



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division OF NEGROS ORIENTAL

Office of the Schools Division Superintendent

Division Memorandum

CID-2023- 943

TO : **Assistant Schools Division Superintendents
Chiefs, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors
Public Elementary & Secondary School Heads
All Others Concerned**

By Authority of the Schools Division Superintendent:

FROM : **LANI B. YURONG**
Administrative Officer V
Office-In-Charge
12/13/23

SUBJECT : **DISSEMINATION OF RM NO. 935, S. 2023 TITLED “UPSKILLING OF
KEY STAGE 1 TEACHERS ON THE EARLY LANGUAGE LITERACY AND
NUMERACY (ELLN) WITH FOCUS ON THE SCIENCE OF READING
(SOR)”**

DATE : December 13, 2023

1. This office disseminates to the field of **Regional Memorandum No. 935, s. 2023 titled “Upskilling of Key Stage 1 Teachers on the Early Language Literacy and Numeracy (ELLN) with Focus on the Science of Reading (SOR) on December 17-22, 2023 at Hotel Fortuna, Borromeo Street, Cebu City”**. (see the attached list of participants)
2. Participants are expected to be at the venue on the 1st day before 3:00 p.m. and to check out after lunch on the 6th day. The first meal to be served is afternoon snacks on the 1st day while the last meal is dinner on the 6th day of the activity.
3. This Memorandum serves as a Travel Authority for the principal participant while School Heads are requested to issue an Authority to Travel to the identified participants.
4. Expenses for board and lodging shall be charged against 2023 ELLN Funds while travel and incidental expenses will be shouldered by the division or school using the MOOE or local funds, subject to the usual accounting and auditing rules and regulations.
5. Compensatory Time-Off (CTO) for non-teaching personnel and service credits will be granted to teachers in place of the days that will fall on either holidays or weekends per DepEd Order No. 53, series of 2003 titled “Updated Guidelines on Grant of Vacation Credits to Teachers, and CSC-DBM Joint Circular No. 2, series of 2015 titled “Policies and Guidelines on Overtime Services and Overtime Pay for Government Employees, respectively.
6. For your guidance and compliance.

NCO/JMA-MKP-NLR/CIB/NLR/ELB/Ching

13 DEC 2023



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035) 225-2838 / 225-2376 / 422-7644

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Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
Schools Division OF NEGROS ORIENTAL

Office of the Schools Division Superintendent

Division Memorandum

Conduct of Upskilling of Key Stage 1 Teachers on the Early Language Literacy and Numeracy (ELLN) with Focus on the Science of Reading (SOR) on December 17-22, 2023 at Hotel Fortuna, Borromeo Street, Cebu City.

Member of Program Management Team

1. Glenda G. Cadeliña – Principal 1 of Manligay Elementary School, Mabinay District 3

List of participants

Kindergarten

1. Junalin A. Bungcasan, AMRCES, Sta. Cat. District 2
2. Jackielyn B. Pordaliza Cawitan ES, Sta. Cat. District 2
3. Marde A. Abrasado, Tupas ES, Manjuyod District 2
4. Melody P. Alpeche, Cabugan ES, Bindoy District 1

Grade 1

1. Jacky R. Omangay, Amio ES, Sta. Catalina 4
2. Jojo May M. Morota, Caranoche ES, Sta. Cat. 4
3. Laverme E. Japon, Bonbonon ES, Siaton 1
4. Briget Marie Banua San Jose CES, San Jose District

Grade 2

1. Maybelline N. Pulgo, Pinocawan ES, Tayasan 1
2. Mergie L. Martinez, Linao ES, Tayasan 1
3. Maria Cerila S. Castro, Buntod ES, Bacong
4. Rochelle Marie C. Castro, Solonggon ES, La Libertad 2

Grade 3

1. Venice Belle V. Visagas, Nabaliwan ES, Mabinay District 4
2. John Mark C. Baylin, Pandanon ES, Mabinay District 4
3. Maria Lourdes T. Funtilon, Felipe Tayko MS, Siaton District 2
4. Anna Liza D. Babor, Don Cristito C. Tirambulo MES, Mahinay District 1



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Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS

Office of the Regional Director

7 1 DEC 2023

REGIONAL MEMORANDUM

No. 935, s. 2023

**UPSKILLING OF KEY STAGE 1 TEACHERS ON THE EARLY LANGUAGE LITERACY
AND NUMERACY (ELLN) WITH FOCUS ON THE SCIENCE OF READING (SOR)**

To: Schools Division Superintendents

1. This Office through the Curriculum and Learning Management Division (CLMD) will conduct an *Upskilling of Key Stage 1 Teachers on the Early Language Literacy and Numeracy (ELLN) with Focus on the Science of Reading (SOR)* on December 17-22, 2023 at Hotel Fortuna, Borromeo St., Cebu City. (See Annex 1 – List of Participants).
2. The activity aims to:
 - a. upskill the key stage 1 teachers' capacity to use a knowledge-based pedagogy to become effective reading teachers;
 - b. enhance participants' skills and competencies in teaching reading in response to the department's learning recovery efforts; and
 - c. promote and sustain a culture of reading in schools, and even in the communities.
3. Participants are expected to be at the venue on the 1st day before 3:00 p.m. and to check out after lunch on the 6th day. First meal to be served is afternoon snacks on the 1st day, and the last meal is dinner on the 6th day of the activity.
4. A planning meeting with the Program Management Team (PMT) will be conducted virtually on December 11, 2023. Meeting link will be communicated separately.
5. Expenses for board and lodging of participants will be charged against 2023 ELLN Funds, while travel and incidental expenses will be shouldered by the division or school using their MOOE or local funds. All expenses are subject to the usual accounting and auditing rules and regulations. Participants are encouraged to avail the most economical means of transport in going to and from the venue. The hiring of a vehicle is strictly prohibited per accounting rules and regulations.



Doña M. Gaisano St., Sudlon, Lahug, Cebu City
Telephone Number: 639457623193 local 700

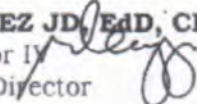
 DepEd Tayo Region VII

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6. Compensatory Time-Off (CTO) for non-teaching personnel and service credits will be granted to teachers in place of the days that will fall on either holidays or weekends per DepEd. Order NO. 53, S. 2003 entitled Updated Guidelines on Grant of Vacation Credits to Teachers, and CSC-DBM Joint Circular No. 2, s. 2015 entitled Policies and Guidelines on Overtime Services and Overtime Pay for Government Employees, respectively.

7. For widest dissemination and compliance.



SALUSTIANO T. JIMENEZ JD, EdD, CESO V
Director IV 
Regional Director

**UPSKILLING OF KEY STAGE 1 TEACHERS ON THE
EARLY LANGUAGE LITERACY AND NUMERACY (ELLN)
WITH FOCUS ON THE SCIENCE OF READING**

Hotel Fortuna, Borromeo St., Cebu City
December 17-22, 2023

A. List of Program Management Team

Count	Office/Division	Name	Designation
1	Bais City	Cristina A. Domocol	EPSvr
2	Bayawan City	Emma H. Artes	EPSvr
3		Lovely Heart Torres	Principal
4	Bogo City	Nevida U. Abellana	EPSvr
5	Bohol	Wilfreda O. Flor	EPSvr
6	Canlaon City	Carmela A. Gelogo	EPSvr
7	Carcar City	Matilde A. Duangon	EPSvr
8	Cebu	Ma. Chona B. Redoble	EPSvr
9	Cebu City	Norman R. Gabales	EPSvr
10	City of Naga	Anna Liza I. Mapula	EPSvr
11	Danao City	Joseph N. Pleños	EPSvr
12	Dumaguete City	Victoria A. Maquiling	EPSvr
13	Guihulngan City	Estrella B. Icalina	EPSvr
14	Lapu-Lapu City	Irene T. Pilapil	EPSvr
15	Mandaue City	Giovanna P. Raffiñan	EPSvr
16	Negros Oriental	Elisa L. Baguio	EPSvr
17		Glenda Cadelina	Principal
18	Siquijor	Maria Enin R. Cuevas	EPSvr
19	Tagbilaran City	Aimee T. Amistoso	EPSvr
20		Lorelei G. Anore	Principal

21	Talisay City	Sisinia V. Vasquez	EPSvr
22	Tanjay City	Charmaine G. Rubio	EPSvr
23	Toledo City	Cleofe C. Cañete	EPSvr
24	Region	Maurita F. Ponce	EPSvr
25		Eduardo F. Omaña	EPSvr
26		Elaine F. Perfecio	EPSvr
27		Lorideth S. Edicto	TAS
28		Maria Jasmin Jabil	Admin Asst.

B. Required Number of Participants Per Division

Office/Division	Required Participants	NUBER
Bais City	Kindergarten Teacher	2
	Grade 1 Teacher	2
	Grade 2 Teacher	2
	Grade 3 Teacher	2
Bayawan City	Kindergarten Teacher	2
	Grade 1 Teacher	2
	Grade 2 Teacher	2
	Grade 3 Teacher	2
Bogo City	Kindergarten Teacher	2
	Grade 1 Teacher	2
	Grade 2 Teacher	2
	Grade 3 Teacher	2
Bohol	Kindergarten Teacher	5
	Grade 1 Teacher	5
	Grade 2 Teacher	5
	Grade 3 Teacher	5
Canlaon City	Kindergarten Teacher	2

	Grade 1 Teacher	2
	Grade 2 Teacher	2
	Grade 3 Teacher	2
Carcar City	School Head (Elem)	2
	Kindergarten Teacher	2
	Grade 1 Teacher	2
	Grade 2 Teacher	2
	Grade 3 Teacher	2
Cebu City	Kindergarten Teacher	3
	Grade 1 Teacher	3
	Grade 2 Teacher	3
	Grade 3 Teacher	3
Cebu Province	Kindergarten Teacher	6
	Grade 1 Teacher	6
	Grade 2 Teacher	6
	Grade 3 Teacher	6
City of Naga	Kindergarten Teacher	2
	Grade 1 Teacher	2
	Grade 2 Teacher	2
	Grade 3 Teacher	2
Danao City	Kindergarten Teacher	2
	Grade 1 Teacher	2
	Grade 2 Teacher	2
	Grade 3 Teacher	2
Dumaguete City	Kindergarten Teacher	2
	Grade 1 Teacher	2
	Grade 2 Teacher	2

	Grade 3 Teacher	2
Guihulngan City	Kindergarten Teacher	2
	Grade 1 Teacher	2
	Grade 2 Teacher	2
	Grade 3 Teacher	2
Lapu-Lapu City	Kindergarten Teacher	2
	Grade 1 Teacher	2
	Grade 2 Teacher	2
	Grade 3 Teacher	2
Mandaue City	Kindergarten Teacher	2
	Grade 1 Teacher	2
	Grade 2 Teacher	2
	Grade 3 Teacher	2
Negros Oriental	Kindergarten Teacher	4
	Grade 1 Teacher	4
	Grade 2 Teacher	4
	Grade 3 Teacher	4
Siquijor	Kindergarten Teacher	2
	Grade 1 Teacher	2
	Grade 2 Teacher	2
	Grade 3 Teacher	2
Tagbilaran City	Kindergarten Teacher	2
	Grade 1 Teacher	2
	Grade 2 Teacher	2
	Grade 3 Teacher	2
Talisay City	Kindergarten Teacher	2
	Grade 1 Teacher	2

	Grade 2 Teacher	2
	Grade 3 Teacher	2
Tanjay City	Kindergarten Teacher	2
	Grade 1 Teacher	2
	Grade 2 Teacher	2
	Grade 3 Teacher	2
Toledo City	Kindergarten Teacher	3
	Grade 1 Teacher	3
	Grade 2 Teacher	3
	Grade 3 Teacher	3
TOTAL		204