




Republic of the Philippines
Department of Education
 REGION VII – CENTRAL VISAYAS
 Schools Division OF NEGROS ORIENTAL

**Office of the Schools Division
 Superintendent**

DIVISION MEMORANDUM
CID-2023- 893

To : **DR. MACRINA K. VILLALUZ,**
 Public Schools District Supervisor – Sibulan District II

From : By the Authority of the Schools Division Superintendent:


NILITA L. RAGAY EdD
 OIC-ASDS/Chief CID
Office In-Charge

Subject: **ATTENDANCE TO THE POSTER MAKING, QUIZ BOWL AND SPOKEN POETRY
 CONTEST DURING THE CULMINATION OF CLEAN AIR MONTH**

Date : November 23, 2023

1. Please be informed of the attendance of the following participants with their coach who will be attending to the **Poster Making, Quiz Bowl and Spoken Poetry Contest During the Culmination of Clean Air Month**, on November 24, 2023 at Atrium Center, Robinson Galleria, Cebu City.

PARTICIPANTS	COACH
STEVEN C. MANIGSACA	WINDA D. OBEDENCIA-TIC, Sibulan NHS-SHS
BEA ANTHONETTE GAGAM	

2. They are advised to leave a day before the event starts and expected to arrive the day after the event.
3. Teaching personnel are hereby entitled for Service Credits as stipulated in DepEd Order No. 53, s. 2003, titled "Updated Guidelines on Grant of Vacation Service Credits to Teachers."
4. Transportation, accommodation and other incidental expenses incurred shall be charged against School MOOE/local funds, subject to the usual government accounting and auditing rules regulations.
5. This memorandum serves as **Authority to travel.**

23 NOV 2023

NCO/JMA-MKP-NLR/CID/ARJ/rad



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
 Telephone Nos.: (035) 225-2838 / 225-2376 / 422-7644

 DepEd TAYO SDO Negros Oriental

 negros.oriental@deped.gov.ph

 www.depednegor.net