



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
**Schools Division OF NEGROS ORIENTAL**

**Office of the Schools Division Superintendent**

OFFICE MEMORANDUM

**CID-2023-** 564

TO : **1. MS. CONCHITA J. TUIN** – Administrative Officer II  
**2. MS. SHEENA LEE B. TORRES** - Administrative Officer II  
**3. MS. MA. IRENE CECILIA A. ELEMIA** – Administrative Assistant III  
**4. MS. RINA A. DURAN** - Administrative Assistant III  
**5. MS. JAN MARIE S. CAMACHO** - Administrative Assistant III  
**6. MR. GERWIN A. DALES** - Administrative Aid VI

From : **NERI C. OJASTRO EdD, CESE**  
Schools Division Superintendent  
11/16/2023

Subject: **LUNCHEON MEETING WITH TEACHER 1 RANKING SECRETARIAT**

Date : November 16, 2023

1. This office informs you of your attendance to the Luncheon Meeting with Teacher 1 Ranking Secretariat on November 16, 2023 at 11:00 o'clock in the morning.
2. This Memorandum serves as an Authority to Travel.
3. For your guidance and compliance.

NCO/JMA-MKP-NLR/CID-NLR/Ching

17 NOV 2023



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