



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Schools Division OF NEGROS ORIENTAL

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM

CID-2023- 714

To : Mr. Lou A. Rubio, P 1. Santiago Memorial High School, Zamboanguita District I
Mr. Roland S. Parol, HT 3, Antonio P. Alejado MHS, Dauin District
Mr. Auster Relasa, P 1, Balabag ES, Valencia District
Mrs. Caterine A. Credo, TIC, Dauin NHS-SHS, Dauin District
Miss Rosemarie A. Aldanese, TIC, Malungcay Dacu HS, Dauin District
Mrs. Marilou Sarte, P 1, Bacong District

From : **NERI C. OJASTRO EdD, CESE**
Schools Division Superintendent

Subject: **2023 DIVISION CI SYMPOSIUM - DECORATION COMMITTEE**

Date : October 13, 2023

1. Please be informed that your assistance as member of the Decoration Committee for the 2023 Division Continuous Improvement (CI) Project Symposium is needed on October 23, 2023 in the morning at the 3rd floor, Division Conference Room.
2. Travel and other incidental expenses relative to the above activity shall be charged to School Funds/other local funds subject to the usual accounting and auditing rules and Regulations.
3. This memorandum serves us **Travel Authority**.
3. For your information and guidance.

16 OCT 2023

NCO/JMA-MKP-NLR/CID/caa



Address: Kagawasan Avenue, Capitol Area, Daro, Dumaguete City
Telephone Nos.: (035) 225-2838 / 225-2376 / 422-7644

DepEd TAYO SDO Negros Oriental

negros.oriental@depd.gov.ph

www.depdnegor.net