



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division OF NEGROS ORIENTAL

**Office of the Schools Division
Superintendent**

OFFICE MEMORANDUM

CID-2023- Cdo

TO : **TEOFAN GALLOSA**—EPS II Monitoring and Evaluation

By the Authority of the Schools Division Superintendent

FROM: **MARCELO K. PALISPIS, EdD, JD**
OIC -Assistant Schools Division Superintendent
Officer In-Charge 10/11/23

SUBJECT: **ONE OF THE HOSTS DURING THE CIVIC-MILITARY PARADE**

DATE : **October 11, 2023**

1. In consonance with the **2023 Buglasan Festival Activities**, you are hereby requested to host along with **Ms. Shaddai Lee T. Vidal** of *Jimalalud NHS-SPA* for the **Buglasan Civic -Military Parade and Buglasan DepEd Night on October 14 and 21, 2023 at the Capitol Area in Dumaguete City.**
2. Please be notified to closely coordinate with **Mrs. Jenith Corpis Cabajon, Division Coordinator in Culture and Arts** for necessary preparations of those aforementioned activities.
3. Non-Teaching personnel are entitled for a 2-day Compensatory Time-off (CTO) in accordance with Civil Service Commission (CSC) and the Department of Budget (DBM) and Management Joint Circular No.1 s. 2015, entitled "Policies and Guidelines on Overtime Services and Overtime Pay for Government Employees."
4. For your guidance and compliance

NCO/ MKP-JMA-NLR/CID/NLR/jcc

12 OCT 2023



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