



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Schools Division OF NEGROS ORIENTAL

**Office of the Schools Division  
Superintendent**

OFFICE MEMORANDUM

CID-2023- 85

**TO :** FRANCIS AUSTERO—EPS- II/ALS  
JOSEPH GIMENA—PDO-H

**By the Authority of the Schools Division Superintendent**

**FROM:** MARCELO K. PALISPIS, EdD, JD  
OIC -Assistant Schools Division Superintendent  
Officer In-Charge 10/11/23

**SUBJECT:** MEMBERS OF THE COMMUNICATORS' GROUP  
DURING CIVIC-MILITARY PARADE

**DATE :** October 11, 2023

1. Germane to **2023 Buglasan Festival Activities**, you are hereby requested to be part of the Communicators' Group to render service during the **Civic-Military Parade and Float Parade Competition on October 14 and 21, 2023 respectively.**
2. Please coordinate with **Mr. Dino Tigaronita** as head of the Communicators' Group of DepEd-Negros Oriental.
3. Non-Teaching personnel are entitled for a 2-day Compensatory Time-off (CTO) in accordance with Civil Service Commission (CSC) and the Department of Budget (DBM) and Management Joint Circular No.1 s. 2015, entitled "Policies and Guidelines on Overtime Services and Overtime Pay for Government Employees."
4. For your guidance and compliance

NCO/ MKP-JMA-NLR/CID/NJR/jcc

12 OCT 2023



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