 DEC 2023

NCO/JMA-MKP-NLR/CID-NLR/ELB/Ching



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035) 225-2838 / 225-2376 / 422-7644



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3. The activity aims to:
 - a. explain comprehensively the significance of strategic planning and interfacing of all program owners and district overseers for improved implementation of activities;
 - b. review and appraise the 2023 accomplishments;
 - c. discuss the targets reflected in the SDO OPCR, specifically in the curriculum instruction for appropriate strategies for higher accomplishment;
 - d. craft 2024 targets, annual implementation plan, supervisory plan and calendar of activities;
 - e. appreciate the significance of leadership in the successful implementation of the programs for the recovery plan; and
 - f. promote a culture of collaborative work and collegial learning among the personnel in the CID.
4. The participants are expected to bring with them their laptops, extension wire, pocket wifi, 2023 IPCR, 2024 IPCR targets, 2024 Supervisory and Instructional Plan, 2024 Calendar of Activities & Annual Implementation Plan (AIP).
5. First day polo shirt is Madrasah for office-based and blue for district based, second day is purple, and third day is any appropriate attire. Bring nostalgic attire from '60s, '70s, '80's, or '90s for our "retro rewind" fellowship.
6. Attached are templates for the 2024 Calendar of Activities & AIP and Instructional Supervisory Plan.
7. Board and lodging of the participants are charged against the 2023 GAD Funds while travel and other incidental expenses shall be charged against the Division MOOE/local funds subject to the usual accounting rules and regulations. The first meal is breakfast on day 1.
8. Registration starts at 7:00 o'clock in the morning on December 19, 2023. Opening Program starts at 8:30 in the morning.
9. For immediate dissemination and compliance.

[JCO/ MKP-JMA-NLR/OASDS-R/ NLR] ✓
December 11, 2023



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Enclosure #1

2024 CALENDAR OF ACTIVITIES & ANNUAL IMPLEMENTATION PLAN

Quarter	Domain/ Strand/ KRA	Objective/s	Activities/ Strategies	Time Frame	Persons Involved	Venue	Financial		Physical	Success Indicators/Ex- pected Outputs
							Allocation	Source of Fund		
1										
2										
3										
4										

Note: This is from January to December 2024.

Prepared by: _____

Recommending Approval: **NILITA L. RAGAY, EdD**
OIC-ASDS/CID Chief

Approved by: **NERI C. OJASTRO, EdD, CESO V**
Schools Division Superintendent



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Enclosure # 2

2024 INSTRUCTIONAL SUPERVISORY PLAN

Month & Date	Objectives	Target Recipient/s	School/District	CIGPS	Supervisory Activities/Strategies	Persons Involved	Expected Outputs

Note: This is from January to December 2024.

Prepared by: _____

Recommending Approval: **NILITA L. RAGAY EdD**
OIC-ASDS/Chief-CID

Approved by: **NERI C. OJASTRO, EdD, CESO V**
Schools Division Superintendent



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